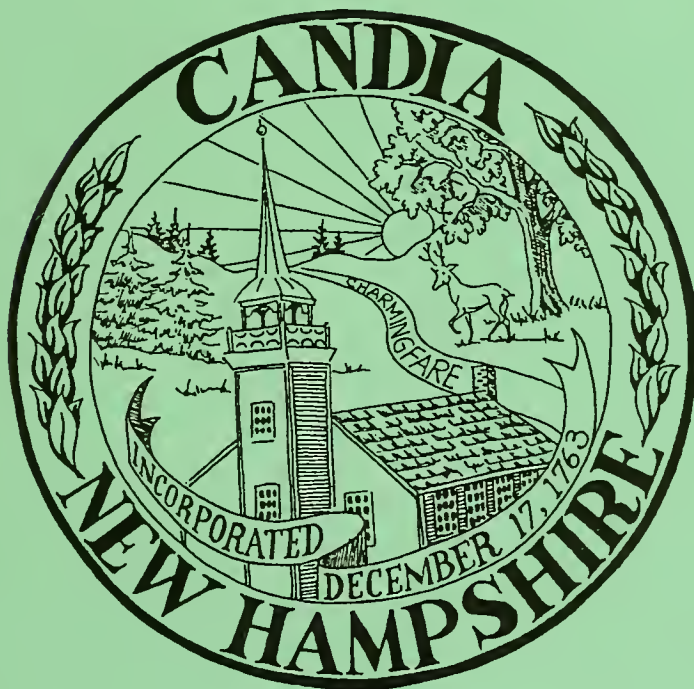


NH  
352.07  
C214  
1991

**ANNUAL REPORT**  
**of the**  
**TOWN**  
**and**  
**SCHOOL DISTRICT**  
**of**  
**CANDIA**  
**NEW HAMPSHIRE**



**For the Year Ending December 31, 1991**

## ABOUT THIS REPORT

The Annual Report for the Year 1991 is intended to give you a complete picture of your town and school; what has been done during the past year, where the money went, and what you can look forward to in the future.

As in previous years, this Report has been color coded, with all Town matters printed on the white pages and all school matters printed on the blue pages.

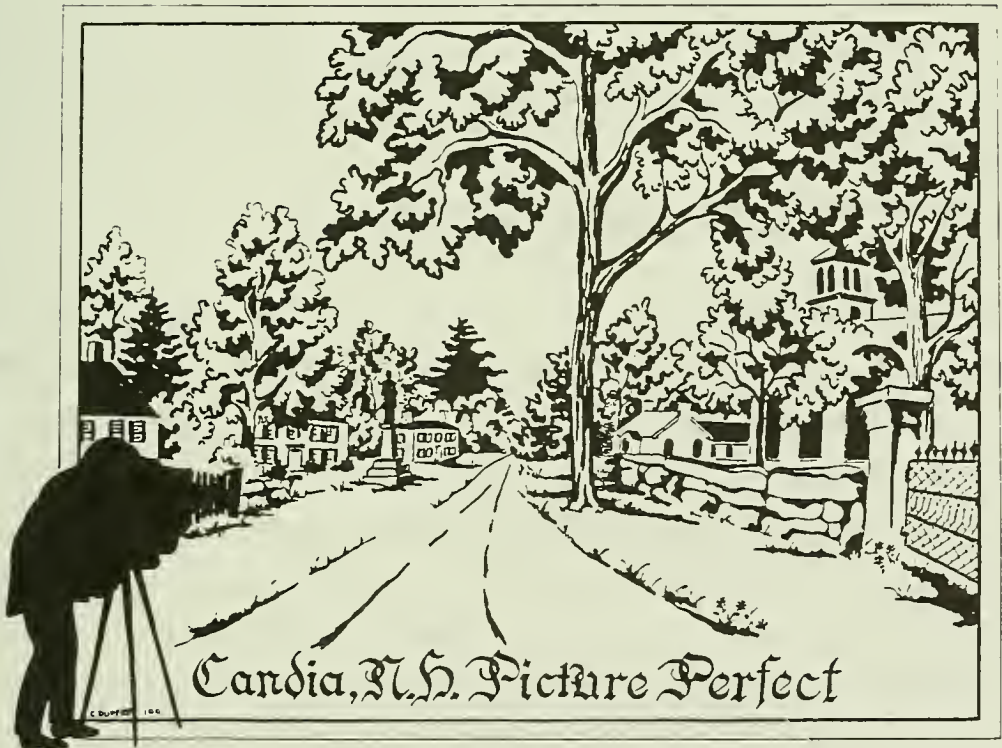
An effort has been made to improve the Annual Report and to make it more readable and understandable. Any comments and suggestions you may have as to how future town reports may be further improved would be greatly appreciated.

Gail Wilson

*Assistant to the Board of Selectmen*

**1991 ANNUAL REPORT**  
of the  
**TOWN OF**  
**CANDIA**  
**NEW HAMPSHIRE**

**For the Year Ending December 31, 1991**



Together with the Annual Report of the  
**CANDIA SCHOOL DISTRICT**

# TABLE OF CONTENTS

Annual Town Financial Report .....	32
Area Homemaker Home Health Aide Services Report .....	78
Births .....	89
Board of Selectmen Report .....	48
Budget 1992.....	12
Building Inspector – Code Enforcement Officer Report .....	52
Burning Regulations .....	Inside Back Cover
Business Data Solutions Report.....	78
Candia Rescue Report .....	53
Candia Youth Athletic Association Report .....	54
Cartographic Associates Report .....	79
Common Trust Fund Investment Report .....	46
Conservation Commission Report .....	55
Current Use Report .....	31
Deaths .....	94
Derek’s Ambulance Service Report .....	80
Emergency Management Department Report .....	59
Fitts Museum Report .....	56
General Fund Balance Sheet .....	35
Health Officer Report .....	58
Lamprey Health Care Report .....	81
Marriages .....	92
Minutes 1991 Town Meeting .....	21
Planning Board Report .....	60
Plodzik & Sanderson Professional Association Report .....	82
Police Department Report.....	62
Recycling Center Report .....	68
Rockingham Counseling Center Report .....	83
Rockingham County Community Action Program Report .....	84
Rockingham County Nutrition Program Report .....	85
Sander Health Fund Report .....	63
Schedule of Town Property .....	36
Smyth Public Library Report .....	64
Solid Waste Committee Report .....	65

Sources of Revenue .....	31
Southern New Hampshire Planning Commission Report .....	86
Statement of Appropriation .....	30
Summary Inventory of Valuation .....	28
Superintendent of Cemeteries Report .....	69
Supervisors of the Checklist Report .....	70
Tax Collector Report .....	38
Tax Rate Computation .....	29
Town Auditor Report .....	71
Town Clerk Report .....	44
Town Officials .....	4
Town Warrant .....	7
Treasurer Report .....	41
Visiting Nurse Association Report .....	87
Volunteer Fire Department Report .....	74
Warrant Articles .....	20
Welfare Department Report .....	76
Zoning Board of Adjustment Report .....	77
Zoning Ordinance Proposed Amendments .....	7

## SCHOOL DISTRICT

Auditor’s Report .....	15
Budget 1992–93 .....	20
Financial Report .....	36
Graduates: Moore School .....	11
High School .....	12
Health Report .....	13
Minutes 1991 School District Meeting .....	3
Officers of the Candia School District .....	1
Principal’s Report .....	7
Revenues .....	34
School Board Report .....	16
School District Warrant .....	18
School Election Warrant .....	2
Superintendent’s Report .....	9



# TOWN OFFICIALS

## BOARD OF SELECTMEN

Gary W. York 1994

Neil A. Sieminski 1992

Brien E. Brock 1993

*Chairman*

## MODERATOR

A. Ronald Thomas 1992

## TAX COLLECTOR

Mabel H. Brock 1994

## TOWN CLERK

Christine Dupere 1993

## TREASURER

Shirley L. Erving 1992

## ANIMAL CONTROL

Marcia Newcomb 1992

## BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER

Ronald Caswell 1993

## EMERGENCY MANAGEMENT DIRECTOR

Helen F. Wilson

## CONSERVATION COMMISSION

Robert Brackett, Chairman 1992

Dennis Lewis 1993

JoAnne Miele 1993

Richard Weeks 1993

Jon Godfrey, Alternate 1993

Michael Santa 1994

## FITTS MUSEUM TRUSTEES

Warren D. Beane, Sr., Chairman

Norma Lewis

Dorothy Purington

Sandra Allen

## FOREST FIRE WARDEN

Leonard R. Wilson

## **DEPUTY FIRE WARDENS**

Kendall Brock  
Les Cartier  
Donald Hamel  
Ronald Severino  
Thomas Seward  
James Wilson  
Dean Young  
Richard Weeks

## **HEALTH OFFICER**

Amy Lesniak

## **PLANNING BOARD**

Alan Cote, Chairperson	1993
William Stergios, Vice-Chairman	1992
Mary Girard	1992
Ingrid Byrd	1993
Richard Snow	1994
Ronald Hadley	1994
Brien A. Brock, Ex-Officio Member	
Leonard Drew, Alternate	
Vernon Boulet, Alternate	

## **POLICE DEPARTMENT**

### **FULL-TIME POLICE OFFICERS**

Donald Kirlis, Sgt.

### **PART-TIME POLICE OFFICERS**

J. Scott Currier 1992  
Scott Estey 1992  
Pamela McFarland 1992  
William D. Ravgiala, Jr., Det. 1992  
Normand H. St. Onge 1992  
Donna F. St. Onge 1992  
Frank J. Spinazzola, Lt. 1992  
Ellen Jane Warren 1992  
Elizabeth Wunderlich 1992  
Allan Young 1992

**ROAD AGENT**

Ronald A. Severino 1993

**SMYTH PUBLIC LIBRARY TRUSTEES**

Dorothy Purington 1993

**SUPERINTENDENT OF CEMETERIES**

Warren D. Beane, Sr. 1991

**SUPERVISORS OF THE CHECKLIST**

Elliot Hardy, Chairman 1996

Edwin A. Brock 1994

Mona Price 1992

**TOWN AUDITORS**

Richard Snow 1992

Susan Young 1993

Susan MacDonald 1994

**TRUSTEES OF THE FUNDS**

Rudolph Cartier 1993

Russell Seward 1994

Norman R. Stevens 1992

**WELFARE ADMINISTRATOR**

Patricia Davis

**ZONING BOARD OF ADJUSTMENT**

Daniel Jaskolka, Chairman 1994

Gary Archambault, Vice-Chairman 1992

Charles Bowman 1992

Janet Manter 1993

Leonard Drew 1994

Paul F. Lacombe, Alternate 1992



# **TOWN WARRANT THE STATE OF NEW HAMPSHIRE**

THE POLLS WILL BE OPEN FROM 10:00 AM TO 7:00 PM

**TO THE INHABITANTS OF THE TOWN OF CANDIA, IN THE COUNTY OF ROCKINGHAM, IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS:**

You are hereby notified to meet at Moore School Auditorium in said Candia, on Tuesday, the tenth of March next, at ten of the clock in the forenoon, to act upon the following subjects:

**ARTICLE 1.** To choose all necessary Town Officers for the year ensuing.

**ARTICLE 2.** To see if the Town will vote to adopt changes in zoning regulations proposed by the Planning Board to be voted by official ballot.

**Amendment No. 1** – To see if the Town will vote to REMOVE from Article XIII, Section 13.02. Viewing, in its entirety.

**Amendment No. 2** – To see if the Town will vote to REMOVE from Article V, Section 5.02D(d-2). Radio and Telision Towers, in its entirety.

**Amendment No. 3** – To see if the Town will vote to Amend under Article III, Section 3.23, definition of Height, by rewording to clarify the procedure for measuring the height of a building or structure, the proposed section to read in its entirety as follows:

“Section 3.23 Height: The vertical distance between the average finished grade at the base of a building or structure and the highest point of the roof of a building or structure.”

**Amendment No. 4** – To see if the Town will vote to AMEND under Article V, Section 5.02 (c-7). Storage for coal, bottled gas, etc., to allow uses by Special Exception in the Commercial District, the proposed section to read in its entirety as follows:

“Section 5.02 (c-7) R C I INS  
Storage for coal, fuel oil, bottled gas, and similar materials, provided that such use shall not be located nearer than 300 feet to any existing or permitted dwelling and that such use shall be subject to any state or local laws relating to the storage of such materials. Fuel storage tanks shall be surrounded by a dyked area sufficient to contain stored fuel. – S X –”

**Amendment No. 5** – To see if the Town will vote to AMEND under Article XIV, Section 14.02F, Denial Notification Procedure, by rewording to clarify the intent of the article, which is proposed to read in its entirety as follows:

“14.02 Building Permits and Certificates of Occupancy Required: F. Denial: Notification Procedures: Where applicants are denied by the Building Inspector, the specific reasons for so doing shall be stated fully on the application and a copy returned to the applicant.”

**Amendment No. 6** – To see if the Town will vote to ALLOW the Planning Board to make necessary changes in format, titles, numbering, etc., to properly incorporate these amendments into the ordinance without changing their substance or meaning.

**YOU ARE HEREBY NOTIFIED TO MEET ON SATURDAY, THE FOURTEENTH DAY OF MARCH NEXT AT NINE OF THE CLOCK IN THE FORENOON AT MOORE SCHOOL AUDITORIUM TO CONSIDER THE FOLLOWING ARTICLES:**

**ARTICLE 3.** To see if the Town will vote to establish an Elected Zoning Board of Adjustment (ZBA) as provided by N.H. RSA 673:3, I. (By petition of the minimum number of registered voters.)

**ARTICLE 4.** To see if the Town will vote to provide that to be employed by the Town of Candia, it shall be mandatory to either be a resident of the Town or become a resident of the Town within 90 days of such employment. (By petition of the minimum number of registered voters.)

**ARTICLE 5.** To see if the Town will vote to return the Sanitary Landfill (dump) to voluntary recycling in lieu of mandatory recycling. Eliminating all fines and penalties. (By petition of the minimum number of registered voters.)

**ARTICLE 6.** To see if the Town will vote to adopt the provisions of the New Hampshire Municipal Budget Law, N.H. RSA, Chapter 32, and to authorize a Budget Committee composed of six at-large members to be elected by the town meeting in accordance with the provisions of N.H. RSA 32:2. (By petition of the minimum number of registered voters.)

**ARTICLE 7.** To see if the Town will vote to authorize the Town Moderator to temporarily appoint at-large members of an adopted Budget Committee for 1 year, or until the next town meeting, when all at-large members will be elected in accordance with the provisions of N.H. RSA 32:2. (By petition of the minimum number of registered voters.)

**ARTICLE 8.** To see if the Town will vote to convey whatever interest it may have in land located on South Road described as follows:

Beginning at the southerly corner of the property at a stone wall corner at the westerly sideline of South Road at land now or formerly of Wilsons, thence;

N 46-15 E, 108 feet along the westerly sideline of South Road as proposed to a point, thence;

N 52E, 76 feet along the westerly sideline of South Road as proposed to a point, thence;

N 54-30 E, 101 feet along the westerly sideline of South Road as proposed to a point, thence;

N 54 E, 101 feet along the westerly sideline of South Road as proposed to a point, thence;

N 46-15 E, 115 feet along the westerly sideline of South Road as proposed to a point at land of the Candia Congregational Church, thence;

N 52-15 W, 130 feet by land of the Candia Congregational Church to a point at a stone wall, thence;

S 37-45 W, by said stone wall 25 feet to a point, thence;

S 35-30 W, by said wall 467 feet to the stone wall corner, being the point of beginning and containing 0.7 acres, more or less, and shown on a plan entitled "Boundary Line

Agreement between Daniel Duhaime & Mary Stevens...” prepared by B.V. Pearson Associates, Inc. dated Nov. 15, 1987, and revised October 25, 1991, and recorded at the Rockingham County Registry of Deeds as plan number D-21307, and identified as part of Tax Map 405, Lot 006, as justice may require. (By request of the owner of Tax map 405, Lot 006, John Wakefield, and the Board of Selectmen.)

**ARTICLE 9.** To see if the Town will vote to accept a donation of land from Anna Concannon, said parcel being a portion of a parcel now owned by Samowitz and Klein, being more fully described as a southerly portion of parcel shown as Tax Map 409, Lot 193, said portion containing 11 acres more or less. There is no cost to the Town, except for a reduction in tax payment of about \$276. (By request of Mrs. Concannon and the Board of Selectmen.)

**ARTICLE 10.** To see if the Town will vote to convey to the Candia Historical Society any and all interest in the Town-owned land located on High Street and identified as Tax Map 406, Lot 199, this being the same parcel currently occupied by the structure known as the Candia Improvement Club. Said transfer to the Candia Historical Society for preservation purposes to be on such terms and conditions as the Selectmen shall determine are in the best interests of the Town. (By request of the Board of Selectmen, the Historical Society, and the Candia Improvement Club.)

**ARTICLE 11.** To see if the Town will vote to authorize the Board of Selectmen to accept gifts of personal property, other than money, which may be offered to the Town for any public purpose, and that such authorization shall remain in effect until rescinded by a vote of the town meeting, as permitted by RSA 31:95e. (By request of the Board of Selectmen.)

**ARTICLE 12.** To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars and no cents (**\$500.00**) to share in the cost of a property appraisal of State-owned land known by the 1991 Candia Tax Maps as Map 410, Lot 163.

**ARTICLE 13.** To see if the Town will vote to raise and appropriate the sum of Three Hundred Dollars and no cents (**\$300.00**) for the support of the Rockingham County Counseling Center. (By request of the Rockingham County Counseling Center.)

**ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of Three Hundred Dollars and no cents (**\$300.00**) to be paid to the Rockingham County Nutrition Program to help defray the cost of their services to the Town. (By request of the Rockingham County Nutrition Program.)

**ARTICLE 15.** To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars and no cents (**\$1000.00**) for the support of the Area Homemaker Health Aide Service, Inc. (By request of the Area Homemaker Health Aide Services, Inc.)

**ARTICLE 16.** To see if the Town will vote to raise and appropriate the sum of Two Thousand Seven Hundred Dollars and no cents (**\$2,700.00**) in continuation of its support for the services of the Lamprey Health Care. (By request of the Lamprey Health Care.)

**ARTICLE 17.** To see if the Town will vote to raise and appropriate the sum of Two Thousand Nine Hundred and Forty-Eight Dollars and no cents (**\$2,948.00**) in continu-



ation of its support of the Rockingham County Community Action Program, Inc. (By request of the Rockingham County Community Action Program, Inc.)

**ARTICLE 18.** To see if the Town will vote to raise and appropriate the sum of Four Thousand Seven Hundred Seventy-two Dollars and no cents (**\$4,772.00**) to be paid to the Visiting Nurse Association of Manchester and Southern New Hampshire, Inc. to defray the costs of the Agency's activities in the Town. (By request of the Visiting Nurse Association of Manchester and Southern New Hampshire, Inc.)

**ARTICLE 19.** To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars and no cents (**\$2,000.00**) for the Fitts Museum. Said funds to be expended under the direction of the Trustees of the Fitts Museum. (By request of the Trustees of the Fitts Museum.)

**ARTICLE 20.** To see if the Town will vote to raise and appropriate the sum of Thirty-Eight Thousand Dollars and no cents (**\$38,000.00**) for the operating expenses of the Smyth Public Library. These funds to be expended under the direction of the Trustees of the Smyth Public Library. (By request of the Smyth Public Library Trustees.)

**ARTICLE 21.** To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars and no cents (**\$100,000.00**) for the purpose of continuing road reconstruction on Chester Turnpike. (By request of the Board of Selectmen.)

**ARTICLE 22.** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars and no cents (**\$50,000.00**) to be deposited in the Capital Reserve Fund, established under RSA 35:1 at the March 1991 Town Meeting, for the future purchase of fire apparatus and equipment. (By request of the Candia Volunteer Firemen's Association.)

**ARTICLE 23.** To see if the Town will vote to raise and appropriate the sum of Thirty-Nine Thousand Dollars and no cents (**\$39,000.00**) for fire suppression and prevention for the Town of Candia. The monies to be spent under the direction of the Candia Volunteer Firemen's Association, Inc. and to be received in full on or before April 30, 1992. (By request of the Candia Volunteer Firemen's Association, Inc.)

**ARTICLE 24.** To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars and no cents (**\$8,000.00**) to Candia Rescue for the purpose of providing emergency medical services to the Town. Such funds to be expended under the direction of Candia Rescue and to be disbursed to Candia Rescue by April 30, 1992. (By request of Candia Rescue.)

**ARTICLE 25.** To see if the town will vote to raise and appropriate the sum of Eight Thousand Dollars and no cents (**\$8,000.00**) to be placed in the Incinerator Maintenance Fund. (By request of the Solid Waste Committee.)

**ARTICLE 26.** To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars and no cents (**\$15,000.00**) for the purpose of installing New England Telephone Centrex System and Equipment for all Town facilities. (By request of the Board of Selectmen.)

**ARTICLE 27.** To see if the Town will vote to appropriate from the 1991 operating budget, surplus funds in the amount of Fifteen Thousand Seven Hundred and Forty-

four Dollars and no cents (**\$15,744.00**) for the purchase of a 1991 Ford Crown Victoria Police Cruiser. (By request of the Board of Selectmen.)

**ARTICLE 28.** To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars and no cents (**\$3,000.00**) for the purpose of purchasing a motor vehicle registration software package, support fee, and conversion of data for the Town Clerk's office. (By request of the Board of Selectmen.)

**ARTICLE 29.** To see if the Town will vote to raise and appropriate the sum of Three Thousand Six Hundred Dollars and no cents (**\$3,600.00**) for the purpose of conducting a professional audit of the Town financial records and procedures. (By request of the Board of Selectmen.)

**ARTICLE 30.** To see if the Town will vote to accept that portion of the budget not already acted upon and raise and appropriate the sum of Nine Hundred and Fifteen Thousand Three Hundred Sixty-One Dollars and no cents (**\$915,361.00**).

**ARTICLE 31.** To see if the Town will vote to authorize the Selectmen to apply for, accept, and expend without further action by the town meeting, money from the State, Federal, or other Governmental unit or a private source which become available during the fiscal year, pursuant to RSA 31:95-b.

**ARTICLE 32.** To see if the Town will vote to authorize the Town to accept such funds as are made available to the Candia Forest Fire Warden under the Rural Development Act of 1972, Title IV.

**ARTICLE 33.** To see if the Town will vote to authorize the Treasurer with the approval of the Selectmen to negotiate temporary loans in anticipation of taxes.

**ARTICLE 34.** To see if the Town will vote to accept such trust funds as have been received this past year.

**ARTICLE 35.** To see if the Town will vote to authorize the Selectmen to administer or convey by auction or advertised sealed bids, any real estate acquired by the Town through Tax Collector's deed. Pursuant to RSA 80:42.

**ARTICLE 36.** To transact any other business that may legally come before said meeting.

Given under our hands and seal, this twenty-first day of February in the year of our Lord, Nineteen Hundred and Ninety-two.

Neil A. Sieminski, *Chairman*  
Brien E. Brock  
Gary W. York  
SELECTMEN OF CANDIA

A true copy of the warrant attest:

Neil A. Sieminski, *Chairman*  
Brien E. Brock  
Gary W. York  
SELECTMEN OF CANDIA

# 1992 BUDGET THE TOWN OF CANDIA

	1991 PROPOSED	1991 APPROVED	1991 YTD EXPENDED	1992 DEPARTMENT REQUESTS	SELECTMEN'S REVISIONS
ANIMAL CONTROL	\$ 5000.00	\$ 5000.00	\$ 6096.99	\$12314.80	\$ 4000.00
BUILDING INSPECTION					
Wages	11024.00	11024.00	9682.22	11024.00	9850.00
Books, Codes, Etc.	150.00	150.00	68.20	50.00	50.00
Camera Expenses	120.00	120.00	19.23	50.00	50.00
Conference, School	1100.00	1100.00	806.00	500.00	500.00
Fees (Training, Etc.)		0.00	15.00	100.00	100.00
Mileage	600.00	525.00	465.20	525.00	500.00
Office Supplies	200.00	100.00	100.00	100.00	250.00
Postage	300.00	250.00	103.38	200.00	120.00
Telephone	550.00	500.00	474.37	500.00	500.00
TOTAL BUILDING DEPT.	<u>\$14044.00</u>	<u>\$13769.00</u>	<u>\$11733.60</u>	<u>\$13049.00</u>	<u>\$11920.00</u>
CIVIL DEFENSE	\$ 1000.00	\$ 1000.00	\$ 806.16	\$ 1000.00	\$ 900.00
CONSERVATION COMMISSION	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 450.00
ELECTION & REGISTRATION	\$ 4750.00	\$ 4750.00	\$ 4336.45	\$ 6700.00	\$ 6700.00
FORESTRY DEPARTMENT	\$ 4000.00	\$ 4000.00	\$ 4000.00	\$ 4000.00	\$ 3800.00
HEALTH DEPARTMENT	\$ 400.00	\$ 400.00	\$ 155.04	\$ 630.00	\$ 500.00
HIGHWAY DEPARTMENT					
Summer					
Brush Cutting	3000.00	6000.00	5728.00	5000.00	5000.00



	1991 PROPOSED	1991 APPROVED	1991 YTD EXPENDED	1992 DEPARTMENT REQUESTS	SELECTMEN'S REVISIONS
Culverts	7500.00	7500.00	6948.89	12500.00	12500.00
Ditching	8700.00	11200.00	9982.30	12000.00	12000.00
Grading	12500.00	12500.00	14784.69	11500.00	11500.00
Gravel	15000.00	15000.00	16278.36	10000.00	10000.00
Mowing	3200.00	3200.00	2640.00	3000.00	3000.00
Patching	8000.00	8000.00	7887.40	6000.00	6000.00
Shimming	35000.00	30000.00	36794.50	30000.00	30000.00
Shoulder Work	8700.00	11200.00	10554.29	5000.00	5000.00
Signs	1000.00	1000.00	999.08	1000.00	1000.00
Tarring	20000.00	17000.00	14108.75	20000.00	20000.00
Tree Removal	3750.00	3750.00	4392.50	4000.00	4000.00
Miscellaneous	0.00	0.00	0.00		
TOTAL HIGHWAY SUMMER	\$126350.00	\$126350.00	\$131098.76	\$120000.00	\$120000.00
Winter					
Equipment Maintenance	5000.00	5000.00	3244.00	5000.00	5000.00
Payrolls	58500.00	49300.00	46417.70	58500.00	52500.00
Salt	17000.00	13000.00	15816.25	16500.00	16500.00
Salt Shed	1500.00	1500.00	0.00		
Sand	8000.00	2850.00	2556.00	6000.00	6000.00
TOTAL HIGHWAY WINTER	\$ 90000.00	\$ 71650.00	\$ 68033.95	\$ 86000.00	\$ 80000.00
ROAD RECONSTRUCTION					
Chester Turnpike	\$130000.00			\$100000.00	\$0.00
Critchett Road		\$ 15000.00	\$ 18998.61	\$ 25000.00	\$ 17000.00
GENERAL HIGHWAY	\$ 10000.00	\$ 10000.00	\$ 4065.57	\$ 6000.00	\$ 6000.00
TOTAL HIGHWAY DEPARTMENT	\$356350.00	\$223000.00	\$222196.89	\$337000.00	\$223000.00

	1991 PROPOSED	1991 APPROVED	1991 YTD EXPENDED	1992 DEPARTMENT REQUESTS	SELECTMEN'S REVISIONS
PARKS & RECREATION					
Summer Recreation		4500.00	4425.00	4500.00	4500.00
MOORE PARK					
Mowing & Grounds	1100.00	1100.00	1100.00	1100.00	1100.00
Restroom Maintenance	200.00	200.00	0.00	250.00	150.00
Spring Maintenance	550.00	550.00	222.72	450.00	410.00
Trash Barrels		0.00	0.00	80.00	80.00
Trash Disposal	360.00	360.00	360.00	360.00	360.00
TOTAL PARKS & RECREATION	\$2210.00	\$6710.00	\$6107.72	\$6740.00	\$6600.00
PLANNING BOARD					
Blank Tapes	25.00	25.00	0.00	25.00	25.00
Computer Software	100.00	0.00	0.00	0.00	0.00
Conference/Seminars	200.00	200.00	110.00	200.00	200.00
Documents	150.00	100.00	76.05	100.00	100.00
Law Lectures	125.00	125.00	100.00	125.00	125.00
Legal Copies	50.00	50.00	3.50	50.00	50.00
Legal Notices	1000.00	1000.00	715.20	800.00	800.00
Mileage	125.00	125.00	128.25	125.00	125.00
Office Supplies	50.00	50.00	0.00	50.00	50.00
Postage	500.00	500.00	477.23	500.00	500.00
Printing	20.00	20.00	0.00	0.00	0.00
Recordings	500.00	500.00	204.50	500.00	500.00
Telephone	500.00	400.00	428.97	400.00	400.00
Training	150.00	150.00	0.00	0.00	0.00
Miscellaneous	50.00	50.00	0.00	50.00	50.00
TOTAL PLANNING BOARD	\$3545.00	\$3295.00	\$2243.70	\$2925.00	\$2925.00

# POLICE DEPARTMENT

	1991 PROPOSED	1991 APPROVED	1991 YTD EXPENDED	1992 DEPARTMENT REQUESTS	SELECTMEN'S REVISIONS
Wages	73663.00	73087.00	80139.68	59956.00	55000.00
Full-Time				33500.00	32000.00
Part-Time				12250.00	11900.00
Benefits	10200.00	9500.00	5951.54	5500.00	3200.00
Call Time	12376.00	12376.00	5719.85	700.00	500.00
Details (Private Duty)	1000.00	700.00	165.45	5000.00	2500.00
Overtime	5200.00	5200.00	5082.99	3600.00	3600.00
Training	2844.00	2844.00	0.00	1000.00	3700.00
Ammunition & Repairs	2000.00	1000.00	314.90	3500.00	2000.00
Car – Day	4500.00	2000.00	2694.12	3500.00	2500.00
Car – Night	4500.00	5000.00	4556.74	700.00	700.00
Chief's Convention	700.00			3759.00	4500.00
Computer	3759.00	3759.00	3927.96	1342.00	1342.00
Copier Lease/Supply				250.00	250.00
Dues	250.00	250.00	150.00	2300.00	2300.00
Equipment	500.00	0.00	319.56	7000.00	6000.00
Gasoline	9200.00	8000.00	5129.07	500.00	100.00
Juvenile	700.00	700.00	49.50	550.00	550.00
Law Books	550.00	550.00	776.74	350.00	350.00
Office Supplies	300.00	300.00	583.14	500.00	500.00
Printed Material	400.00	200.00	31.80	300.00	300.00
Photo Expenses	200.00	200.00	304.95	1000.00	1000.00
Radio Maintenance	700.00	700.00	1132.69	7300.00	7300.00
Secretarial	4057.00	4160.00	2898.87	4000.00	4000.00
Telephone	5000.00	4000.00	4500.15	2700.00	4700.00
Testing	0.00	0.00	655.00	1200.00	1200.00
Tires	1500.00	1500.00	655.22		

	1991 PROPOSED	1991 APPROVED	1991 YTD EXPENDED	1992 DEPARTMENT REQUESTS	SELECTMEN'S REVISIONS
Uniforms	1200.00	1100.00	2798.05	4100.00	3100.00
Miscellaneous	750.00	500.00	727.27	500.00	500.00
New Cruiser				14000.00	15744.00
TOTAL POLICE DEPARTMENT	<u>\$146049.00</u>	<u>\$137626.00</u>	<u>\$129265.24</u>	<u>\$180857.00</u>	<u>\$171336.00</u>
POLICE RETIREMENT	\$ 5000.00	\$ 4250.00	\$ 2280.02	\$ 4000.00	\$ 3700.00
SOLID WASTE					
Wages	40280.00	38837.00	42734.03	44910.00	44910.00
Benefits	4000.00	2063.00	1744.35	2420.00	2260.00
Contract Labor	2000.00				
Ash Hauling	8000.00	10000.00	11474.77	14000.00	14190.00
Capital Improvements	0.00	0.00	0.00	0.00	13500.00
Equipment & Mileage	500.00	500.00	242.06	500.00	500.00
Landfill Bin Hauling	20000.00	20000.00	20488.09	23000.00	23240.00
Loader Expenses	6500.00			5150.00	4000.00
1991 Loader		1000.00	1211.68		
Case Loader		2130.00	2393.65		
Miscellaneous	3500.00	3500.00	934.32	1000.00	2600.00
Propane	12500.00	12500.00	13427.81	14500.00	16660.00
Recycling Expenses	6400.00	5450.00	5739.98	9700.00	3700.00
Repairs	15000.00	15000.00	14398.67	13500.00	5000.00
Testing - Water	2200.00	2200.00	0.00	2200.00	1200.00
- Ash	4080.00	4080.00	3010.00	2500.00	1800.00
Utilities	4180.00	4180.00	2802.98	2880.00	2700.00
Yard & Building	5000.00	7500.00	7981.17	5740.00	5740.00
TOTAL SOLID WASTE DEPT.	<u>\$134140.00</u>	<u>\$128940.00</u>	<u>\$128583.56</u>	<u>\$142000.00</u>	<u>\$142000.00</u>



	1991 PROPOSED	1991 APPROVED	1991 YTD EXPENDED	1992 DEPARTMENT REQUESTS	SELECTMEN'S REVISIONS
<b>TOWN BUILDING EXPENSES</b>					
Alarm System	216.00	216.00	169.00	250.00	230.00
Building Repairs	300.00	300.00	936.39	8600.00	1200.00
Carpet Cleaning				660.00	330.00
Copier Expenses	3500.00	3000.00	2255.96	450.00	450.00
Electricity	3600.00	3300.00	3460.55	3570.00	3600.00
Fax Machine				1500.00	650.00
Grounds Maintenance	1000.00	1000.00	385.39	2000.00	1000.00
Heat	2000.00	2000.00	1834.12	2000.00	2000.00
Janitorial	3150.00	3150.00	3316.00	3000.00	3150.00
Land Use Office	250.00	250.00	179.60	900.00	550.00
Office Supplies	2500.00	2000.00	1957.05	2600.00	2300.00
Photocopier			7795.00		
Postage Meter				2540.00	0.00
Telephone System	924.00	924.00	693.00	924.00	920.00
<b>TOTAL BUILDING EXPENSES</b>	<b>\$17440.00</b>	<b>\$16140.00</b>	<b>\$22982.06</b>	<b>\$28994.00</b>	<b>\$16380.00</b>
<b>TOWN OFFICERS' EXPENSES</b>					
Wages	51461.00	51461.00	50981.06	57000.00	49200.00
Accounting Services				2500.00	2500.00
Computer Expenses	6500.00	5000.00	2457.10	5860.00	6525.00
Legal Notices	500.00	500.00	47.40	300.00	200.00
Microfilm	780.00	780.00	600.76	750.00	750.00
Mileage	100.00	100.00	183.24	200.00	200.00
Payroll Service	2100.00	2100.00	2025.54	3100.00	3100.00
Postage	3200.00	2800.00	3694.62	3800.00	3800.00
Registry of Deeds	150.00	150.00	398.04	400.00	400.00
RSA's	400.00	400.00	432.50	450.00	0.00

	1991 PROPOSED	1991 APPROVED	1991 YTD EXPENDED	1992 DEPARTMENT REQUESTS	SELECTMEN'S REVISIONS
Seminars & Dues	1000.00	1000.00	404.00	1000.00	750.00
Tax Bills	2000.00	2000.00	2581.81	850.00	850.00
Tax Maps	1325.00	1075.00	1618.00	1600.00	1600.00
Telephone	3000.00	3000.00	2594.44	3000.00	2800.00
Town Report	3200.00	4280.00	4240.00	7500.00	5700.00
Miscellaneous	500.00	500.00	507.13	500.00	500.00
Tax Collector Expenses	420.00	420.00	327.00	1435.00	445.00
Town Clerk's Expenses	1050.00	1050.00	821.53	6084.00	3660.00
Treasurer's Expenses	800.00	800.00	313.13	900.00	900.00
Trust Funds - Clerical	400.00	400.00	400.00	400.00	100.00
Rockingham County Nutrition		650.00	650.00		
TOTAL TOWN OFFICERS' EXP.	\$78886.00	\$78466.00	\$75277.31	\$97629.00	\$83980.00
TOWN OFFICERS' SALARIES	\$15800.00	\$15800.00	\$14554.00	\$16100.00	\$15800.00
WELFARE ASSISTANCE	\$16000.00	\$16000.00	\$11346.19	\$16000.00	\$16000.00
ZONING BOARD OF ADJUSTMENT					
Legal Notices	600.00	400.00	298.23	300.00	300.00
Postage	200.00	100.00	187.38	200.00	200.00
Reference	100.00	50.00	85.00	100.00	100.00
TOTAL ZONING EXPENSES	\$ 900.00	\$ 550.00	\$570.61	\$ 600.00	\$ 600.00
ADVERTISING & REGIONAL	\$ 3500.00	\$ 3500.00	\$3496.41	\$ 3326.07	\$ 3330.00
AMBULANCE SERVICE	\$15000.00	\$15000.00	\$15000.00	\$16000.00	\$16000.00
DEBT EXPENSES					
Principal	\$34870.00	\$34870.00	\$34870.00	\$34870.00	\$34870.00
Interest	\$10253.00	\$10253.00	\$10252.75	\$ 7159.25	\$ 7160.00



	1991 PROPOSED	1991 APPROVED	1991 YTD EXPENDED	1992 DEPARTMENT REQUESTS	SELECTMEN'S REVISIONS
FICA & MEDICARE	\$ 13200.00	\$ 12800.00	\$ 14465.56	\$ 15075.00	\$ 13000.00
INSURANCE	42000.00	40631.00	39537.08	40785.00	40785.00
INTEREST ON LOANS	66000.00	66000.00	50783.33	75000.00	50000.00
LEGAL EXPENSES	21000.00	21000.00	24552.53	21000.00	21000.00
PROPERTY APPRAISAL	1000.00	1000.00	276.00	4500.00	5000.00
STREET LIGHTING	7500.00	7500.00	7567.30	7875.00	7875.00
UNEMPLOYMENT COMP.	1200.00	1200.00	1101.58	1200.00	1200.00
VITAL STATISTICS	50.00	50.00	50.00	50.00	50.00
CONTINGENCY FUND	5000.00	5000.00	0.00	5000.00	5000.00
GRAND TOTAL	<u>\$1026587.00</u>	<u>\$879000.00</u>	<u>\$844988.08</u>	<u>\$1102879.12</u>	<u>\$915,861.00</u>

# WARRANT ARTICLES

	Proposed 1991	Approved 1991	Proposed 1992
Property Appraisal of State-owned Lot	0	0	500.00
Rockingham Counseling Center	650.00	0	300.00
Rockingham County Nutrition Program	0	0	300.00
Area Homemaker Health Aide	1,500.00	1,500.00	1,000.00
Lamprey Health Care	2,600.00	2,600.00	2,700.00
Rockingham County CAP	2,870.00	2,870.00	2,948.00
Visiting Nurse Association	4,772.00	4,772.00	4,772.00
Trustees of the Fitts Museum	2,000.00	575.00	2,000.00
Smyth Public Library	38,000.00	38,000.00	38,000.00
Chester Turnpike Road Reconstruction	100,000.00	100,000.00	100,000.00
Fire Apparatus-Capital Reserve Fund	50,000.00	50,000.00	50,000.00
Volunteer Firemen's Association	39,000.00	39,000.00	39,000.00
Candia Rescue	8,000.00	8,000.00	8,000.00
Incinerator Maintenance Fund	8,000.00	8,000.00	8,000.00
Centrex Telephone System & Equipment	0	0	15,000.00
Police Cruiser	15,400.00	0	15,744.00
Motor Vehicle Software Package	5,400.00	1,500.00	3,000.00
Professional Audit	5,000.00	5,000.00	3,600.00
Skid Steer Loader for Recycling Center	23,000.00	17,000.00	0
Recycling	7,000.00	7,000.00	0
Ash Removal	24,000.00	5,000.00	0
Disposal of Old Tires	2,500.00	2,500.00	0
NH Property Taxpayer's Defense Fund	500.00	500.00	0
Furnace for Recycling Center	6,000.00	0	0
Part-time Help for Recycling Center	1,800.00	0	0
Full-time Police Officer	18,500.00	0	0
Candia Recreation	0	0	0
 TOTAL OF WARRANT ARTICLES	 366,492.00	 293,817.00	 294,864.00
 TOTAL OF BUDGET	 1,026,587.00	 879,000.00	 915,861.00
 GRAND TOTAL	 1,393,079.00	 1,172,817.00	 1,210,725.00

# ANNUAL TOWN MEETING MINUTES

## SUMMARY

On the Sixteenth of March, Nineteen Hundred Ninety One, at 9:02 A.M., Moderator A. Ronald Thomas opened the Annual Meeting of the Town of Candia, New Hampshire.

**ARTICLE 3.** To see if the Town of Candia will vote to ABOLISH the office of Land Use Assistant and the budget for the same office and designate said duties to their respective departments: Selectmen, Planning Board, Building Inspector. Submitted by petition of 26 registered voters. A request for a Secret Ballot was made by five registered voters. Results are as follows: YES: 75 No: 136. **ARTICLE 3 FAILS.**

**ARTICLE 4.** To see if the Town of Candia will vote not to expend any monies derived from any source for affiliation, membership, support, or any other reason to or for the Southern New Hampshire Planning Commission or any other such planning organization. Submitted by petition of 26 registered voters. Vote was by a show of hands. **ARTICLE 4 FAILS.**

Mrs. Thomas made a motion to consider Article 30 at this time. There was no objection from the assembly to move to Article 30.

**ARTICLE 30.** To see if the Town will vote to raise and appropriate the sum of Four Thousand Seven Hundred Seventy Two Dollars and no cents (\$4,772.00) to be paid to the Visiting Nurse Association of Manchester and Southern New Hampshire, Inc. to defray the costs of the Agency's activities in the Town. Vote was taken by show of hands. **ARTICLE 30 IS ADOPTED.**

**ARTICLE 5.** To see if the Town will vote to elect the Town Building Inspector by ballot under RSA 41:2 and RSA 669:17 VIII, effective at the 1991 annual meeting, to perform all the functions of the building inspector by statute and ordinance. Submitted by petition of 56 registered voters. Barton Mayer was asked to give a legal opinion on this article and stated the statutes are specific in respect to a building inspector. RSA 673:1 III calls for the appointment of a building inspector; no town has the authority to elect a building inspector. In consideration of the legal opinion, Mr. Thomas ruled the **ARTICLE OUT OF ORDER.**

**ARTICLE 6.** To see if the Town will vote to require that, effective immediately, only residents of the Town of Candia may serve as Building Inspector. Submitted by petition of 54 registered voters. Following discussion, the Moderator had a request for Secret Ballot. YES: 54 NO: 174. **ARTICLE 6 FAILS.**

**ARTICLE 7.** To see if the Town will vote to rescind all previous votes authorizing the Planning Board to review site plans under RSA 674:43 or the former statute RSA 36:19-a. The Town Clerk shall file a certificate with the Rockingham County Registry of Deeds showing this withdrawal of site plan review authority and the date of the vote. Submitted by petition of 53 registered voters. Vote was taken by Secret Ballot. YES: 62 NO: 177. **ARTICLE 7 FAILS.**

**ARTICLE 8.** To see if the Town of Candia will vote not to expend any monies derived from any source for Town Legal Fees in excess of (\$10,000.00) Ten Thousand dollars in any one Fiscal year unless such funds are requested by a special Town



meeting for that particular exceptional need. Submitted by petition of 25 registered voters. Vote was taken by a show of hands. **ARTICLE 8 FAILS.**

**ARTICLE 9.** To see if the Town will vote to allow the Selectmen to provide tax abatements to families who chose to send their high school students to a high school that does not bill the Town for education tuition.

Following a brief discussion, Barton Mayer offered an advisory opinion: the Selectmen have the exclusive decision whether an abatement is granted. He suggested that the Town wait until the Epsom case is resolved to determine the legality of the issue.

The following amendment was proposed: The maximum abatement is a percentage of the taxes spent on high school tuition per student. A standing vote on the amendment was taken: YES: 127 NO: 72, the amendment is adopted.

Discussion on the amended Article 9 continued. The vote to move the question passes. When voted upon, **ARTICLE 9 FAILS.**

A request was made to adjourn for lunch; since there was no opposition, the meeting was adjourned until 1:00 P.M.

Following a call to order at 1:00 P.M., a request was made to have Article 36 considered at this time. There was no objection.

**ARTICLE 36.** To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars and no cents (\$2,000.00) for the repair of one (1) chimney and to buy paint and brushes to paint rear ell of museum. Said funds to be expended under the direction of the Trustees of Fitts Museum. The following amendment was made: To see if the Town will vote to raise and appropriate the sum of Five Hundred Seventy Five Dollars and no cents (\$575.00) for the repair of one (1) chimney and to buy paint and brushes to paint the rear ell of the museum. Said funds to be expended under the direction of the Trustees of the Fitts Museum. A check in the amount of \$1,425 was offered by the Fitts Museum Foundation to the Museum for the repair of the chimney. There was no further discussion. Vote was taken by show of hands on the amendment to the article. The amendment is adopted. The amended Article 36 was voted on and **ADOPTED.**

A request was made to move Article 23 to this time. There was no objection from those assembled.

**ARTICLE 23.** To see if the Town will vote to raise and appropriate the sum of Five Thousand Four Hundred Dollars and no cents (\$5,400.00) for the purpose of purchasing computer software and a printer for the Town Clerk's office. The following amendment to Article 23 was made: To see if the Town will vote to raise and appropriate One Thousand Nine Hundred Forty (\$1,940.00) Dollars and no cents for the purpose of purchasing computer hardware and software for the Town Clerk. When put to a vote, the amendment was adopted. An amendment was then proposed to change the dollar amount to One Thousand Five Hundred Dollars (\$1,500.00) and no cents. It was stated that the memory upgrade which was included in the original amended amount was unnecessary as the Computer Advisory Committee felt that a workstation with adequate memory presently located in another department could be exchanged with that of the Town Clerk. Vote on the new amendment was taken and the

amendment was adopted. There was no further discussion, and when the article, amended to \$1,500.00, was put to a vote, **ARTICLE 23 WAS ADOPTED.**

**ARTICLE 10.** The voters of the Town of Candia respectfully request the Congress of the United States to propose an amendment of the United States Constitution, for ratification by the states, specifying that Congress and the states shall have the power to prohibit the physical desecration of the flag of the United States. Submitted by petition of 27 registered voters. Following discussion, vote was taken by a show of hands. **ARTICLE 10 FAILS.**

**ARTICLE 11.** To see if the Town will vote to authorize the Board of Selectmen to accept the dedication of any street shown on a subdivision plat approved by the Planning Board, provided that such street has been constructed to applicable town specifications as determined by the Board of Selectmen or their agent. There was no discussion on the article. Vote was taken by a show of hands. **ARTICLE 11 IS ADOPTED.**

**ARTICLE 12.** To see if the Town will vote to raise and appropriate the sum of Twenty Three Thousand Dollars and no cents (\$23,000.00) for the purchase of a Skid Steer Loader for the Candia Recycling Center. Motion to raise and appropriate Seventeen Thousand Dollars and no cents (\$17,000.00) for the purchase of a Skid Steer Loader for the Candia Recycling Center. It was explained that the Uniloader which was used at the site, and in operation since 1979, just died and that the Solid Waste Committee plans to apply to the State for a matching grant so that the actual cost of the loader will be reduced by half. The balance would then be returned to General Revenue. Following further discussion, vote was taken by a show of hands. **ARTICLE 12 IS ADOPTED.**

**ARTICLE 13.** To see if the Town will vote to raise and appropriate the sum of Seven Thousand Dollars and no cents (\$7,000.00) to be used for recycling and further to use these funds or part thereof for any matching grants that may become available for recycling. Following brief discussion, vote by a show of hands was taken. **ARTICLE 13 IS ADOPTED.**

**ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars and no cents (\$6,000.00) for the purpose of purchasing a furnace for the Candia Recycling Center. A motion to table this article indefinitely, vote was taken to table, **ARTICLE 14 IS INDEFINITELY TABLED.**

**ARTICLE 15.** To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars and no cents (\$8,000.00) for the purpose of repairing and maintaining the incinerator. The unexpended balance to be placed in the Incinerator Maintenance Fund created at Town Meeting 1990. The article was then amended to read: To see if the Town will vote to raise and appropriate Eight Thousand Dollars and no cents (\$8,000.00) for the purpose of repairing and maintaining the incinerator. Such sum to be placed in the Incinerator Maintenance Fund created at Town Meeting 1990. It was explained that this is an emergency reserve fund. There was no further discussion of the amendment and when voted upon by a show of hands, the amendment was adopted. Discussion then resumed on the amended article. A standing vote was taken. YES: 103 NO: 88, **THE AMENDED ARTICLE 15 IS ADOPTED.**

**ARTICLE 16.** To see if the Town will vote to raise and appropriate the sum of Twenty Four Thousand Dollars and no cents (\$24,000.00) for the purpose of disposing of the



old ash that is stored above ground at the Candia Recycling Center. The article was amended to an amount of Five Thousand Dollars and no cents (\$5,000.00). The amendment, when voted on by a show of hands, was adopted. The amended Article 16 was then voted upon. **ARTICLE 16 IS ADOPTED.**

**ARTICLE 17.** To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars and no cents (\$2,500.00) for the purpose of disposing of the old tires that are stored above ground at the Candia Recycling Center. When voted on, **ARTICLE 17 IS ADOPTED.**

**ARTICLE 18.** To see if the Town will vote to raise and appropriate the sum of One Thousand Eight Hundred Dollars and no cents (\$1,800.00) for the purpose of hiring part-time help to sort trash to determine the amounts of contaminants that are not sorted from noncomplying residents' trash. The following amendment was proposed: To see if the Town will vote to raise and appropriate the sum of One Thousand Eight Hundred Dollars and no cents (\$1,800.00) for the purpose of hiring part-time help to sort trash to determine the amounts of contaminants that are not sorted from trash and such other duties as the Selectmen shall determine. The article was amended by vote with show of hands. A motion was made to Table the article indefinitely. Following a vote by show of hands, **ARTICLE 18 IS TABLED.**

**ARTICLE 19.** To see if the Town will vote to amend the Candia Solid Waste Ordinance by adding to Article IV Violations and Fines in Section 1 the following:

6. Unauthorized removal of recyclables.

And by changing Article IV Section 2 from Selectman in charge of the Center to Board of Selectmen; and by changing Article V: Legal by changing in Section 1 Enforcement from Selectman in charge of the Center to Board of Selectmen.

There was no discussion, and when put to a vote, **ARTICLE 19 WAS ADOPTED.**

**ARTICLE 20.** To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars and no cents (\$100,000.00) for the purpose of road reconstruction. It was stated that if this article was accepted, the hundred thousand dollars would be deducted from the general operating budget. Following discussion, a standing vote was taken: YES: 104 NO: 82, **ARTICLE 20 IS ADOPTED.**

**ARTICLE 21.** To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Four Hundred Dollars and no cents (\$15,400) for the purpose of purchasing a police cruiser. Since a request signed by five registered voters had been received by Moderator Thomas, vote on this article was by Secret Ballot. YES: 75 NO: 122, **ARTICLE 21 FAILS.**

**ARTICLE 22.** To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Five Hundred Dollars and no cents (\$18,500.00) for the purpose of hiring one additional full-time police officer. A vote was taken by Secret Ballot. YES: 34 NO: 162, **ARTICLE 22 FAILS.**

**ARTICLE 24.** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars and no cents (\$5,000.00) for the purpose of purchasing the services of a professional accounting firm for a review of Town financial records and procedures. Following discussion, a standing vote was taken: YES: 99 NO: 65, **ARTICLE 24 IS ADOPTED.**



**ARTICLE 25.** To see if the Town will vote to raise and appropriate the sum of Thirty Eight Thousand Dollars and no cents (\$38,000.00) for the operating expenses of the Smyth Public Library. These funds to be expended under the direction of the Trustees of the Smyth Public Library. When put to a vote, **ARTICLE 25 IS ADOPTED.**

**ARTICLE 26.** To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars and no cents (\$8,000.00) to Candia Rescue for the purpose of providing primary emergency medical services in the Town of Candia. Said funds are to be expended under the direction of Candia Rescue and to be received in full on or before April 30, 1991. Motion to amend the article to: "To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars and no cents (\$8,000.00) to Candia Rescue for the purpose of providing primary emergency medical services in the Town of Candia. Said funds are to be expended under the direction of Candia Rescue." The amendment, when put to a vote, fails. Vote was then taken on Article 26 by show of hands. **ARTICLE 26 IS ADOPTED.**

**ARTICLE 27.** To see if the Town will vote to raise and appropriate the sum of Thirty Nine Thousand Dollars and no cents (\$39,000.00) for fire suppression and prevention for the Town of Candia. The monies to be spent under the direction of the Candia Volunteer Firemen's Association, Inc. and to be received in full on or before April 30, 1991. Vote was by Secret Ballot; YES: 171 NO: 18, **ARTICLE 27 IS ADOPTED.**

**ARTICLE 28.** To see if the Town of Candia will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purposes of funding the future purchase of Fire Apparatus and Equipment. Further, to see if the Town of Candia will vote to raise and appropriate the sum of Fifty Thousand Dollars and no cents (\$50,000.00) to be deposited in said fund. Vote was taken by Secret Ballot. YES: 89 NO:88, **ARTICLE 28 IS ADOPTED.**

**ARTICLE 29.** To see if the Town will vote to authorize the Town to accept such funds as are made available to the Candia Forest Fire Warden, under the Rural Development Act of 1972, Title IV. Vote by show of hands was taken, and **ARTICLE 29 IS ADOPTED.**

**ARTICLE 31.** To see if the Town will vote to raise and appropriate the sum of Six Hundred Fifty Dollars and no cents (\$650.00) for the support of the Rockingham Counseling Center. Vote was taken by show of hands. **ARTICLE 31 FAILS.**

**ARTICLE 32.** To see if the Town will vote to raise and appropriate the sum of Two Thousand Six Hundred Dollars and no cents (\$2,600.00) in continuation of its support for the services of the Lamprey Health Care. Voted upon by show of hands, **ARTICLE 32 IS ADOPTED.**

**ARTICLE 33.** To see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars and no cents (\$1,500.00) for the support of the Area Homemaker Health Aide Service, Inc. Vote was taken by a show of hands and **ARTICLE 33 WAS ADOPTED.**

**ARTICLE 34.** To see if the Town will vote to raise and appropriate the sum of Two Thousand Eight Hundred Seventy Dollars and no cents (\$2,870.00) in continuation of

its support of the Rockingham County Community Action Program, Inc. Vote by show of hands, ARTICLE 34 WAS ADOPTED.

**ARTICLE 35.** To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars and no cents (\$500.00) for the support of the New Hampshire Property Taxpayer's Defense Fund. Vote was taken by show of hands. ARTICLE 35 WAS ADOPTED.

**ARTICLE 37.** The following motion was made: "To see if the Town will vote to raise and appropriate the sum of One Million Thirty One Thousand Seven Hundred Thirty Seven Dollars and no cents (\$1,031,737.00) to include Four Thousand Five Hundred Dollars and no cents (\$4,500.00) for Summer Recreation and Six Hundred Fifty Dollars and no cents (\$650.00) for the Rockingham County Nutrition Program." It was explained that both Candia Recreation and the Nutrition Program had inadvertently been omitted from the Warrant this year. A motion was then to change the main budget figure to Nine Hundred Thirty One Thousand Seven Hundred Thirty Seven Dollars and no cents (\$931,737.00). It was explained that the figure had been attained by subtracting the One Hundred Thousand Dollars for Road Reconstruction, which had been included in the Warrant article. Vote was taken by a show of hands on the amendment, by which the amendment was adopted.

A new amendment was then proposed to replace the dollar amount with the sum of Eight Hundred Forty Eight Thousand Five Hundred Fifty Three Dollars and no cents (\$848,553.00). The Board of Selectmen then proposed an amended amount of Eight Hundred Seventy Nine Thousand Dollars and no cents (\$879,000.00). Moderator Thomas declared that the assembly might wish to indicate which figure they would prefer in the amendment and a standing vote was taken for informational purposes only. 92 persons were in favor of adopting the \$879,000.00 figure; 59 voters were in favor of the \$864,000.00 amount. The amendment was then changed to Eight Hundred Seventy Nine Thousand Dollars and no cents (\$879,000.00). A request was then received to move the question on the amendment. There was no discussion, and when the amendment was voted on, it was adopted by standing vote. Discussion then resumed on the amended Article 37. Following discussion, vote by show of hands was taken on the article, in the amount of Eight Hundred Seventy Nine Thousand Dollars and no cents (\$879,000.00). ARTICLE 37 IS ADOPTED.

**ARTICLE 38.** To see if the Town will vote to authorize the Selectmen to apply for, accept and expend without further action by the Town Meeting, money from the State, Federal or other Governmental unit or a private source which becomes available during the fiscal year pursuant to RSA 31:95-b. Vote by show of hands, ARTICLE 38 IS ADOPTED.

**ARTICLE 39.** To see if the Town will vote to authorize the Treasurer with the approval of the Selectmen, to negotiate temporary loans in anticipation of taxes. Vote was by show of hands. ARTICLE 39 IS ADOPTED.

**ARTICLE 40.** To see if the Town will vote to accept such trust funds as have been received this past year. Vote by show of hands, ARTICLE 40 IS ADOPTED.

**ARTICLE 41.** To see if the Town will vote to authorize the Selectmen to administer or convey by auction or advertised sealed bids, any real estate acquired by the Town

through Tax Collector's Deed. Pursuant to RSA 80:42. A motion to amend the article to the following was made: "To see if the Town will vote to authorize the Selectmen to administer any real estate acquired by the Town through Tax Collector's Deed. Pursuant to RSA 80:42. It was explained that this was an attempt to assure that no resident would have their home taken from them due to inability to pay taxes. Legal Counsel cited that RSA 80:42 was very specific, and he did not feel it was advisable for the Town to become a landlord, as it would then be held liable if any mishaps occurred. A vote was then taken on the amendment. The amendment is defeated. There was no further discussion on Article 41, and when voted upon by a show of hands, **ARTICLE 41 IS ADOPTED.**

**ARTICLE 42.** To transact any other business that may legally come before said meeting.

Under this article, the chair accepted nominations for the following positions: Hog Reeve: Betty Thomson; Scalers of Timber: Paul and Diane LaCombe; Viewers of Fences: Ronald and Doris Plante. These positions were unanimously adopted by those assembled.

Vote to adjourn: Unanimous. The annual Town Meeting was adjourned at 7:31 P.M.

\*A full text of these Minutes may be obtained from the Town Clerk.



# SUMMARY INVENTORY OF VALUATION

	Acres	1991 Assessed Valuation	Totals
VALUE OF LAND ONLY			
Current Use	8,459.45	\$ 469,500.00	
Residential	9,781.40	65,957,950.00	
Commercial/Industrial	342.59	4,213,300.00	
TOTAL OF TAXABLE LAND			<u>\$70,640,750.00</u>
VALUE OF BUILDINGS ONLY			
Residential		\$88,796,500.00	
Manufactured Housing		1,292,700.00	
Commercial/Industrial		5,182,250.00	
TOTAL OF TAXABLE BUILDINGS			<u>\$95,271,450.00</u>
PUBLIC UTILITIES			
Electric			2,005,828.00
Telephone			234,150.00
VALUATION BEFORE EXEMPTIONS			<u>\$168,152,178.00</u>
EXEMPTIONS			
Blind Exemption (2)		15,000.00	30,000.00
Elderly Exemption (55)			770,000.00
TOTAL DOLLAR AMOUNT OF EXEMPTIONS			<u>\$800,000.00</u>
NET VALUATION ON WHICH THE TAX RATE IS COMPUTED			<u>\$167,352,178.00</u>

\*Number of Individuals Applying for an Elderly Exemption in 1990:

24 at 10,000  
 18 at 15,000  
 13 at 20,000  
 24 at 240,000  
 18 at 270,000  
 13 at 260,000  
 Total 770,000

# TAX RATE COMPUTATION

## PROOF OF RATE

### TAX RATE \$24.60/\$1000

Total Town Appropriation		1,172,817
Total Revenues and Credits		<u>-515,410</u>
Net Town Appropriations		657,407
Add: Overlay		+11,465
Add: Credits		<u>+29,600</u>
Subtotal		698,472
Less: Shared Revenue Returned to Town		<u>-8,192</u>
<u>Approved Town Effort</u>		690,280
Municipal Tax Rate	4.13	
Net School Tax Assessment(s)		3,338,243
Less: Shared Rev. Returned to Town		<u>-54,412</u>
<u>Approved School Effort</u>		3,283,831
School Tax Rate	19.62	
Net County Tax Assessment		146,749
Less: Shared Revenue Returned to Town		<u>-3,996</u>
<u>Approved County Amount</u>		142,753
County Tax Rate	.85	
Approved Town Effort		690,280
Approved School Effort		+3,283,831
Approved County Amount		<u>+142,753</u>
<b>PROPERTY TAXES TO BE RAISED</b>		<b>4,116,864</b>
Less Credits		<u>-29,600</u>
<b>PROPERTY TAX COMMITMENT</b>		<b>4,087,264</b>
Municipal Tax Rate	4.13	
School Tax Rate	+19.62	
County Tax Rate	<u>+.85</u>	
<b>TOTAL TAX RATE</b>	<b>24.60</b>	

**NET ASSESSED VALUATION:** 167,352,178

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief. RSA 21-J:34.

Neil A. Sieminski, *Chairman*  
 Brien E. Brock  
 Gary W. York  
 Board of Selectmen

# STATEMENT OF APPROPRIATION

## TAXES ASSESSED FOR THE TAX YEAR 1991

### GENERAL GOVERNMENT

Town Officers' Salaries	\$15,800.00
Town Officers' Expenses	78,466.00
Town Clerk Computer Software – Warrant Article #23	1,500.00
External Audit – Warrant Article #24	5,000.00
Election and Registration	4,750.00
General Government Buildings	16,140.00
Fitts Museum – Warrant Article #36	575.00
Reappraisal of Property	1,000.00
Planning and Zoning	3,845.00
Legal Expenses	21,000.00
Advertising and Regional Association	3,500.00
Contingency Fund	5,000.00

### PUBLIC SAFETY

Police Department	137,626.00
Fire – Forest	4,000.00
Volunteer Firemen's Assoc. – Warrant Article #27	39,000
Fire Dept. Capital Reserve Fund – Warrant Article #28	50,000
Civil Defense	1,000.00
Building Inspection	13,769.00

### HIGHWAYS, STREETS & BRIDGES

Town Maintenance	213,000.00
Road Reconstruction – Warrant Article #20	100,000.00
General Highway Department Expenses	10,000.00
Street Lighting	7,500.00

### SANITATION

Solid Waste Disposal	128,940.00
Recycling – Warrant Article #13	7,000.00
Ash Disposal – Warrant Article #16	5,000.00
Tire Disposal – Warrant Article #17	2,500.00

### HEALTH

Health Department	400.00
Candia Rescue – Warrant Article #26	8,000.00
Visiting Nurse Assoc. – Warrant Article #30	4,772.00
Lamprey Health Care – Warrant Article #32	2,600.00
Area Homemaker – Warrant Article #33	1,500
Ambulance Service	15,000.00
Animal Control	5,000.00
Vital Statistics	50.00

### WELFARE

General Assistance	16,000.00
Rockingham County CAP – Warrant Article #34	2,870.00

### CULTURE & RECREATION

Smyth Public Library – Article #25	38,000.00
Parks and Recreation	6,710.00
NH Property Taxpayer's Assoc. – Article #35	500.00
Conservation Commission	500.00



<b>DEBT SERVICE</b>	
Principal on Long-Term Notes	34,870.00
Interest Expense – Long-Term Bonds & Notes	10,253.00
Interest Expense – Tax Anticipation Notes	66,000.00
<b>CAPITAL OUTLAY</b>	
New Loader – Warrant Article #12	17,000.00
<b>OPERATING TRANSFERS OUT</b>	
Incinerator Maintenance Fund – Warrant Article #15	8,000.00
<b>MISCELLANEOUS</b>	
FICA, Retirement & Pension Contributions	17,050.00
Insurance	40,631.00
Unemployment Compensation	1,200.00
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,172,817.00</b>

## 1991 SOURCES OF REVENUE

Resident Taxes	\$22,500.00
Interest and Penalties on Taxes	80,000.00
Internal Revenue-Block Grant	100,000.00
Highway Block Grant	50,000.00
State-Federal Forest Land/Recreation Land/Flood Land	350.00
Motor Vehicle Permit Fees	240,000.00
Dog Licenses	3,900.00
Business Licenses, Permits and Filing Fees	15,000.00
Income From Departments	5,000.00
Recycling Grant & Recycling	13,000.00
Interest on Deposits	85,000.00
Sale of Town Property	500.00
Income from Trust Funds – Moore Fund – Highway	14,500.00
<b>TOTAL REVENUES AND CREDITS</b>	<b>\$629,750.00</b>

## CURRENT USE REPORT

	Applicants Granted in Prior Years	New Applicants Granted for 1991	Acres Removed	Current Total
FARM LAND	367.68	164.85		532.53
FOREST LAND	3944.01		139.45	3804.56
WILD LAND				
Unproductive	1005.96		154.14	851.82
Productive	2286.01	252.51		2538.52
Natural Preserve	167.78	60.70		228.48
WET LAND	537.60		34.06	503.54
TOTALS	8,309.04	476.06	327.65	8,459.45

# ANNUAL TOWN FINANCIAL REPORT

For the Year Ending December 31, 1991

## REVENUES

### TAXES

Property taxes	4,085,946.00
Resident taxes	23,980.00
Yield taxes	2,555.50
Interest and penalties on delinquent taxes	93,145.93
<b>TOTAL</b>	<b>4,205,627.43</b>

### LICENSES AND PERMITS

Business licenses and permits	17,541.12
Motor vehicle permit fees	219,786.00
Building permits	5,031.36
Other licenses, permits, and fees	5,314.00
<b>TOTAL</b>	<b>247,672.48</b>

### FROM THE STATE OF NEW HAMPSHIRE

Shared revenue block grant	57,968.27
Highway block grant	102,026.61
State and federal forest land reimbursement	292.13
<b>TOTAL</b>	<b>160,287.01</b>

### FROM CHARGES FOR SERVICES

Income from departments	924.50
Recycling Income	8,212.68
<b>TOTAL</b>	<b>9,137.18</b>

### MISCELLANEOUS REVENUES

Special assessments	6,235.76
Sale of municipal property	875.80
Interest on investments	44,940.03
Fines and forfeits	311.07
Insurance dividends and reimbursements	7,354.13
Contributions and donations	1,040.00
Other miscellaneous sources not otherwise classified	1,138.94
<b>TOTAL</b>	<b>61,895.73</b>

### INTERFUND OPERATING TRANSFERS

Transfers from capital projects fund	10,797.18
Transfers from trust and agency funds	40,903.19
<b>TOTAL</b>	<b>51,700.37</b>

### TOTAL REVENUES FROM ALL SOURCES

4,736,320.20

### FUND BALANCE JANUARY 1, 1991

73,253.76

### GRAND TOTAL

4,809,573.96

## **EXPENDITURES**

	<b>Total Expenditures</b>
<b>GENERAL GOVERNMENT</b>	
Executive	91,331.31
Election, registration & vital statistics	4,386.45
Financial administration	4,200.00
Revaluation of property	46,147.14
Legal expense	24,552.53
Personnel administration	17,847.16
Planning and zoning	2,814.31
General government building	15,187.06
Insurance not otherwise allocated	43,936.08
Advertising & regional association	3,496.4
Other general government	575.00
<b>TOTAL</b>	<b>254,473.45</b>
<b>PUBLIC SAFETY</b>	
Police	129,265.24
Ambulance	15,000.00
Fire	43,000.00
Building inspection	11,733.60
Emergency management	806.16
Other public safety	6,096.99
<b>TOTAL</b>	<b>205,901.99</b>
<b>HIGHWAYS AND STREETS</b>	
Highways and streets	339,553.59
Street lighting	7,567.30
Other highway, streets, bridges	21,157.90
<b>TOTAL</b>	<b>368,278.79</b>
<b>SANITATION</b>	
Solid waste disposal	146,065.51
<b>TOTAL</b>	<b>146,065.51</b>
<b>HEALTH</b>	
Administration	155.04
Health agencies and hospitals	21,144.00
<b>TOTAL</b>	<b>21,299.04</b>
<b>WELFARE</b>	
Direct assistance	11,346.19
Vendor payments	3,520.00
<b>TOTAL</b>	<b>14,866.19</b>

	<b>Total Expenditures</b>
<b>CULTURE AND RECREATION</b>	
Parks and recreation	6,107.72
Library	38,000.00
<b>TOTAL</b>	<b>44,107.72</b>
<b>CONSERVATION</b>	
Administration	500.00
<b>TOTAL</b>	<b>500.00</b>
<b>DEBT SERVICE</b>	
Principal long term bonds, notes	34,870.00
Interest on long term bonds, notes	10,252.75
Interest on tax and revenue anticipation notes	50,783.33
<b>TOTAL</b>	<b>95,906.08</b>
<b>CAPITAL OUTLAY</b>	
Machinery, vehicles & equipment	2,479.00
<b>TOTAL</b>	<b>2,479.00</b>
<b>EXPENDITURES</b>	
Transfers to capital reserve funds	50,000.00
Transfers to trust funds	8,000.00
<b>TOTAL</b>	<b>58,000.00</b>
<b>PAYMENTS TO OTHER GOVERNMENTS</b>	
Taxes paid to county	146,749.00
Taxes paid to school districts	3,338,243.00
<b>TOTAL</b>	<b>3,484,992.00</b>
<b>TOTAL EXPENDITURES</b>	<b>4,719,185.77</b>
<b>FUND BALANCE</b>	<b>90,388.19</b>
<b>GRAND TOTAL</b>	<b>4,809,573.96</b>
 <b>RECONCILIATION OF SCHOOL DISTRICT LIABILITY</b>	
1. School district liability at beginning of the municipality's year	1,458,558.00
2. ADD: School district assessment for current year	3,338,243.00
3. TOTAL LIABILITY WITHIN CURRENT YEAR	4,796,801.00
4. SUBTRACT: Payments made to school district within the municipality's year	3,118,558.00
5. School district liability at the end of the municipality's year	1,678,243.00
 <b>RECONCILIATION OF TAX ANTICIPATION NOTES</b>	
1. Short-term (TAN's) debt outstanding at beg. of fiscal year	0
2. ADD: New issues during current year	1,000,000.00
3. SUBTRACT: Issues retired during current year	1,000,000.00
4. Short-term (TAN's) debt outstanding at end of fiscal year	0



# GENERAL FUND BALANCE SHEET

As of December 31, 1991

	Beginning of year	End of year
<b>CURRENT ASSETS</b>		
Cash and equivalents	680,347.18	701,244.34
Taxes receivable	517,462.72	703,579.55
Tax liens receivable	291,153.68	384,340.73
Due from other funds	56,596.00	
Other current assets	35,445.81	13,747.88
<b>TOTAL ASSETS</b>	<b>1,581,005.39</b>	<b>1,802,912.50</b>
<b>LIABILITIES AND FUND EQUITY</b>		
<b>Current Liabilities</b>		
Warrants and accounts payable	12,747.82	18,854.29
Due to school districts	1,458,558.00	1,678,243.00
Deferred revenue	1,000.00	
Other payables	35,445.81	15,427.02
<b>TOTAL LIABILITIES</b>	<b>1,507,751.63</b>	<b>1,712,524.31</b>
<b>Fund Equity</b>		
Reserve for encumbrances	59,334.23	7,800.00
Unreserved fund balance	13,919.53	82,588.19
<b>TOTAL FUND EQUITY</b>	<b>73,253.76</b>	<b>90,388.19</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>1,581,005.39</b>	<b>1,802,912.50</b>

# SCHEDULE OF TOWN PROPERTY

Town Office Building & Moore Park	\$ 673,650.
Town Office Furniture and Equipment	37,500.
Other Equipment	25,000.
Moore Elementary School	2,367,450.
Smyth Public Library	177,950.
Congregational Church	261,600.
Fitts Museum	87,750.
Recycling Center	75,300.
Solid Waste Center	6,900.
Critchett Road Cemetery	200.
Depot Road Cemetery	11,000.
Highway Department	1,450.
Highway Department Equipment	5,000.
Land, North Road, 16 acres	53,700.
Land, Fogarty Road, 11.6 acres	6,800.
Land, Fogarty Road, 13.5 acres	15,250.
Land, New Boston Road, 29 acres	37,300.
Land, New Boston Road, 14.3 acres	26,700.
Land, New Boston Road, 19 acres	17,150.
Land, Old Deerfield Road, .37 acres	14,300.
Land, Raymond Road, 1 acre	16,900.
Land, Raymond Road, .12 acre	5,750.
Land, Backland, .95 acre	850.
Land, Flint Road, 64 acres	111,900.
Land, off Chester Turnpike, 25 acres	15,250.
Land, corner Donovan Rd. & Chester Tpk., .21 acres	6,650.
Land, off Tower Hill Road, 51 acres	42,050.
Land, Hemlock Drive, 12.75 acres	26,800.
Land, Old Mill Road, .06 acres	3,000.
Land, Old Mill Road, .02 acres	2,100.
Land, Old Mill Road, 1.04 acres	2,550.
Land, Chester Turnpike, .25 acres	5,600.
Land, off Brown Road, 2.2 acres	2,700.
Land, Chester Road, .37 acres	6,150.
Land, Brown Road, 13.9 acres	56,800.
Land, Brown Road, .09 acres	6,400.
Land, Dearborn Corner, 3.2 acres	16,500.
<b>TOTAL</b>	<hr/> <b>\$4,229,900.</b>

## NOTES

# TAX COLLECTOR'S REPORT

## SUMMARY OF TAX ACCOUNTS

Fiscal Year Ended December 31, 1991

### DEBIT

	1992	Levies of 1991	Prior
Uncollected Taxes – Beginning of Fiscal Year: <sup>1</sup>			
Property Taxes			555,247.14
Resident Taxes			10,417.00
Land Use Change Tax			500.00
Yield Taxes			4,298.58
Taxes Committed to Collector			
Property Taxes		4,119,972.00	
Resident Taxes		23,980.00	
Yield Taxes		2,555.50	
Overpayments <sup>2</sup> a/c Property Taxes		3,206.00	955.13
Interest Collected on Delinquent Taxes		5,459.14	51,499.05
Penalties Collected on Resident Taxes		54.00	283.00
Postage & Check Fees		57.84	
<b>TOTAL DEBITS</b>		<b>4,155,284.48</b>	<b>623,199.90</b>

<sup>1</sup>These uncollected balances should be the same as last year's ending balances.

<sup>2</sup>Overpayments should be included as part of regular remittance items.



# TAX COLLECTOR'S REPORT

## SUMMARY OF TAX ACCOUNTS

Fiscal Year Ended December 31, 1991

### CREDIT

	1992	Levies of 1991	Prior
Remitted to Treasurer During Fiscal Year:			
Property Taxes		3,355,615.97	555,748.27
Resident Taxes		16,050.00	2,908.00
Yield Taxes		444.50	567.46
Postage		17.84	
Check Fees		40.00	
Interest on Taxes		5,459.14	51,499.05
Penalties on Resident Tax		54.00	283.00
Abatements Allowed			
Property Taxes		28,930.00	454.00
Resident Taxes		870.00	560.00
Yield Taxes		404.00	
Uncollected Taxes End of Fiscal Year			
Property Taxes		738,632.03	
Resident Taxes		7,060.00	6,949.00
Land Use Change Tax			500.00
Yield Taxes		1,707.00	3,731.12
<b>TOTAL CREDITS</b>		<b>4,155,284.48</b>	<b>623,199.90</b>

# TAX COLLECTOR'S REPORT

## SUMMARY OF TAX SALES/LIEN ACCOUNTS

Fiscal Year Ended December 31, 1991

### DEBITS

	Tax Sale/Lien on Account of Levies of		
	1990	1989	Prior
Balance of Unredeemed Taxes of Fiscal Year:		233,409.21	11,392.36
Taxes Sold/Executed to Town During Fiscal Year:	293,311.41		
Interest Collected After Sale/Lien Execution:	1,602.55	12,968.46	19,799.39
Redemption Cost:	412.00	491.00	519.50
<b>TOTAL DEBITS</b>	<b>295,325.96</b>	<b>246,868.67</b>	<b>131,711.25</b>

### CREDITS

Remittance to Treasurer During Fiscal Year	47,737.97	91,296.33	59,281.66
Interest and Cost after Sale	2,014.55	13,459.46	20,318.89
Abatements During Year		456.29	
Unredeemed Taxes End of Year	245,573.44	141,656.59	52,110.70
<b>TOTAL CREDITS</b>	<b>295,325.96</b>	<b>246,868.67</b>	<b>131,711.25</b>

# TREASURER'S REPORT GENERAL ACCOUNT

For Year Ending December 31, 1991

Cash Balance – December 31, 1990 \$ 669,590.56

## RECEIPTS

Tax Collector	\$4,222,796.09	
Tax Anticipation Note	1,000,000.00	
Town Clerk	225,100.00	
State of New Hampshire	160,287.01	
Interest Earned on Idle Funds	45,355.97	
Fees and Permits	17,541.12	
Trustees of Trust Fund	67,457.25	
Recycling Center	8,212.68	
Thropp Subdivision Account	21,041.94	
Town Office Building Account	10,797.18	
Miscellaneous	33,174.76	
Receipts		<u>5,811,764.00</u>

TOTAL RECEIPTS 6,481,354.56

TOTAL PAYMENTS 5,780,130.22

BALANCE – December 31, 1991 \$ 701,224.34

## PROOF

On deposit in Fleet Bank – Account #990035385

I would like to assure the Townspeople that the Town's money is covered 100%: FDIC Insurance covers up to \$100,000 and any additional money is fully collateralized and cash managed. Due to the drop in rates, interest earned on Idle Funds was reduced from \$85,882 in 1990 to \$45,356 in 1991. The Town will continue to have an aggressive investment policy.

Respectfully submitted,

Shirley L. Erving  
*Town Treasurer*

# **TREASURER'S REPORT**

## **THROPP SUBDIVISION ACCOUNT**

Balance – December 31, 1990	\$20,753.75
RECEIPTS	
Interest – Year 1991	<u>288.19</u>
Total Receipts	21,041.94
PAYMENTS	
Transferred to the General Account	<u>21,041.94</u>
Total Payments	<u>21,041.94</u>
BALANCE – DECEMBER 31, 1991	\$ 0.00

### **PROOF**

The First NH Bank – CD 223114472

## **TOWN OFFICE BUILDING ACCOUNT**

BALANCE – DECEMBER 31, 1990	\$10,736.62
RECEIPTS	
Interest – Year 1991	<u>60.56</u>
Total Receipts	<u>10,797.13</u>
PAYMENTS	
Transferred to the General Account	<u>10,797.18</u>
Total Payments	<u>10,797.18</u>
BALANCE – DECEMBER 31, 1991	\$ 0.00

### **PROOF**

Bank East – Account #27440764-18

## **DAVIS ESCROW ACCOUNT**

BALANCE – DECEMBER 31, 1990	\$ 1,795.10
PAYMENTS	
Dufresne-Henry Inc.	1,777.55
Scott Davis	<u>17.55</u>
Total Payments	<u>1,795.10</u>
BALANCE – DECEMBER 31, 1991	\$ 0.00

### **PROOF**

The First NH Bank – Account #200128225200

## **DAVIS ESCROW DEPOSIT**

BALANCE – DECEMBER 31, 1990	\$ 9,622.38
RECEIPTS	
Interest – Year 1991	686.79



Total Receipts	10,309.17
BALANCE – DECEMBER 31, 1991	<u>\$10,309.17</u>

PROOF

On deposit in The First NH Bank – Account #20012825200

**NEW BOSTON ROAD BRIDGE ACCOUNT**

BALANCE – DECEMBER 31, 1990	\$ 3,274.58
RECEIPTS	
Interest – Year 1991	164.13
Total Receipts	3,438.71
BALANCE – DECEMBER 31, 1991	<u>\$3,438.71</u>

PROOF

The First NH Bank – CD 12180897-71

# TOWN CLERK'S REPORT

Dear Candia Residents,

It is difficult to believe a new year is already upon us! In the past year, there have been a few legislative changes which have had an impact on the Town Clerk's office. There have also been changes within the Department of Motor Vehicles, though most of these will have little impact on our registration procedures.

The most controversial piece of legislation seems to be the new Vital Records fee increase which became effective August 12, 1991. Prior to that date, the fee for a certified copy or verification of a vital record was \$3.00, on August 12, that fee increased to \$10.00. The new law is RSA 126:13 & 15, and is worded as follows: The fee is for each search conducted. The fee shall be charged whether or not the record is located. The fee includes one certified copy of the record, if located. Additional certified copies are \$10.00 each. There is presently an amendment being introduced which would reduce the additional copy fee to \$6.00. It will go before the Legislative Committee in January of 1992.

Residents continue to support the Municipal Agent Program, which enables them to obtain plates and decals here at the Town Clerk's office for passenger vehicles under 8,000 pounds or under 7,000 pounds if they are diesel vehicles. Decals only can be purchased when renewing the following: motorcycles, tractors, and trailers under 8,000 pounds. The fee continues to be \$2.00 per registration. Municipal Agents no longer process requests for 20-Day Plates, you must go to a Motor Vehicle Sub-Station. If you wish to obtain Initial Plates, in addition to Concord, you may now to the following offices: Dover Point, Manchester, Nashua, and Rochester.

We continue to have long waiting lines at the end of the month. This is not a problem unique to Candia, it occurs in all towns and Motor Vehicle Substations. You are encouraged to come in the middle of the month, if possible, and avoid the long lines. To help process your registration quickly, please consider the following suggestions: have your Resident Tax receipt and old registrations ready when doing a renewal. If paying by check, you will need one to the Town of Candia, one to the State of N.H. – M.V., and \$2.00 per registration Municipal Agent's fee. If you are transferring your plates to another vehicle, you need the registration for the vehicle you will be taking the plates from as well as either the Town Clerk's copy of the Title Application (blue paper), Title or Certificate of Origin for a vehicle less than 10 years old, or a Bill of Sale listing: model, make, year of manufacture, color, number of cylinders, body style and vehicle identification number. I would encourage people with more than four registrations to call in advance so I can prepare their registrations without causing undue delay.

A reminder that all dogs over the age of three months must be licensed by April 30 of each year. In order to license your dog, you must present the current rabies certificate. Fees for licensing are as follows: Spayed or neutered animals \$4.50, unaltered dogs \$7.00 and dogs with an owner over 65 years of age \$2.00. Candia's Leash Law took effect in 1980; dogs are not allowed to run at large.

In 1992, we will be participating in four elections; the Presidential Primary, Town

Election, State Primary and General Election. If you are not a registered voter, you may register at my office during regular office hours or with the Supervisors of the Checklist during their posted sessions. If you will be absent from town during an election or physically unable to come to the polls, please contact me to vote by absentee ballot. You must complete an application for the ballot, and as soon as the application has been received by my office and the ballots are prepared, I will mail the necessary materials to you with instructions. Please feel free to use this service since your vote does count!

I hope this information will be of help to you. If you have any further questions, please call 483-5573. My office hours are as follows: Monday: Closed, Tuesday and Thursday: 6 to 8 PM, Wednesday: 9 to 12 and 1 to 3 PM and Friday: 9 to 12 Noon.

Sincerely,  
  
Christine Dupere

**TOWN CLERK'S FINANCIAL REPORT**

For the Fiscal Year January 1, 1991 to December 31, 1991

MOTOR VEHICLE PERMITS	\$219,786.00
DOG LICENSES	3,540.50
DOG FINES AND PENALTIES	1,590.50
BAD CHECK FEES	165.00
FILING FEES	16.00
1991 TOTAL REMITTED TO TREASURER	\$225,098.00

Respectfully Submitted,  
  
Christine Dupere  
*Town Clerk*

# REPORT OF THE COMMON TRUST FUND INVESTMENT OF THE TOWN OF CANDIA, NH ON DECEMBER 31, 1991

Name & Purpose of Trust Fund	How Invested	PRINCIPAL			INCOME				
		Balance Beginning Year	New Fund Created	Gain or Loss	Balance End Year	Balance Beginning Year	Income During Year	Expended During Year	Balance End Year
Cemetery #1	Common Trust	\$ 55,745.61			\$ 55,745.61		\$ 4,659.22	\$ 4,659.22	\$ .00
Cemetery #2	Common Trust	1,194.04			1,914.04		326.62	326.62	.00
Cemetery #3	Common Trust	2,305.73			2,305.73		295.72	295.72	.00
Cemetery #4	Common Trust	2,355.52		Loss \$105.00 (Bank East)	2,250.52		170.98	170.98	.00
Cemetery #5	Amoskeag Bank	712.75	#1991	\$2,200.00	2,912.75		1,059.77	1,059.77	.00
	Common Trust	9,834.08			9,834.08		187.50	187.50	.00
	Concord Bank	150.00			150.00		8.51	8.51	.00
Village Cemetery	Bank East	1,865.00		Loss \$105.00	1,760.00		124.00	124.00	.00
Moore Hwy Fund	Common Trust	128,042.62			128,042.62		15,167.52	15,167.52	.00
Fitts Museum	Amoskeag Bank	374.93			.00	\$374.93		374.93	.00
		<u>\$202,440.28</u>			<u>\$204,195.35</u>	<u>\$374.93</u>	<u>\$21,999.84</u>	<u>\$22,374.77</u>	<u>\$ .00</u>



\*1991

	Atteridge, Richard	\$200.00	Champagne, Richard	\$200.00	Perkins, Charles	\$200.00			
	Beadreau, Olga	200.00	Leavitt, W.T.	200.00	Wovkanech, Gordon	200.00			
	Binette, Bertrand	200.00	Mandigo, Warren & Ruth	200.00	Wovkanech, Ruth	200.00			
	Bowden, Thomas	200.00	Modis, Arthur	200.00					
	How Invested	Balance Beg. Year	New Fund	Income During Year	Expended During Year	Bal. End Yr.			
Candia Grange Scholarship Fund	Cornerstone Bank	\$10,575.78		\$ 809.17	\$1,000.00	\$10,384.95			
Revaluation Capital Reserve Fund	Numerica	56,209.24		5,080.49	61,289.73	.00			
Candia School Gymnasium Fund	Cornerstone Bank	10,398.49		700.93		11,099.42			
Hiram & Doris Mitchell Educational Fund	Cornerstone Bank	10,206.83		650.87					
Apparatus Capital Reserve Fund (C.V.F.D.)	Common Trust		\$50,000.00	+446.00		50,000.00			
Incinerator Maintenance Fund	Common Trust		8,000.00			8,000.00			

Respectfully Submitted:

Trustees of Trust Funds  
 Russell G. Seward  
 Norman R. Stevens  
 Rudolph A. Cartier, Jr.

# REPORT OF THE BOARD OF SELECTMEN

This past year has been one of continual intensive activity by the Board of Selectmen. It is not possible to outline all of the subject areas and individual issues that needed to be addressed as space would not permit, so this report will contain only the highlights of principal issues.

By far, the most pressing and time consuming issue for the Board of Selectmen was the restructuring of the Police Department, and hiring of a full-time police chief. The Town has been without a full-time police chief since February, 1991, and the Department was run in the interim by two separate "Officers-in-Charge", and, as of this writing, is supervised by Selectmen Gary York. Gary and Selectman Brien Brock have, for the first time in recent history, succeeded in getting police personnel records documented to the point where the Town is now fully complying with State requirements for employment of officers. This was necessary to minimize the Town's exposure to potentially disastrous financial liability claims.

The Selectmen are committed to hiring a full-time police chief who will be charged with and supported (as may be necessary) in providing the best possible level of community-sensitive, professional policing to all of the Town's residents. For those who don't believe anything happens here, it should be noted that in 1991, the Police responded to 1946 incidents (not including 475 summons and warnings).

Property reevaluation was completed in 1991 by appraisers from the State Department of Revenue Administration. The 1991 tax rate was set at \$24.60 per \$1000. The Selectmen are in the process of dealing with 142 requests for abatement which represents 9% of the total of 1600 parcels.

Many citizens believe the Board of Selectmen and School Board are responsible for setting the amount of annual expense and the tax rate. The amount the Town and School Board spends in any year is determined by the Annual School and Town Meetings in March of each year. The tax rate for every town in New Hampshire is set the following Fall by the State Department of Revenue Administration. The dollar amount to be raised from property taxes is determined by the following formula:

Total Voter Approved School & Town Expenditures	Minus	Non Property Tax Revenue such as State Aid, M.V. Fees, Licenses, etc.	=	Dollar Amount to be raised from Property Taxes
--	-------	---	---	---

As far as expenditures and taxes are concerned, the Selectmen are charged with operating the various Town functions and departments within the total amount approved by the voters. For 1991, the Board of Selectmen hopes to return a surplus of approximately \$18,250 from the '91 approved operating budget which will be credited against the 1992 tax rate. Moreover, the Selectmen have tried to keep the 1992 proposed budget within the rate of inflation. The proposed 1992 budget is about 4.1% higher than the 1991 approved budget.

The Town continues to make significant steps in handling solid waste. Now gone from the incinerator waste stream are most newspaper, cardboard, steel (tin) cans, aluminum

cans, and glass. Recycling, aside from obvious local and regional and environmental and energy benefits, results in lower dollar cost to Candia's taxpayers. We save three ways: 1) by hopefully extending the life of the incinerator, 2) by reducing hauling costs and tipping fees for ash, and 3) by income from the sale of recycled materials (\$8213 in 1991). The Solid Waste Committee deserves very special credit for constantly staying abreast of the ever-changing recycling market and disposal technologies. (Thanks to Janet Manter, Al Couch, Barbara Desautels, and Gary York FOR HUNDREDS OF HOURS OF VOLUNTARY SERVICE.)

The Board of Selectmen has attempted to be a kinder, gentler, yet firm enforcer of the building codes and zoning ordinances. Although several cases involving zoning violations are in active court status, a wary eye on the code enforcement portion of the legal budget has also been maintained. The report of the Building Inspector will provide more detail on 1991 construction activity.

During 1991 the Selectmen worked positively with the Planning Board to adopt minor site plan review procedures. This has been successfully accomplished and we thank the Planning Board for their work in this area. Ron Hadley, William Stergios, and Ingrid Byrd served on the minor plan review committee.

The year 1991 saw the highest percentage of dogs registered in the history of Town. Almost 99%! Through vigorous enforcement, which will continue in 1992, we hope again to make this a "wash" item in terms of cost to the town. We should all note that there is a leash law in New Hampshire and running or otherwise loose dogs cost the Town money. Unregistered dogs cannot be verified for rabies, and a major outbreak of rabies in wild animals is expected in New Hampshire by 1992 or 1993. Wild cats have also caused some problems and expense for the Town – please spay or neuter all pets (dogs and cats). Proposed State legislation, if passed in the 1992 Session, will increase fines for non-registration and encourage owners to spay-neuter pets. **Please register your dogs by April 30, 1992.**

Based on voter approval of \$100,000 in 1991, some 2600' of Chester Turnpike underwent major base reconstruction. We urge that the voters approve funds in 1992 to continue this needed work.

In January, faced with the real possibility of inability to respond to police calls, the Board voted unanimously to purchase a cruiser. We hope the voters allow this to be taken from the total 1991 operating surplus of \$34,000 so that it is not charged to the 1992 budget.

Besides the volunteers on the Solid Waste Committee, the Selectmen would also note the outstanding contributions of time and ingenuity from the Welfare Director Patti Davis, the CYAA, Paul Vallee, and numerous anonymous persons (you know who you are) who donated substantial sums of money, clothing, and food to the Welfare Department.

The year 1991 also brought Hurricane Bob. The Emergency Operation Center was fully operational. We thank Helen Wilson and Del Weeks for their readiness, as well as all of the members of the CVFD for manning the station for many volunteer hours during the storm.

In summary, the 1991 Board of Selectmen has attempted very hard to run the Town in a fiscally prudent manner, yet has tried to be fair and compassionate, to listen to *all sides* of each issue, and to keep a mind *always* on the best interests of all of the citizens of Candia.

Thank you very much for the opportunity to serve you. We hope you feel that the Board of Selectmen has been available to listen and respond to your concerns within their legal authority to act.

Respectfully submitted,

Neil A. Sieminski, *Chairman*

Brien E. Brock

Gary W. York



## NOTES

# REPORT OF THE BUILDING INSPECTOR/ CODE ENFORCEMENT OFFICER

Once again another year has passed us by, this year having an increase of 20 building permits issued from last year, giving us a total of 94 permits issued compared to 74 in 1990.

Of the 94 permits issued, 9 were for new homes, 8 were for additions to existing residences, and the rest were for construction ranging from barns and garages to pools and decks.

The Building Department has come a long way in the last couple of years as far as service to Candia's citizens, quality of inspections, and most of all, it has come a long way with its record keeping.

However, this does not mean that we have reached the point where we should be yet, as there is still much needed change, starting with the fee schedule. With the present fee schedule, a total of \$4,723.94 was received in income for 1991. If the schedule is revised only, not even increased, there would have been a substantial difference. What all this means is that the fee schedule would then better support the building department, and the more revenue that is collected through the fee schedule by those utilizing the services of the department, would result in a decrease in cost to the taxpayers.

Then, there is the issue of our zoning ordinance and site plan review regulations. Both of these are in need of revision or updating to keep up with the modern day growth, in order that we are not hampering or stalling growth that is needed for the Town of Candia. As these regulations stand now, all that they seem to do is create an increase work load on the Zoning Board of Adjustment. The ZBA has had more cases this past year due to the inadequate writing of these regulations.

Therefore, in the year to come, if attention and work could be given to the needed changes in the Candia Zoning Ordinance and to the Site Plan Review Regulations, I believe that it would benefit all parties concerned and make everyone's work load easier, therefore saving time and allowing things to be done in a more timely manner.

I look forward to another enjoyable and prosperous year ahead working with and serving the people of the Town of Candia.

Ronald Caswell  
*Building Inspector/Code Enforcement Officer*

# REPORT OF CANDIA RESCUE 1991

Candia Rescue responded to 97 requests for medical aid and provided treatment to 114 patients. 53 requests were for medical assistance and the remaining 44 were response to a motor vehicle accident. We also were on standby for the incident in Stratham this past summer. Mutual aid to other towns numbered another 5 incidents.

The townspeople of Candia have again showed tremendous support for us in the past year. It is through your support that Candia Rescue continues to provide high standards of emergency medical care.

This year has seen a greater level of training of personnel in more advanced medical treatment. Our ranks include a paramedic, two intravenous qualified EMT's and 7 defibrillator qualified EMT's.

We would also like to thank the Candia Volunteer Fire Department, Candia Police Department and Derek's Ambulance Service for their continued support in 1991. Our greatest thanks go to the people of Candia for providing the means by which we continue to serve the community.

Respectfully Submitted,

Richard W. Fitts Sr., *President*

Valerie A. Lajoie, *Secretary/Treasurer*

## CANDIA RESCUE FINANCIAL REPORT

### 1992 BUDGET

Administration	\$ 150.00
Capital Equipment	2500.00
Medical Supplies	2000.00
Equipment Maintenance	2000.00
Insurance	2000.00
Training	<u>500.00</u>
TOTAL	\$9150.00

### 1991 EXPENSE REPORT

Administration	\$ 104.08
Capital Equipment	2398.50
Medical Supplies	1474.95
Equipment Maintenance	1874.53
Insurance	1981.00
Training	<u>425.00</u>
TOTAL	\$8258.06

### 1991 INCOME REPORT

Town Appropriation	\$8000.00
Interest	243.48
Donations	711.00
Loss Reimbursement	<u>555.75</u>
TOTAL	\$9510.23

# REPORT OF THE CANDIA YOUTH ATHLETIC ASSOCIATION

During 1991, many improvements to Moore Park and our athletic programs were made. Picnic tables were added to the pavilion for community use. Another backstop was erected to better utilize field space. Program additions included a third softball team for girls, a high school soccer recreation program that attracted 35 students and a summer school camp coached by professional soccer players.

In 1992, we will continue to promote sportsmanship and skill development. Coach certification remains a priority. The coming of spring will see the completion of the basketball court. This will help enhance our basketball program as well as provide residents with additional space for recreation. To bolster development of our baseball players, we would like to purchase a new pitching machine.

Continued thanks to the team sponsors and ball park sign sponsors. Your donations help buy needed equipment. We also thank those individuals, groups and companies that have donated funds and equipment. We appreciate those faithful volunteers that have helped to make our programs successful and are very pleased to see the many new faces that have joined CYAA in achieving its goals for Candia's children.

Dave Kelso

*President*

*Candia Youth Athletics Association*



# REPORT OF THE CONSERVATION COMMISSION

The Candia Conservation Commission would like to take this opportunity to thank Dr. Hermann Sander for his many years of loyal service to the Commission. His interest has inspired us all, and we greatly appreciate the contribution he has made. We wish him the best of luck in whatever he does.

The Commission is currently working on updating our conservation maps to make it easier to locate and identify different lots throughout town. We seek help from concerned citizens of any input they might have for the completion of this project.

With the way the economy is, we have tried to keep our budget down as much as possible. This being the first year of our Conservation Commission Fund, where all of our unexpended budget is put into that fund, we are excited that maybe some day the Commission will be able to acquire more land to conserve for future generations. As our population grows it is very important to set aside some of our resources for the benefit of all. The planet seems to be getting smaller, in a matter of speaking, and if something isn't done now then our children will have to face it later. Everyone can do a little to help, whether it be recycling, proper disposal of our waste, the planting of trees, or by conserving our land through easements.

The Conservation Commission meets the third Tuesday at 7:30 pm at the town office building. Please feel free to attend or consider becoming a member.

Respectfully submitted,

Bob Brackett, *Chairman*  
*Candia Conservation Commission*

## FITTS MUSEUM REPORT

The following programs were hosted by the Fitts Museum during the 1991 season.

Demonstrations of Rush Seating by Paula McCoy of Deerfield, Pottery by Lee Harper of Nashua, and Blacksmithing by Steve Tanzini of New Ipswich. Teddy Bears and Dolls were exhibited by Barbara Bowman & Dolores Smith of Candia. There were also Quilts and Herb Society exhibits. George Michael, of Merrimack, visited the Museum and gave an afternoon of identification and appraisal of antiques. There was a musical program presented by the Fitts Museum Foundation.

On Old Home Day, the Museum was opened for tours and had a special guest, Reciter Bill O'Neal. The Museum has also been opened on special occasions for people interested in the building, and its exhibits and genealogical material.

All Grade 4 students from Henry W. Moore School visited the Museum in the spring.. The Fitts Museum in conjunction with The Rockingham Herb Society donated plants to any 4th grade children interested in growing their own herbs.

Several generous financial donations were received from visitors. We continue to receive books, papers and articles from people who are interested in preserving Candia's history.

One chimney, a chair and three paintings were restored this year. Protective shades were installed on the windows. In addition to this, a sump pump and vapor barrier were installed in the basement.

We continue to be grateful to the Fitts Museum Foundation for their support, particularly for the Buy a Brick Campaign which enabled us to restore the chimney and for the coordination of the Farm Day activities and grounds care.

The Trustees decorated the Museum for the occasion of the carol singing and Christmas tree lighting hosted by the Candia Jr. Women's Club. The Jr. Women's Club also presented the trustees with a star. The star had previously been used on the Christmas tree at the old town hall by Candia Four Corners.

The Trustees believe that 1991 was a successful and interesting year and thank everyone who helped to make it so.

Respectfully submitted,

Warren D. Beane, *Sr. Chairman*

Norma Lewis

Dorothy Purington

Sandra Allen

# FITTS MUSEUM FINANCIAL REPORT

Balance on hand January 1, 1991 \$2614.52

## RECEIPTS

Town Appropriation	\$ 575.00	
Trust Funds	374.93	
Bank Interest	138.87	
Farm Day	724.54	
Fitts Museum Foundation	1425.00	
Donations	376.08	
	<hr/>	
TOTAL	3614.42	<u>3614.42</u>
TOTAL RECEIPTS		6228.94

## DISBURSEMENTS

Building Maintenance	1511.29	
Collection Conservation	2576.00	
Programs	125.00	
Supplies & Miscellaneous	45.00	
Farm Day	325.00	
	<hr/>	
TOTAL	4582.29	4582.29

TOTAL RECEIPTS 6228.94

TOTAL DISBURSEMENTS - 4582.65

Balance on hand December 31, 1991 \$1646.65

Respectfully submitted,  
Warren D. Beane, Sr.  
*Chairman, Board of Trustees*

# REPORT OF THE HEALTH OFFICER

I assumed the position of Health Officer in May of 1991. According to the State of N.H. RSA 128.5, my duties are "to enforce the public health laws and regulations and shall make such sanitary investigations as may be directed by the local board of health or as may be required by the Division of Public Health Service."

I personally communicate and follow-up on complaints and problems as directed to me by the selectmen, police, and townspeople.

A brief summary of my duties this year include:

1. Repeated visits to test failed septic systems, resulting in the replacement of three systems.
2. Water samples for contaminated water (4)
3. School inspections (1)
4. Domestic complaints resulting in home inspections (4)
5. Meetings with State Health Officials to ensure proper health standards are maintained.
6. Attend educational seminars.

If you have a concern or need to contact me, call and leave a message with the Selectmen's office, Mon.-Fri. 8:00 am-3:00 pm, 483-8101.

Respectfully Submitted,

Amy A. Lesniak, R.N.C.



# REPORT OF THE OFFICE OF EMERGENCY MANAGEMENT

Please be advised that the Emergency Operations Center (EOC) was activated three times during 1991.

In May, 1991 we participated in a National Emergency Drill which was a drill on our activity during a terrorist attack. The Town Office was the EOC for this exercise.

In August, during the hurricane, the EOC was opened in the Fire Hall. All necessary personnel was present during the storm. Red Cross staff arrived with all equipment that would be needed, should it have become necessary to evacuate any of our residents.

On November 16, we had a very successful hazardous material drill. Forty people that participated were our Selectmen, Firemen, Policemen, Road Agent, Nurses, Communications Officer, Rescue Personnel, Public Relations Officer and myself as Emergency Management Director. I wish to extend my sincere thanks to all who participated to make this a very successful exercise. We plan on having a drill each year.

The Emergency Operations Center has purchased a portable radio and safety vests for the use of the fire and police departments.

If you have any questions concerning your Emergency Operations Department and about any of the above activities, please call me.

Sincerely,

Helen F. Wilson  
*Emergency Management Director*

# REPORT OF THE PLANNING BOARD

The year of 1991 has been the first year in Candia's history to elect its Board. The transition was relatively smooth considering that the Board retained only two members. However, one new member this year was a regular attendee at last year's meetings. The Board elected three alternates to be available to participate should we have a temporary vacancy. One alternate has since resigned, leaving us with one open position.

The Town voted to revise four zoning issues of the 13 presented at Town Meeting in March. The issues were: allowing "house-keeping" changes, re-zoning by Citizen Petition, support of agriculture and provisions for economy apartments.

The Board approved 9 new residential lots in 1991 on five applications. Of those, four were from subdivisions in phased development seen by the previous Planning Board. Only one subdivision was denied (commercial). The approved lots compare with other years as follows:

1991 9 lots	1988 46 lots	1985 20 lots
1990 25 lots	1987 19 lots	1984 23 lots
1989 11 lots	1986 30 lots	

The Board conducted Application Public Hearings on the following Site Plans:

Robert Pinard – dentist office, Raymond Road  
Four-Up, Inc. (Community Golf Corporation) – expansion of golf tee area  
Daniel Komisarek (Auto Body of Candia) – Raymond Rd., parking lot paved  
MCI Telecommunications – microwave tower and buildings (denied)  
MCI and NYNEX Mobile Communications – see above (confirmed above denial)  
Birchwood Plaza – changes to 1990 approved site plan  
Candray Kennels – existing kennel and apartment  
Severing Trucking – existing structure for Commercial Use  
Swain Plumbing & Heating – existing structure (pending)  
Roy Land Development – pending from 1990

The following subdivisions had existing approvals renewed:

Jonathan's Acres, Adams Rd – 16 lots (conditionally approved in phases in '86, '87, '88)  
Karim Khudairi, Chester Road – 9 lots (conditionally approved in phases in '87, '88)  
Horizon Hill Estates Phase III – 5 lots (conditionally approved in '89)  
DGH Properties, Currier Road – 5 lots (conditionally approved in '90)  
Candia Highlands Phase II – 5 lots (conditionally approved in '90)

The Board also reviewed and approved six applications for lot line adjustments. In two cases a lot was eliminated, the other four redefined lot lines between abutters.

The members of the Planning Board are:

Alan Cote, Chairperson	William Stergios, Vice Chairman
Brien Brock, Ex-Officio Member	Ingrid Byrd
Mary Girard	Ronald Hadley
Richard Snow	Leonard Drew, alternate
Vernon Boulet, alternate	Eric Baker, alternate (resigned)

The projects listed above were only one part of the work the Board does during the year. The Board also worked on revising Site Plan Review, Zoning Ordinances, the process for filing applications, Rules of Procedure, and beginning of revising the Master Plan. The work load is challenging and varied. We are always interested in having new volunteers join us.

As state and federal rules change regarding planning and development, it has become an even more valuable service to the Town to have our Land Use Assistant. Our Assistant has been a strong part of this Board's maintaining a successful transition to the elected Board from the former appointed Board. Among the other responsibilities with Zoning Board and the Board of Selectman's land use issues, the Assistant has maintained a professional office for our applicants and is a source of information for our newest members.

Lastly, we ask that all people in Candia look toward the future through the planning process. We all need to participate on a daily basis in the development of our Town. The growth, type of projects, and the manner in which each is completed will be the cornerstone of the Town's future. We all ask that, as you review the items on this year's zoning ballot, that it is only one way the Planning Board hears your comments. We ask that you come to Public Hearings, and participate with the input we need to make informed, knowledgeable, and educated decisions.

Alan J. Cote, *Chairperson*  
*Candia Planning Board*

**CANDIA PLANNING BOARD FINANCIAL REPORT**

Account Title	Approved 1991 Budget	Actual 1991 Expenditures	Amount Short or Over	Requested 1992 Budget
Documents	100.00	76.05	+ 23.95	100.00
Comp. Software	0	0	0	—
Telephone	400.00	428.97	- 28.97	400.00
Postage	500.00	477.23	+ 22.77	500.00
Training (staff)	150.00	20.00	+ 130.00	—
Surveys	0	0	0	—
Mileage	125.00	128.25	- 3.25	125.00
Printing	20.00	0	20.00	—
Map Files	0	0	0	—
Consultation	0	0	0	—
Recordings	500.00	204.50	+ 295.50	500.00
Law Lectures	125.00	80.00	+ 45.00	125.00
Blank Tapes	25.00	0	25.00	25.00
Legal Notices	1000.00	715.20	+ 284.80	800.00
Office Supplies	50.00	0	+ 50.00	50.00
Legal Copies	50.00	3.50	+ 46.50	50.00
Conferences	200.00	110.00	+ 90.00	200.00
Miscellaneous	<u>50.00</u>	<u>0</u>	<u>50.00</u>	<u>50.00</u>
TOTALS	3295.00	2243.70	+1031.30	*2925.00

\*this amount represents an 11% reduction from last year's approved budget  
1992 Planning Board income from applications for subdivision, boundary line adjustment, and site plan review totaled \$5623.12.

# REPORT OF THE POLICE DEPARTMENT

The year 1991 has seen some positive changes within the Candia Police Department. Implementation of new standard operating procedures, guidelines for hiring new personnel and additional inservice training has and will continue to provide the Town of Candia with a more professional and efficient Police Department. In 1991 the Department handled a total of 1946 cases, this is 449 cases over the total for the year 1990 with a marked increase in domestic violence and residential burglaries. The breakdown is as follows:

Robbery	1	Disorderly Conduct	2
Assault	5	Serving Papers	71
Burglary	51	Criminal Trespass	11
Thefts	60	Suspicious Activity	172
Other Assaults	9	Motor Vehicle Summons	230
Fraud	8	Motor Vehicle Warnings	245
Criminal Mischief	55	Medical Emergency	36
Sex Offenses	2	Alarms	107
Drug Offenses	1	Assist Other Departments	351
Domestic Violence	40	Motor Vehicle Complaints	207
DWI Arrests	7	Motor Vehicle Accidents	66
Liquor Law Violations	5	Juvenile Complaints	22
Other Arrests	27	Police Information Report	269
Miscellaneous	357	Missing Persons	2

The Officers of the Candia Police Department would like to take this opportunity to thank the following agencies for their support and assistance this past year:

The Candia Fire Department  
 Candia Rescue Association  
 Auburn Police Department  
 Chester Police Department  
 Deerfield Police Department  
 Raymond Police Department  
 Hooksett Police Department  
 The New Hampshire State Police

And most of all, the citizens of the Town of Candia for their continued support and cooperation.

Respectfully Submitted,

Gary W. York  
*Acting Administrative Supervisor*



# REPORT OF THE HERMANN N. SANDER HEALTH FUND

Established in September, 1974, the Hermann N. Sander Health Fund began in part as a testimonial to Dr. Hermann Sander in recognition of the many unselfish hours spent meeting the medical needs of Candia residents.

To assure his dedication not go unnoticed, contributions to this fund were requested and received from many Candia residents. Originally, monies collected were used to purchase updated equipment for the Moore School nurse's room with any surplus used to provide needy Candia children necessary health care.

During these unstable economic times, many Candia families have lost income and health insurance. This past year, with the assistance of the elementary school nurse, Sandra Leavitt, the Hermann N. Sander Health Fund has assisted a few needy children with medical costs.

The Fund continues to accept donations which may be given to either trustee. Checks should be made payable to the Dr. Hermann N. Sander Health Fund.

Should any needy Candia child age birth through elementary school age need health care assistance, please contact either trustee or Sandra Leavitt. All information received is handled in a confidential manner.

Respectfully submitted,

Barbara Robidoux, *Trustee*

Donna Williams, *Trustee*

## FINANCIAL STATEMENT AS OF FEBRUARY 11, 1992

First N.H. Savings/Amoskeag Division

Checking Acct. Balance	468.39
Certificate of Deposit	11,680.06

# REPORT OF THE SMYTH PUBLIC LIBRARY

The people of Candia visited the Library in record numbers again in 1991, and for the fifth year in a row set all-time marks in every borrowing category. Readers borrowed over eighteen thousand books, magazines, and audio and video tapes, smashing records set just a year ago. We're dedicated to provide you the finest collection of reading materials, including a large selection of the best, new children's books, and all the new adult bestsellers. And have your older children check out our new collection of teen hardcovers and the best in paperbacks. You'll enjoy our pleasant and friendly atmosphere, a consistent high level of service and an ever more dynamic collection of books, magazines and tapes. Each year, greater numbers of the Candia community are looking to us for materials which will inform, entertain, enlighten, and inspire. We hope you're one of them!

Jon R. Godfrey, *Librarian*

Clyde Seavey, *Asst. Librarian*

## INVENTORY

Beginning volumes	13153
Volumes added	1053
Withdrawn	751
Total volumes	13455

## HOURS

Tues./Wed.	1-9
Thursday	1-6
Friday	9-12 & 5-8
Saturday	9-4 Sept.-June 9-12 July/Aug.

The Board of Trustees has formed a development committee to assess the needs of the Library as a valuable community resource. The goal of the committee is to provide better educational and technological resources for the youth of Candia and more adequate physical space for the growing number of Library users. A "New Building Fund" has been established to begin accumulating funds to eventually provide for an expanded building so that we may continue to offer quality Library services. Thank you in advance for your contributions and ongoing support.

## Smyth Library Board of Trustees

Board members are:

Andrea Cote, *President*

Dorothy Purington, *Vice President and Town Representative*

Mary Caddy, *Secretary*

J. Richard Hobbs, *Treasurer*

Kathy Binns

Edna Brown

Bruce Conroy

Ellie Davidson

Helen Wilson

# REPORT OF THE SOLID WASTE COMMITTEE

In 1991 the Solid Waste Committee's efforts were again concentrated on improving the routine operations of the Candia Recycling Center. After much research, including visits to facilities and on-site demonstrations, the committee recommended purchasing a New Holland loader to replace our tired 23 year old Case. Since March it has performed up to our expectations, doing tasks such as glass crushing and yard work that formerly had to be hired out. After months of tinkering and a minimum of expense, operator Earl Hardy got the old Case running again. As long as maintenance costs are low, it will be used, primarily inside. This will extend the life of the New Holland and make it available for outside recycling tasks.

After 3 frustrating years we received State approval to haul the incinerator ash to the Consumat Sanco Landfill in Bethlehem. By the end of March all of the ash stored behind the incinerator had been removed. Now the cold ash is put in a leakproof, covered bin and hauled once a month to the landfill. The ash has been tested quarterly with all components well below toxicity limits.

Due to corrosion and leaks, the entire roof of the incinerator building and one rotten beam were replaced by Creative Tectonics of Goffstown. To keep the inside air cleaner, two roof vents were added and the side of the building was repaired.

In September it was necessary to re-do some of the refractory work, under warranty, that had been done in November of 1990 by C.D. Boiler Works, and since the incinerator was scheduled to be down for a week, several other problems were also corrected. A complete refractory replacement, last done in late 1987, will be scheduled for 1993. This is a routine but costly maintenance item with 5 years the average replacement time. We are asking for another \$8,000 to be added to the incinerator Maintenance Fund. This is an emergency fund. If the refractory doesn't last through 1992, the fund money will be used to help defray this cost.

An energy audit on the incinerator and building, performed as the first step in applying for a Governor's Energy Grant, confirmed findings reported last year by Gary York that an electrical upgrade would save energy – and up to \$3,000 in propane and electric costs. The electrical work of incinerator controls and new light fixtures will be done as soon as word on the matching funds grant is received. We have requested \$8,500 in the 1992 budget to do this work. Any grant money awarded will be returned to the general fund.

The new State of NH Solid Waste Rules were enacted in July. They contain more regulations that we must follow, including payment of an annual operating fee of about \$800. Candia was represented at two of the hearings and submitted written opposition to the rules, but to no avail. The State continues to strangle us with fees and regulations that do nothing to improve solid waste disposal or increase recycling efforts. For example, at the request of the State, in June we submitted an application for a recycling permit which required many hours of preparation. To date we have had no response from them.

Fortunately, recycling continues in Candia without a permit, running smoothly and profitably, and with great support from residents. Two new items were added this year



– corrugated cardboard and tin cans. Using 1990 grant of \$5,000 from NH the Beautiful and matching town funds, we purchased an Epco baler and increased our electrical service entrance to 200 amps to accommodate it. In March corrugated cardboard baling began. A temporary loading dock, necessary to load bales onto the trailer, was built using the donated labor and equipment of Paul Vallee, and cement blocks donated by Brox Paving Material of Hooksett and transported to the site by Bruce Stevens – a completely volunteer effort greatly appreciated by the committee. 45 bales of cardboard have been loaded into the trailer and sold. And speaking of loading, residents, with lots of help from attendant Karen Walton, stacked over 22 tons into the newspaper trailer, exceeding the 20 ton requirement for maximum marketing return.

Tin can recycling began August 1st with the great participation by residents resulting in a much higher volume of cans than was projected. In 4 months residents filled the tin can bin twice – that's 60 cubic yards of cans that did not go into the incinerator. Money has been budgeted to purchase our own collection bins to replace the current loaned ones. In July the infamous bulldozer was recycled along with our other scrap metals.

Although most of the old tire pile is gone, the burned one are not. We contracted with Oxford Tire to remove all the tires with the understanding that the 200 plus burned ones would also be taken, but to date, they have refused to accept them. The tire pile was deeper than expected and required many hours of dirty manual labor to dig up and separate the tires from other junk and dirt. Including tires that were continually being added to the pile, we have removed a total of 5,547 tires from the site.

Our request for recycling funds from the Governor's Recycling Grant to build a swap shop was denied. We then applied to New Hampshire the Beautiful and were awarded \$2,000 which, added to the \$7,000 town funds, gives us \$9,000 to build the swap shop.

Recycling procedures at the Center were improved with the addition of 2 more tipping hoppers, covers for the glass hoppers, new stairs for the newspaper trailer and tin can collection bin, and a new loader that can "turn" the compost pile. There will be lots of great compost available in the late spring – it's free and we'll even load it for you.

Although market prices are generally lower, we recycled more of everything so our total net income was \$1,863 higher than in 1990. A complete report on last year's recycling activities can be found at the end of this report. It is of interest that, after spending thousands of dollars to remove the unmanaged "monster" scrap pile, this year the sale of scrap metal in managed piles produced a net **income** of \$2,213.70.

We appreciate the support townspeople gave us by approving all of our warrant article requests last year. The \$8,000 Incinerator Maintenance Fund was not spent. Although there were about \$6,000 in unexpected repairs, this cost was paid out of the regular budget by using money allocated for the electrical upgrade. The \$7,000 for recycling also has not been spent. As noted above, it will be used in 1992 to build Model #L-555 unloader from Chappell Tractor in Milford for \$15,900, a 300 gallon diesel fuel tank from Agway for \$441, and \$659 towards the \$725 cost of two spare tires for the loader. With the \$5,000 to remove old ash, we hauled away all the ash, 84 tons, that had been stored behind the incinerator. The \$2,500 for tire removal was used to haul away 1,985 tires, including 5 off-road tires at \$20 each and 80 truck tires at \$4 each.



The Committee has established these major goals for 1992: complete the electrical upgrade; build a swap shop so that reusable household items and toys can be recycled instead of destroyed; complete the removal of the old tire pile; reduce the cost of ash testing by working with the State and Consumat Sanco to revise our testing requirements; update and reprint the rules pamphlet; and, continue to inform and educate ourselves so that we can provide you with the most efficient and cost effective waste disposal and recycling programs.

Special thanks to Paul Vallee and Elwyn Hobbs for volunteering time and equipment.

Solid Waste Committee members are: Gary York, Selectman; Janet Manter, Chairman; Alan Couch, Barbara Desautels, and Donald Belcourt. We meet on the 2nd and 4th Wednesday of every month at 7:00 pm. Our meetings are open to the public and new members are always welcome.

Respectfully submitted,  
Janet Manter, *Chairman*

# CANDIA RECYCLING CENTER

## RECYCLING DATA FOR 1991

	NET INCOME	NET COST
6.3 tons aluminum foil and cans	\$3,227.49	
85.62 tons glass	949.57	
163.19 tons scrap metals	2,213.70	
48.99 tons newspaper		979.60
25.29 tons cardboard	304.92	
1.37 tons non-ferrous metals	1,291.75	
27.72 tons waste tires* (4,447 tires)		5,202.00
3.6 tons waste oil (1,030 gallons)	0	0
3.24 tons batteries (216 batteries)	190.25	
20 tons compost (80 cubic yards)	0	0
miscellaneous	35.00	
<hr/> 385.65 TONS	<hr/> \$8,212.68	<hr/> \$6,181.60

\$8,212.68 WAS RETURNED TO THE TOWN TO LOWER TAXES!  
 OVER 75 TONS OF PAPER, CARDBOARD AND TIN CANS WERE  
 NOT INCINERATED!  
 OVER 250 TONS OF METALS AND GLASS WERE NOT  
 LANDFILLED!  
 19% BY WEIGHT OF TOTAL SOLID WASTE COLLECTED WAS  
 RECYCLED!

*Candia Solid Waste Committee*

\* includes removal of old tire pile

# SUPERINTENDENT OF CEMETARIES

## FINANCIAL REPORT

Balance on hand January 1, 1991	\$11,475.93
---------------------------------	-------------

### RECEIPTS

Cemetery Trust Funds	\$6,832.34	
Sale of lots	2,200.00	
Perpetual care of lots	2,200.00	
Tomb rental	100.00	
Cornerstone Bank, interest	549.21	
Fitts, donation	100.00	
		\$11,981.55
		\$23,457.48

### DISBURSEMENTS

Trustees of Trust Funds	\$2,200.00	
Sanborn Farms, cement	13.70	
Candia Auto Parts, belt	6.62	
Bruce Stevens, backhoe	200.00	
Postage	10.20	
Sanel Auto Parts, belt	11.92	
A.H. Trombley & Sons, mower repair	35.00	
Barrett Paving, cold patch	16.00	
Grossmans, cement	11.98	
Charter Gas, gas	41.50	
Mobile Gas, gas	74.83	
Candia Lumber, supplies	205.08	
Daves Small Engine, mower parts	45.95	
Cornerstone Bank, new checkbook	59.59	
Warren Beane, case oil	10.68	
Warren Beane, labor	3,096.00	
Lloyd Rollins, labor	2,072.00	
Russell Seward, labor	2,485.00	
Ken Purington, labor	336.00	
Peter Wilcox, labor	10.00	
Nicholas Small, labor	10.00	
		10,952.05

Balance on hand January 1, 1992	\$12,505.43
	\$23,457.48

# REPORT OF THE SUPERVISORS OF THE CHECKLIST

The SUPERVISORS OF THE CHECKLIST have the responsibility of maintaining and updating the voting checklist, to enable THOSE ELIGIBLE to exercise their right to vote at Local, State, and Federal Elections.

This is accomplished by holding REGULAR NOTICED SESSIONS at the town office to add, delete, and make changes to the checklist. These changes are made by inputs from the Town Clerk, from other cities and towns, and voters who may wish to change parties, names, etc.

This information is input into our town computer, from which a checklist is printed, for use at upcoming specified elections.

## 1991 VOTER RE-REGISTRATION

Every ten years each voter is required to RE-REGISTER for the purpose of updating the checklist. (STATE RSA:654:39).

RE-REGISTRATION OF VOTERS OCCURRED BETWEEN APRIL 1, 1991, AND JULY 31, 1991.

## THE CRITERIA WAS:

ANY Citizen who voted at the 1988 State Election, 1990 State Election, or the Town Election in 1991 was deemed to have RE-REGISTERED and did not need to re-apply.

The total from the computer of those who DID NOT meet the above CRITERIA was:

TOTAL	499
-------	-----

499 NOTICES WERE MAILED OUT.

## THE MAILING SUCCESS BREAKDOWN WAS AS FOLLOWS:

1. NOTICES DELIVERED BY POST OFFICE	274
2. NOTICES UNDELIVERABLE BY POST OFFICE	225
3. RE-REGISTRATIONS FROM LINE 1.	29
4. BALANCE FROM LINE 1.	245
REMOVED FROM THE CHECKLIST:	
LINE 2.	225
LINE 4.	<u>245</u>
TOTAL	470

All SUPERVISORS SESSIONS were noticed in local papers and posted in the Town Office.

PLEASE WATCH FOR FUTURE NOTICES TO ENABLE YOU TO STAY ON THE CHECKLIST AND EXERCISE YOUR RIGHT TO VOTE.

Supervisors of the Checklist:

Elliot F. Hardy, *Chairman*  
Edwin A. Brock  
Mona N. Price



# REPORT OF THE TOWN AUDITORS

Dear Sirs,

We have carefully examined the financial books and records of the Town of Candia for the fiscal year ending 31 December 1990, and compared them with the annual financial reports, in accordance with RSA 41:31. In our opinion, with the exception of the following items, the financial statements present fairly the financial position of the Town of Candia at December 31, 1990 and the results of its operations for the year ended. A copy of the NH Department of Revenue Administration form MS-60 has been forwarded to the Selectmen's Office.

The beginning balance of the tax collector's "Summary of Tax Accounts" and report (MS-61) did not agree with the ending balances from the year preceding, as adjusted by our 1989 audit report. Our report of the tax collector's Accounts (MS-60 – Sheets 5 thru 8) was adjusted to compensate for the differences by increasing the "Uncollected Taxes – Prior Years" by \$6,698.72. This adjustment would be reflected as an increase in the Asset portion of the Balance Sheet on your MS-5. It is our understanding that the accounting firm reviewing the Town's financial management and accounting systems has recommended that this amount be written off as not being material and supportable. While we may, as taxpayers, take a different view of materiality than they do, we will, in our audit of the 1991 books, take this into account and adjust our records accordingly, if the figures are not supportable.

The "SCHEDULE OF CITY/TOWN PROPERTY" (Part XV – MS-5) again did not appear to reflect the increase in value that would be expected with the completion of the Town Office Building.

The report of the Trustees of the Fitts Museum inadvertently included funds that were NOT Town funds, but were the result of the efforts of volunteers supporting the activities of the museum. As auditors and as taxpayers, we were pleased to be able to review the results of these efforts, because it allows us a clearer picture of the actual costs associated with the operation of the Town. We do not, however, want there to be any confusion between monies raised by taxation and the many contributions made to the Town by public-spirited citizens and organizations. Accordingly, we have enclosed a restated report of the Trustees of the Fitts Museum separating the funds appropriated from the funds donated. The restated report agrees with the figures correctly shown on the original MS-5.

The following comments should be reviewed for possible action, either to conform to state standards or to improve the reporting of the Town's financial transactions.

1. We continue to be pleased with the progress being made in your computerized accounting system. We will be very interested, during our 1991 audit, in the results of the review by the professional accounting firm of the Town's financial management and control systems and the improvements they will be helping you implement. Hopefully, many of the problems discussed in previous audits that still exist will be eliminated. The inability to combine payments to a single vendor, across accounts, resulting in multiple payments to the same vendor in the same payment period, continues to be a fundamental weakness in the system. The establishment of a new

chart of accounts along with a different manner of coding vendors should resolve the problem. Excessive voided checks and tighter control of the stock of blank checks also continues to concern us.

2. We are pleased to see that the Board of Selectmen and the School Board are officially addressing the issue of cash flow and payment schedules. We believe that it would be prudent management to continue to focus attention on this area, both to improve the cash flow and to strengthen the financial management and reporting systems. With the current crisis in the banking system in New Hampshire, the ability of Candia to effectively manage their money will continue to be hampered by factors beyond their control. In this environment, it is increasingly important that every effort be made to maximize returns on our investments and to minimize the costs of borrowing in anticipation for taxes. We believe that the efforts of the Treasurer and the Selectmen during this particularly difficult period of time have reflected a high degree of concern and professionalism. We feel, however, that there are several additional steps that should be taken. We would again recommend that you institute a formal cash flow monitoring program that budgets the amount of cash required for payments, on at least a weekly basis, in conjunction with the School District. We would again also recommend that ALL remittances to the treasurer should be made on a more frequent basis, preferably daily. As a minimum, deposits to a Town account should be made on a daily basis, even if there are some small handling or processing costs associated with this change in present procedure.

3. The road agent's checking account no longer appears to serve any useful purpose. We again recommend that it be closed and payments be made directly to the vendors thru the normal process. It would appear that the Town would generate few, if any, additional checks, the debited accounts would remain exactly the same as they are for now for road agent transactions, the road agent would no longer have to maintain a separate set of books, and we would no longer have a concern about additional bank accounts in the name of the Town of Candia.

4. It is recommended that an effort be made to accurately determine the true value of the Town's capital assets. A cursory review of the figures related to the value of the inventory of Town property reported over the last ten years would seem to indicate that there haven't been many changes in all that time. Perhaps the newly formed computer advisory committee could recommend some simple method of storing and retrieving the data associated with the capital assets that would allow the Town to have an accurate database of the Town's capital assets that could be easily maintained.

5. We are pleased to see that the Town has formally contracted with the Candia Volunteer Fire Department and with Candia Rescue for their services. We would strongly recommend that future contracts include a dissolution clause. This would, we believe, definitively and finally, remove any concerns about the distribution of capital assets purchased with Town funds, legally owned by non-town organizations, should those organizations cease to exist.

6. We have recommended to the Trustees of Trust Funds that they develop a written set of investment goals and objectives for the various funds in their custody, defining what return on investment they hope to achieve to maximize income, maintain the purchasing power of the funds, and protect the capital in accordance with prudent

management and the law. We continue to work with them to develop the reporting tools that will allow them to more easily achieve their goals.

7. We have suggested to the Superintendent of Cemeteries that he consider the possibility, at some future date, of requesting an appropriation from the Town to supplement the income received from perpetual care funds for the upkeep of the Town Cemeteries. It is only through the dedication, resourcefulness, and availability of men such as the present Superintendent that we are able to maintain the current state of the Town Cemeteries as inexpensively as we do. Inasmuch as the Town has a legal obligation to bury anyone that dies in the Town of Candia, whether they pay perpetual care or not, it seems appropriate that the Town should have a line item in their budget for some portion of this expense. We believe it would be prudent management to address this issue before it becomes an expensive budget item.

Susan Young

Susan K. MacDonald

J.C.H. Snow

*Auditors – Town of Candia*



# REPORT OF THE CANDIA VOLUNTEER FIRE DEPARTMENT

The Candia Volunteer Fire Department responded to 129 calls in 1991. These responses are broken down as follows: 29 vehicular accidents, 18 wires fires, 13 mutual aid calls, 10 fire alarm activations, 10 good intent calls, 9 smoke investigations, 8 vehicle fires, 7 brush fires, 7 structure fires, 6 chimney fires, 4 assist the public calls, 3 assist the rescue, 2 illegal burns, 1 assist the police, a haz-mat drill and 1 false alarm.

The Fire Department is proud to announce that four additional members successfully completed State of New Hampshire Firefighter Level 1 Certification in 1991. The above certification is done over and above regular Fire Department training on their own time evenings and weekends.

With monies from the Forestry Department and the Fire Department combined we refurbished 50 Tanker 3 with a new water tank, plumbing, body work and complete paint job. We felt that this refurb was prudent as this is the only piece of apparatus that carries water than can go off road for forest, brush and grass fires. The water tank was of unknown vintage and leaking beyond feasible repair. The chassis is a sound 1953 Chevrolet, which warranted keeping it for refurb. For an approximate investment of \$5,000.00 we now have a forestry tanker that should give us as many years of continued service as it already has.

The Officers and Members of the Fire Department wish to express our grateful appreciation for the support shown us by the citizens of the Town of Candia in the past year, through your affirmative vote to establish and fund a Capitol Reserve Fund for the future purchase of fire apparatus and equipment. Also in the past year several citizens gave of their time, equipment and resources in support of our fund raisers and purchases of our equipment and resources. Through their efforts, they have helped us in our effort to maintain the same bottom line in our budget for 1992 as was in 1991. We look forward to the Town's continued support and cooperation in the future.

The Officers and Members of the Fire Department also wish to express our sincerest thanks to the Candia Volunteer Firemen's Ladies Auxiliary for their continued support in the past year.

An important reminder that SMOKE DETECTORS HELP SAVE LIVES. A properly installed and maintained smoke detector could save yours and or your families. This is of utmost importance to us as a Fire Department, SAVING LIVES. In order for a smoke detector to function properly, it must be energized by either a dedicated AC house current or a properly charged battery or both. These can be verified by TESTING ALL OF YOUR SMOKE DETECTORS REGULARLY. If anyone has any questions on Fire Safety, Smoke Detector Laws or Installation or Fire Extinguisher Maintenance or Installation, please call the Fire Department for assistance. We are here to serve you in these matters.

Yours in Fire Prevention

Leonard R. Wilson, *Fire Chief*  
James R. Wilson, *President*



# CANDIA VOLUNTEER FIRE DEPARTMENT FINANCIAL REPORT

	'91 BUDGET	'91 EXPENSES	'92 BUDGET
Administration	\$ 1,200.00	\$ 1,490.56	\$ 1,200.00
Building Fuel	1,600.00	434.46	800.00
Building Maintenance	2,000.00	2,066.89	1,600.00
Communications Equipment	2,000.00	2,520.00	2,000.00
Communications Maintenance	1,500.00	1,474.21	1,500.00
Dry Hydrant/Water Supply	1,000.00	1,000.00	1,000.00
Electric Services	1,700.00	1,516.60	1,700.00
Firefighting Equipment	3,500.00	5,026.96	3,000.00
Firefighting Protective Clothing	2,000.00	1,829.15	2,000.00
Insurance	14,000.00	14,899.00	15,500.00
Telephone Services	2,200.00	2,280.34	2,400.00
Training	2,000.00	1,951.21	2,000.00
Truck Fuel	1,300.00	1,149.76	1,300.00
Truck Maintenance	3,000.00	5,614.94	3,000.00
	<hr/>		
	\$39,000.00	\$43,254.08	\$39,000.00
Refurbish 50 Tanker 3		2,201.12	
		<hr/>	
		\$45,455.20	

# REPORT OF THE WELFARE DEPARTMENT

The state of the economy is no news to anyone and the residents of Candia have not been spared. However, in Candia an interesting phenomena occurred. The harder the times have gotten, the more people have shared. Our Food Pantry was stocked throughout the year. Organizations such as Girl and Boy Scouts, Jr. Womens, and Lions Clubs and the Moore School have seen this. The free clothes program has made sure everyone had a warm coat and much, much more. Then came Christmas and families donated monies, presents, food, trees, and more. One young girl packaged up her Barbies with an outfit each and gave them to be given to other girls.

The Welfare office helped over 40 families this year. And this couldn't have been done without your help. Thank you from the Town.

Please call the Town office if you need assistance or if you wish to donate food or monies. Your name and number will be taken and I will return your call.

Patti Davis  
*Welfare Director*

# REPORT OF THE ZONING BOARD OF ADJUSTMENT

The Board of Adjustment processed seventeen applications during 1991, more than in any recent one-year period.

Of the seventeen cases, six were variances to set-back requirements which were all granted. One appeal was for a variance to the acreage requirement which was also granted. The Board denied two appeals for use variances, and approved a special exception for expansion of the tee areas at the Candia Woods Golf Links.

Seven applications for appeal of the Building Inspector's decision were processed in 1991. Of these cases, 4 appeals were granted and 3 were denied. This is a significant number of requests for administrative appeal which demonstrates that residents are paying closer attention to the meaning of the ordinance, and are challenging the decisions and/or interpretations of the Building Inspector regarding particular areas of the ordinance.

The Board received seven requests for rehearing in 1991, an unusually high number compared to previous year's activity. Of the seven requests, 2 rehearings were granted, both which resulted in reversal of the Board's first decisions. The other 5 requests for rehearing were denied.

Members of the Zoning Board of Adjustment are:

Daniel Jaskolka, *Chairman*

Gary Archambault, *Vice Chairman*

Janet Manter

Charles Bowman

Leonard Drew

Paul F. Lacombe, *alternate*

## 1991 OPERATING BUDGET

Account Title	Approved 1991 Budget	Actual 1991 Expenditures	Amount Short or Over	Proposed 1992 Budget
Reference	50.00	85.00	- 35.00	100.00
Postage	100.00	187.38	- 87.38	200.00
Legal Notices	400.00	298.23	+101.77	300.00
TOTALS	\$550.00	\$570.61	- 20.61	\$600.00

Total income received for 1991 = \$1,072.00

## REPORT OF THE AREA HOMEMAKER HOME HEALTH AIDE SERVICES, INC.

Area Homemaker Home Health Aide Service respectfully requests an allocation of \$1,000 from your town budget for 1992-93. Below are the statistics which show the services provided to residents of Candia for the twelve month period ending June 30, 1991, the cost of providing those services, and the sources of funds used to pay for the services. As you can see, we have had to raise considerable dollars beyond those received from State and County allocations in order to provide services to residents of Candia. We are aware of the impact of these difficult economic times, and have managed to hold the line of the hourly rate for service, but our hours of service to Candia residents has risen steadily in recent years. We are asking you to share more equally in the cost of services to residents of your community which are not covered by State and County funds.

Our purpose is to help people remain independent in their homes with dignity and happiness as long as possible, thereby avoiding the higher costs of steady increase in the number of frail elderly and elderly living alone who will need home care support services in the years ahead. Our policy has always been to try to serve all clients as needed without a waiting list. With your assistance we shall be able to continue this practice.

Our annual CPA produced audit will soon be completed and available if you would like a copy. Please let me know if you have questions or need further information. We appreciate your continuing interest and support in our efforts to serve the residents of Candia.

Residents Served: 9, Total Hours: 460, Cost of Service: \$8269, State Funds: \$5233  
County Funds\*: \$558, Town Funds: 0, Other Sources\*\*: \$2477

\*Prorated share based on services provided. \*\*Seacoast United Way, private gifts, grants, fees, etc.

Richard Park, ACSW, *Executive Director*

## REPORT OF BUSINESS DATA SOLUTIONS

Business Data Solutions has provided hardware maintenance and software support for the Town Office computer system. Services provided over the past year have included, but are not limited to, on-site visits to install new levels of software, on-site assistance with organization of the hard disk files, handling over 150 telephone calls for software support questions, repair of system printer, and moving equipment within the office. B.D.S. responds to hardware maintenance requests within two (2) hours time and response to telephone calls is usually immediate. Because of our close proximity to the B.D.S. office, their staff will often stop in to handle questions that would otherwise be addressed via the phone.

George Humphrey  
*Owner*



# REPORT OF CARTOGRAPHIC ASSOCIATES, INC.

The year 1991 has been a trying year, but we are still here going strong. With the dismal shape of the Northeast economy, extreme pressures on the property tax base, increasing business regulations, and increasing “competition”, we have had to really dig in for the long haul, which has always been our perspective.

Continually striving to improve service to you, we have added 800 capability for our New Hampshire clients, so all of your calls to us can now be toll free. In an attempt to be even more responsible, a questionnaire has been sent soliciting your input. We expect to exert more leadership in our field in the form of sponsoring seminars on mapping and GIS subjects. This educational process should help all of us.

As we enter this next year, we are optimistic about business. Interest is extremely high as current, accurate information and data become increasingly important for responsible municipal decision making. We can provide that for you.

As one of our valued clients, you have made a SAFE investment for your municipality by retaining us as your mapping consultant. What is a SAFE investment these days? Well, it's about:

Standards... high, professional one

Flexibility... meeting a variety of needs

Experience... having a long, successful track record

That is what we have to offer you – a SAFE investment. There are few investments that offer low risk, a positive rate of return, and complete preservation of your capital – CAI does that for you. We're a sure bet.

Thank you for your continued confidence, patronage, and friendship. We certainly appreciate it. Never hesitate to call us about anything.

Michael Shores  
*President*

## DEREKS AMBULANCE SERVICE

The management and staff of Derek's Ambulance Service wishes to extend their sincere thanks for the pleasure of serving the Town of Candia, New Hampshire in 1991.

There were a total of 98 calls in the year, broken down as follows:

Motor Vehicle Accidents .....	22
Medical Emergencies .....	57
Cancelled Enroute .....	12
Refused Transport by Patient .....	5
Stand-by for Fire .....	1
Haz-mat Incident .....	1

TOTAL 98

Out of the 98 calls, 81 patients were transported to area hospitals.

We have been involved with training sessions with the Candia Rescue Squad, Candia Fire Department and Candia Police Department to insure that we are currently up to date with the latest equipment and current procedures, including Haz-mat.

During the school year we were able to provide a tour of the ambulance to students at the Moore School and were available upon request for other events.

We would like to express our gratitude to the Candia Rescue Squad, the Candia Fire Department and the Candia Police Department for the continued support and assistance that they have so generously given us.

Sincerely,

Henry R. Dufresne

# REPORT OF LAMPREY HEALTH CARE

Lamprey Health Care is requesting that the Town of Candia raise and appropriate the sum of \$2,700 from the 1992 general town revenues in continuation of its support for the services provided by the Health Center. Candia residents are served by both the Medical Program and the Senior Citizen Transportation Program.

The Medical Program operated by Lamprey Health Care consists of six physicians (five Family Physicians and a Pediatrician), a Certified Physician's Assistant, two Nurse Practitioners and a support staff of office nurses. A Nutritionist, a Mental Health Counselor and Community Health Workers round out the medical team. In-office care is provided at centers located in Newmarket and Raymond, and hospital care is provided at the Exeter Hospital.

Lamprey Health Care provides a preventive health program including health education, screenings for diabetes, glaucoma, cancer and hypertension, as well as nutritional counseling and prenatal classes for pregnant women. Flu clinics are provided in the service area.

Lamprey Health Care provides prenatal care to young women from Candia who would not be able to get good care elsewhere because they are uninsured or unable to pay for it.

The Senior Citizen Transportation Program continues to be heavily utilized by Candia residents. In 1991, over 135 rides will be provided to residents of your community.

The busses from this program go directly to the homes of the riders and take them to needed services, such as medical appointments, food shopping, pharmacy and occasional recreational trips.

Lamprey Health Care also operates the Info Center which provides referrals to individuals looking for social service assistance or requiring other information.

Funds appropriated from your community are combined with funds from 25 other towns to provide local match. We believe that the dollars spent keeping elderly residents of your community independent and in their homes, as well as improving the healthy lifestyles of your residents, are dollars well spent. These appropriations are a critical component of each program's success.

We appreciate the continued support of the Town of Candia and will be happy to provide any additional information which you may need. Either Priscilla Shaw or myself will be available should you have any questions.

Thank you for your consideration.

Ann H. Peters  
*Executive Director*

# **REPORT OF PLODZIK & SANDERSON PROFESSIONAL ASSOCIATION**

In 1991, Plodzik & Sanderson Professional Association provided the Town of Candia with an overall review of its existing financial accounting and management reporting systems, including a review of the Town's internal accounting controls. We prepared a written report highlighting weaknesses and recommending changes to improve existing systems within the Town; the report, containing our comments and recommendations, is on file with Board of Selectmen's Office.

Plodzik & Sanderson also reviewed the current computerized accounting system and related internal financial reports to determine if the new Chart of Accounts will comply with the reporting requirements of the State Department of Revenue Administration. Inasmuch as Stephen D. Plodzik and Robert E. Sanderson are former employees of the Municipal Services Division of the State Department of Revenue Administration, our firm has maintained a close relationship with the Department Director and employees and is very familiar with the reporting requirements of the State.

A review of the records of the Tax Collector was also completed and we reconciled prior year's tax accounts to conform to generally-accepted accounting principles. In addition, we provided the necessary technical assistance to assure that the Tax Collector completely understood the system.

We also reviewed the present purchasing practices of the Town and made recommendations accordingly.

In conclusion, Plodzik & Sanderson met the specifications in the Town's request for proposal, and, we in fact exceeded your request. Within your budgeted fee of \$5000, we were also able to assist in the closing of the General Fund as of December 31, 1991, and we plan to work with the Town in the preparation of the annual State Financial Report (MS-5).

Stephen D. Plodzik  
*Partner/Officer and Director*



# REPORT OF THE ROCKINGHAM COUNSELING CENTER

As you know, Rockingham County Counseling Center provides a valuable service to many individuals in need of counseling throughout Rockingham County. The current difficult economy poses two challenges for us here at the center:

1. Since many people have lost their jobs, and some even their homes, we have seen an increase of those looking for support, and
2. As a result of the economic downturn, our county funding has been eliminated and many of our funding sources have been cut back. So, we're faced with the dual challenge of providing more services with less funding.

We come to you today with the anticipation that we will provide \$149,175 in charged counseling services during 1992, \$49,228 of that will be collected in client fees based on a sliding fee. This means we must compensate \$99,947 worth of services provided by raising funds from towns like yours. This year we are requesting \$300 from the Town of Candia for the 1992 year.

Who are our clients? Our referrals come from your schools, courts, residents, physicians and human service agencies. Every day we help physical illness, chemical dependence, parenting skills and problems with their children, and a variety of other issues. In the past year we have actually seen an increase in referrals.

In 1991 we provided 8 client visits for residents of Candia, equaling \$650 in services with a contribution of \$0 from the Town of Candia. Rockingham Counseling Center subsidized Candia's residents fees by \$650. In past years we have relied on Rockingham County as a major source of funding, however, last year we were one of four human services cut from their budget. This means that we must find additional sources to compensate this \$15,000 loss.

We ask that you seriously consider our request so that we may continue to provide the residents of your community with the professional counseling that so many need, but may not be able to afford without Rockingham Counseling Center. We appreciate your support from years past and look forward to discussing our request with you further.

Bernadette P. Pelczar, ACSW  
*Executive Director*

# **REPORT OF ROCKINGHAM COUNTY COMMUNITY ACTION PROGRAM, INC.**

Rockingham County Community Action Program, Inc. (RCCAP) is a private, non-profit corporation. Our mission is to serve the multitude of needs of Rockingham County's low income residents by assisting them in coping with the hardships of poverty, giving them the tools to lift themselves out of poverty and seeking to eradicate the root causes of poverty.

The Greater Raymond Community Action Center is an outreach office of RCCAP which serves residents of Candia and 14 other communities, and as such acts as Candia's central resource for information regarding all available human services.

The following services were provided by Community Action to eligible residents of Candia from July 1, 1990 through June 30, 1991:

67 households received Fuel Assistance, 17 households received Supplemental Fuel Assistance, 2 homes were weatherized through the Weatherization Program.

7 children and day care providers participated in the Family Day Care Program, 6 child care referrals were arranged through the Child Care Resource and Referral Program, 34 women, infants and children received help through the WIC Program, 172 food packages were provided through the Surplus Food Program.

During the past year, we received 181 calls or visits from Candia residents, many of which were crisis calls involving fuel or utility problems, the lack of food or clothing or general financial needs.

The services provided by our staff, together with the programs provided by our agency, have a direct and significant effect on Candia's welfare budget. If our services were decreased, the town would experience a resulting increase in requests for local welfare assistance.

From July 1, 1990 through June 30, 1991, Community Action provided \$65,507 in services to Candia residents. We are therefore requesting the town of Candia to contribute 4.5% of this amount, or \$2,948. The town of Candia has contributed to our agency for many years, and we extend our appreciation to you for your continued support.

Amy Mueller-Campbell  
*Director*  
*Greater Raymond Community Action Center*

# REPORT OF ROCKINGHAM COUNTY NUTRITION PROGRAM

Rockingham Nutrition & Meals on Wheels Program respectfully requests funds from the Town of Candia to help in providing meals and services to your elderly and handicapped residents.

Last year, we 1) fed 36 Candia residents on a regular basis, 2) served meals 250 days during the year, and 3) provided additional social services to these Candia residents.

The Nutrition Program continues to provide hot, nutritious noon meals at several local centers, and delivers the same meals to those Candia residents who are homebound. In spite of the rising costs of such deliveries, we know how important those meals and the daily check on each individual are to your rural residents, and we are doing everything within our power to assure continuation of these services.

In addition to the hot noon meal, the Nutrition Program provides:

- weekend & holiday meals for those with little or no outside support
- “blizzard bags” for severe weather conditions
- special meals to celebrate holidays and other occasions
- home visits to check on service, client’s conditions & satisfaction
- activities like singalongs, games, speakers, etc.
- service time to “visit” with the homebound and perform minor chores
- referrals to other agencies and services

The Nutrition Program requests \$800 in town support for Candia meals. The following is a breakdown of people served and how we have determined our request:

Candia Residents Served Regularly	Title XX Clients	Title III Clients	Request			
36	- 4	= 32	X	\$25	=	\$800

We are funded by a variety of sources which we combine to buy each meal. Meals for “Title XX” clients are partially funded by Rockingham County, whereas meals for the remaining “Title III” clients are town and agency supported.

We recognize that town budgets are very tight these days, but the need for our services among Candia’s elderly and handicapped population has grown. We have kept our per person request at \$25 again this year in recognition of the budget difficulties Candia is facing.

We have been serving Candia residents since 1979. We continue to do our best to keep our requests reasonable, our costs under control, and our service good. We appreciate your consideration of the meals program request. If you need any additional information please contact me at North Road, P.O. Box 520, Epping, NH 03042. We will be making a follow-up call to ensure compliance with your town’s procedural rules.

Debra Perou-Hermans  
*Director*



# REPORT OF THE SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION

All dues-paying members of the Southern New Hampshire Planning Commission are offered a wide range of services, resources and technical assistance by a professional planning staff who, from time-to-time, are assisted by specialized consultants on an as-needed basis. Under the direction of your representatives, the staff develops and carries out planning programs that require a regional perspective, as well as those which pertain more directly to your community.

Local planning assistance requests are generally received from your Planning Board and/or the Board of Selectmen. With the concurrence of the Commission, certain general studies are conducted, notifications made and training workshops held that are considered essential for all member municipalities.

Services that were performed for the Town of Candia during the past year are as follows:

1. Provided testimonies to House and Senate committees in support of HB 391 dealing with impact fees. The Planning Board was notified of the final outcome.
2. Co-sponsored the Municipal Law Lecture meetings. These meetings were attended by Candia officials.
3. Conducted a six-hour training workshop for the planning board members. The Candia Planning and Zoning boards were invited to that workshop. A few members of the Planning Board attended.
4. Provided copies of Planning and Land Use Regulations handbook at a substantially reduced cost.
5. Prepared an outline of suggested criteria for minor site plan review; met several times with the Planning Board members and reviewed the draft regulations prepared by the Sub-Committee.
6. Provided a suggested schedule for 1991-92 Zoning and Building Code amendments to be voted upon at the March town meeting.

Candia's Representatives to the Commission are:

William Thoden

Gary York

William Thoden, *Executive Committee Member*

Manindra Sharma, *Executive Director*



# REPORT OF THE VISITING NURSE ASSOCIATION

The Visiting Nurse Association has been providing the residents of Candia with a full range of home health services since 1965. The VNA Board of Trustees and staff take this opportunity to reaffirm their commitment to excellence in health care, and to the provision of services designed to ensure that being cared for at home is safe, comfortable, and convenient.

VNA Home Health & Hospice Services, Inc. is Medicare and Medicaid certified, provides intravenous and enteral therapies; skilled nursing care; physical, occupational and speech/language therapies; nutrition counseling and medical social services; certified home health aides; Hospice care for the terminally ill; and long term care for the elderly and the handicapped. Medical equipment, such as beds and wheelchairs, is also available. Payment for service includes health insurance, and private payment. Fees are explained to our patients at the first visit to the home and for those unable to pay the usual fees, adjustments are made on an individual basis.

VNA Personal Services, Inc. provides private duty nurses, home health aides, homemakers, companions, personal care assistance and child care in the home.

VNA Community Services, Inc. provides free Immunization Clinic for all age groups monthly and Free Blood Pressure screening clinics. Watch your local paper for date and place. Foot Care clinics are held monthly at our 194 Concord Street office by appointment and blood pressure checks are done weekdays from 1:30 to 4:00 pm. Occupational Health programs are provided to business and industry on site. Parent-Child Health Services include the Teenage Pregnancy Program, the Parent-Baby Venture Program for children at risk of abuse and neglect, the Child Care Connection for child care providers, and the Training Program concerned with preventing drug and alcohol use among adolescents in high schools.

VNA Child Care Center provides a full-range of state-licensed child care, tailored to each child's needs. Programs include Infant/Toddler (ages 6 weeks to 36 months); Preschool (ages 3-5); and Kindergarten (age 5). The center also provides Extended Care, which is a before and after-school program for children grades 1 through 6, and special full-day programs during some holidays, school conference days, and school vacations. The summer session provides creative, fun programming for children ages 3 to 11.

Town appropriations, grants, United Way allocation and donations are a vital part of the funds that help to defray the cost of unpaid services. Representatives of the town of Candia serving on the VNA Board of Trustees are Helen Kendall and Sharon Cholette.

Sarah Hubbard  
*President*

# VITAL RECORDS

Dear Citizens of Candia:

I am including the following information as a preface to the pages regarding the Vital Records for the past year for the Town of Candia. This is an attempt to clarify the confusion regarding the duties of the Town Clerk when recording and reporting Vital Records, (births, marriages and deaths), for the Town Report. According to the Bureau of Vital Records of the State of New Hampshire, the Town Clerk is responsible for those events which occur in his or her town.

For example, if a person, whether resident or nonresident, is pronounced dead in the Town of Candia, I must record that death, issue copies of the death certificate, and send a report of that death to the State Bureau of Vital Records. However, if the person, even if he or she has been a lifelong resident of Candia, dies in another town, then it is the responsibility of the clerk of that town to send me an informational copy of that death for my records, but the clerk in the town of occurrence is the only person who may issue certified copies in that instance.

Most times, if the death occurs outside the Town of Candia, the clerk in the town of occurrence will send me an informational copy for my records. There are times, however, when this does not occur, and unless I am informed by a family member or another person who has knowledge of that death, I am unaware of it and the name will not appear in the Town Report. It is especially difficult to receive death reports when the person has died out-of-state.

I hope this information may help you better understand the situation, and I apologize if I have omitted someone in this year's Vital Records Report. If an omission has occurred, please contact me, and I will make certain that the information is included in next year's report.

Sincerely,

Christine Dupere, *Town Clerk*

# 1991 BIRTHS

DATE	PLACE OF BIRTH	CHILD'S NAME	MOTHER'S NAME	FATHER'S NAME
JAN 3	Concord, NH	Michael John Demicco	Linda May Demicco	Ralph J. Demicco
9	Manchester, NH	Tiffany Ann Hebert	Katherine M. Hebert	Peter P. Hebert
17	Manchester, NH	Antigone E.T. Mitchell	Polyxeni Rounds	Richard Mitchell
18	Manchester, NH	Ryan G. Isabelle	Rita L. Isabelle	Davie P. Isabelle
20	Derry, NH	Vanessa Leigh Lopez	Jan Kathryn Lopez	Thomas M. Lopez
21	Exeter, NH	Peter Richard Evans	Carol D. Evans	Daniel Evans
24	Concord, NH	Sarah Grace Franklin	Joanne P. Franklin	Jason E. Franklin
31	Manchester, NH	Ashley M. Whitfield	Maureen Whitfield	Clay F. Whitfield
FEB 8	Manchester, NH	Moriah Ann Sargent	Sheila L. Sargent	Robert H. Sargent
9	Derry, NH	Kenna-Lee Ann Fudge	Michelle D. Fudge	Kenneth D. Fudge
23	Manchester, NH	Danielle Deslongchamps	Kim Deslongchamps	Kevin Deslongchamps
25	Manchester, NH	Steve E. Hebsch Jr.	Amy M. Hebsch	Steve E. Hebsch
MAR 8	Manchester, NH	Benjamin V. Polas	Laura Lynn Polas	Charles L. Polas
9	Manchester, NH	Emily Rose Godfrey	Eileen P. Weber	Jon Richard Godfrey
12	Manchester, NH	Travis James Joseph	Kelley Jean Joseph	Thomas W. Joseph Jr.
15	Manchester, NH	Victoria E. Lund	Ruth Olsen Lund	John Edward Lund
16	Manchester, NH	Spencer C. Frank	Marie G. Frank	Charles P. Frank
21	Manchester, NH	Shane Thomas Riley	Lisa Marie Riley	Lester T. Riley Jr.
APR 1	Concord, NH	Jeffrey James Banks	Lorna Jean Banks	James M. Banks
5	Manchester, NH	Meredith Ruth Ridley	Gail M. Ridley	Ryan C. Ridley
9	Manchester, NH	Tyler P. Frazier	Karen J. Frazier	Paul S. Frazier
MAY 5	Manchester, NH	James P. VanDinter	Linda Ann VanDinter	Dennis J. VanDinter
21	Concord, NH	Jordan Elizabeth Libby	Sharon E. Libby	Eric Stephen Libby



28	Manchester, NH	Thomas William Caito	Jeanne M. Caito	Edward R. Caito
30	Manchester, NH	Kristina M. Plourde	Catherine J. Lemear	Keith L. Plourde
JUN				
4	Manchester, NH	Ashley E. Petrin	Melanie C. Petrin	Leon D. Petrin
12	Exeter, NH	William R. Turner Jr.	Valerie A. Turner	William R. Turner
18	Manchester, NH	Jake William Stergios	Jeannine S. Stergios	William P. Stergios
20	Manchester, NH	Cassandra L. Fournier	Dawn M. Fournier	Michael R. Fournier Jr.
21	Manchester, NH	Patrick Sanseverino III	Joanne Sanseverino	Patrick Sanseverino Jr.
27	Manchester, NH	Eric Jon Anderson	Denise M. Anderson	Jon C. Anderson
29	Manchester, NH	Abigail K. Reynolds	Myra R. Reynolds	Frank C. Reynolds
JUL				
2	Manchester, NH	Benjamin M. Lewis	Janet Lee Lewis	Dennis M. Lewis
11	Candia, NH	Casey Nolan Brock	Linda P. Brock	Brien E. Brock
17	Concord, NH	Andrew H. Michaud	Pamela A. Michaud	Michael G. Michaud
21	Manchester, NH	Michelle Ina Wakefield	Magdallie Wakefield	Thomas W. Wakefield
24	Manchester, NH	Stephanie H. Champney	Sandra L. Champney	Darryl B. Champney
25	Manchester, NH	Daniel J. Mason	Kalinda Mae Mason	John F. Mason
AUG				
1	Manchester, NH	Micah Leigh Brown	Karen Theis Brown	Alfred E. Brown Jr.
12	Manchester, NH	Zakary D.M. Binns	Kathleen Moan Binns	Todd D. Binns
13	Manchester, NH	Victoria Lynn Colbert	Audrey P. Colbert	James W. Colbert
15	Manchester, NH	Kyle George McGarr	Susan E. McGarr	Kenneth W. McGarr Sr.
15	Manchester, NH	Kasandra N. McGarr	Susan E. McGarr	Kenneth W. McGarr Sr.
27	Manchester, NH	Lauren L. Beliveau	Michelle S. Beliveau	James A. Beliveau
28	Manchester, NH	Nicholas J. Astarita	Peggy Ann Astarita	James V. Astarita
31	Exeter, NH	Benjamin R. Lessard	Janice W. Lessard	Gary R. Lessard
SEP				
5	Manchester, NH	Michael S. Gosselin	Gail Ann Gosselin	Michael Gosselin
OCT				
10	Manchester, NH	Cristofer Jon King	Betty-Jo King	Jon Francis King
14	Manchester, NH	Kyle Cashin Fortin	Renee Ann Fortin	Brian Paul Fortin



19	Manchester, NH	Michael D. Marshey	Denise S. Marshey	Mark William Dyer
20	Manchester, NH	Scott P. Lambert	Laurette W. Lambert	Scott G. Lambert
23	Manchester, NH	Haley Morgan Brown	Nancy J. Brown	Joseph M. Brown
NOV 1	Manchester, NH	Christopher C. Babb	Victoria N. Babb	Richard C. Babb
2	Manchester, NH	Kaleigh V. Gibbons	Kathleen O'Neill-Gibbons	Howard R. Gibbons
20	Manchester, NH	Paige M. Johnson	Karen M. Johnson	David M. Johnson
DEC 7	Exeter, NH	Kristy Lynn Kerns	Judith L. Kerns	Mark E. Kerns
7	Manchester, NH	Caroline M. Chamberlain	Angela Chamberlain	Bruce Chamberlain
9	Exeter, NH	Creschenda Ann Grenier	Jennifer L. Grenier	Michael P. Grenier
14	Manchester, NH	Andrew D. Nagel	Mary F. Nagel	David J. Nagel

The above records are correct according to the best of my knowledge and belief.

Signed,

Christine Dupere  
*Town Clerk of Candia, NH*

# 1991 MARRIAGES

DATE	PLACE OF MARRIAGE	NAME OF GROOM	GROOM'S RESIDENCE	NAME OF BRIDE	BRIDE'S RESIDENCE
JAN 19	Raymond, NH	Paul E. Partridge	Candia, NH	Janice Ann Doyon	Candia, NH
	Candia, NH	Adrian R. Hobbs	England	Laurie A. Andrews	Candia, NH
FEB 17	Manchester, NH	Ricky L. Dimattio	Candia, NH	Robin L. Hulbert	Candia, NH
APR 13	Manchester, NH	Armand R. Doyon	Candia, NH	Barbara Blanchette	Candia, NH
	Manchester, NH	Christopher Conrad	Manchester, NH	Carol L. Bourgeois	Candia, NH
	Candia, NH	Kenneth S. Goekjian	Candia, NH	Rita M. Fasset	Candia, NH
	Rochester, NH	Keith A. Neumire	Bedford, NH	Coreena L. Gregson	Candia, NH
	Londonderry, NH	Ronald D. Tremblay	Candia, NH	Joanne M. Denise	Candia, NH
MAY 17	Salem, NH	Mark D. Townsend	Andover, MA	Ada May Manley	Candia, NH
	Candia, NH	David B. Weatherbie	Scarborough, ME	Tracey Ann Penny	Scarborough, ME
	Bedford, NH	Laurence Williamson	Candia, NH	Gail Clarke	Candia, NH
JUN 22	Auburn, NH	Leon Lee Pion	Bedford, NH	Pamela Sue Erskine	Candia, NH
	Manchester, NH	Charles W. Dyllyn Jr.	Candia, NH	Nancy L. Sylvain	Candia, NH
	Candia, NH	Mark Douglas Iller	Candia, NH	Mor Jane Lee	Manchester, NH
JUL 27	Candia, NH	Daniel J. Cosma	Candia, NH	Loretta C. Freeman	Candia, NH
AUG 3	Candia, NH	Mark Allen Pepper	Candia, NH	Billie R. Friedrich	Candia, NH
	Manchester, NH	Cliff John Lemay	Candia, NH	Kara Leigh Meisel	Manchester, NH
	Pelham, NH	John P. Guillemette	Candia, NH	Emma L. Desautels	Manchester, NH
	Exeter, NH	Joseph D. Ober Jr.	Candia, NH	Nancy D. Boyce	Candia, NH
	Auburn, NH	Richard Y. Ouimette	Candia, NH	Deborah Ann Hartlen	Candia, NH

SEP	21	Candia, NH	Brien Roger Turgeon	Candia, NH	Sherry Ann Senechal	Candia, NH
	21	Candia, NH	Jeffrey D. Smith	New Hartford, CT	Jennifer M. Carpenter	Candia, NH
	28	Manchester, NH	Paul Henry Wilde	Candia, NH	Susan Angele Forand	Candia, NH
OCT	5	Candia, NH	David M. Cummings	Candia, NH	Janice Elaine Law	Candia, NH
	12	Manchester, NH	Thoms J. Stacy	Candia, NH	Frances I. Smith	Manchester, NH
NOV	7	Concord, NH	Edward R. Morin Jr.	Concord, NH	Michele Dalton	Candia, NH
DEC	14	Allenstown, NH	Keith M. Rutherford	Candia, NH	Brenda Marie Colby	Pembroke, NH
	28	Raymond, NH	Dennis M. Fernie	Candia, NH	Sharon Lee Saunders	Raymond, NH

The above records are correct according to the best of my knowledge.

Signed,

Christine Dupere  
*Town Clerk of Candia, NH*

# 1991 DEATHS

DATE	PLACE OF DEATH	NAME OF DECEASED	DECEASED'S FATHER	DECEASED'S MOTHER
JAN 15	Manchester, NH	Doris G. McDonald	James Milligan	Lena Morse
21	Manchester, NH	Robert X. Cassier	Benjamin Cassier	Maud Oram
26	Manchester, NH	Marion Paul	Unknown	Unknown
FEB 13	Rochester, NH	Leroy M. Prescott	Unknown	Unknown
15	Florida	Edward Davis Wynot	Unknown	Unknown
16	Brentwood	Gertrude LeColst	Unknown	Unknown
MAR 26	Manchester, NH	Roger Mitchell	Leo Mitchell	Ethel Moffett
APR 4	Exeter, NH	Marshall L. Perkins	Arthur Perkins	Grace Bowden
12	Exeter, NH	Ashley Mae Reed		
12	Exeter, NH	Meghan Kay Reed		
28	Brentwood, NH	Frank G. Sargent	Frant G. Sargent	Elizabeth P. Brown
30	Candia, NH	William A. Ryan	William Ryan	Abigail Ingalls
MAY 1	Manchester, NH	Frank Albert Kaffel	Louis Kaffel	Stefania Zygmunt
11	Manchester, NH	Mary Lloyd Foster	Benjamin Lloyd	Elizabeth Seaner
11	Hanover, NH	Ted Samuel Bowden	Thomas Bowden	Susan Ritchart
14	Hanover, NH	Jeffrey Thomas Bowden	Thomas Bowden	Susan Ritchart
JUN 8	Candia, NH	Jean Seidel	Leonard Berry	Nellie Jones
28	Exeter, NH	Norman W. Maiden	Unknown	Unknown
30	Candia, NH	George Tewksbury	John Tewksbury	Elsie Lull
JUL 9	Exeter, NH	Myrtle E. Syria	Orris Larrabee	Jean Morrell
16	Manchester, NH	John W. Jamro	Walter A. Jamro	Antonina Oleskiewicz



21	Manchester, NH	Ophir M. Marion	Francis Marion	Alice Gardner
28	Manchester, NH	Margaret H. Sander	Unknown	Unknown
AUG 8	Concord, NH	William C. Austin	Unknown	Unknown
30	Candia, NH	Anita Y. Gardner	Paul Soucy	Marie Ange
SEP 9	Manchester, NH	Rose R. Caron	Alexis Caron	Helen Lauzier
16	Candia, NH	Gerald F. Allaire	Edouard Allaire	Helene Lambert
18	Manchester, NH	Marion Ann Reynolds	William Gladney	Gertrude Landschutz
OCT 16	Exeter, NH	Leonard W. Trow	Unknown	Unknown
NOV 5	Manchester, NH	Laura Goodwin Poole	Unknown	Unknown
DEC 3	Manchester, NH	Ashley Ann Gunter	Phillip Gunter	Marion Reynolds
4	Manchester, NH	Max Leskiw	Walter Leskiw	Unknown
19	Manchester, NH	George F. Pope Jr.	George F. Pope Sr.	Rose M. Lamarca
25	Manchester, NH	Ruth A. Wilson	Nicholas Dwyer	Sarah Eastman

The above records are correct according to the best of my knowledge.

Signed,

Christine Dupere  
Town Clerk of Candia, NH

# NOTICE TO DOG OWNERS

Every dog owner or keeper of a dog three months old or over shall, annually, before **April 30**, register it with the Town Clerk. No dogs may be licensed without proof of rabies inoculation (which includes rabies tag number and date of expiration).

The licensed dog must wear a collar and a tag around its neck with its registration number thereon.

## ANNUAL FEES:

Unneutered Male .....	\$7.00
Neutered Male or Spayed Female .....	\$4.50
Unspayed Female .....	\$7.00
Over 65 Owner (first dog) .....	\$2.00

If fee is not paid by **June 1**, there is an added fee of \$1.00 per month, and a \$15.00 penalty as per a provision in the State Statutes.

# OFFICERS OF THE CANDIA SCHOOL DISTRICT FOR THE 1991-92 SCHOOL YEAR

## MODERATOR

A. Ronald Thomas 345 High Street, Candia NH 03034

## CLERK

Christine Dupere 541 Raymond Road, Candia, NH 03034

## TREASURER

Arlene Richter 34 Deerfield Road, Candia, NH 03034

## AUDITORS

Richard Snow 127 Depot Street, Candia, NH 03034

Susan Young 334 Deerfield Road, Candia, NH 03034

## SCHOOL BOARD

Joan Tancrede, *Chairperson* 235 Main St., Candia, NH Term Expires 1992

Michelle Swain 507 Raymond Rd., Candia, NH Term Expires 1993

Rebecca Webster 190 Podunk Rd., Candia, NH Term Expires 1993

Robert Claver 6 Crowley Rd., Candia, NH Term Expires 1994

George Bergevine PO Box 233, Candia, NH Term Expires 1994

## SUPERINTENDENT OF SCHOOLS

Dr. George G. Cunningham

## ASSISTANT SUPERINTENDENT OF SCHOOLS

Dr. John H. Handfield

## ADMINISTRATIVE ASSISTANT FOR BUSINESS SERVICES

Althea M. Bennett

## ADMINISTRATIVE ASSISTANT FOR SPECIAL SERVICES

Kevin T. Eckerman

## ADMINISTRATIVE OFFICE

School Administrative Unit #15

90 Farmer Road

Hooksett, New Hampshire 03106

(603) 622-3731

# **CANDIA SCHOOL DISTRICT STATE OF NEW HAMPSHIRE SCHOOL WARRANT FOR ELECTION OF OFFICERS**

TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF CANDIA, NEW HAMPSHIRE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Candia Moore School in said District, on the tenth day of March, 1992, at ten o'clock in the morning, to act upon the following articles:

1. To elect a Moderator for one year.
2. To elect a Clerk for one year.
3. To elect a Treasurer for one year.
4. To elect an Auditor for two years.
5. To elect one member of the School Board for three years.

The polls will remain open from ten o'clock in the forenoon until seven o'clock in the afternoon and as much longer thereafter as the voters of the School District, at the beginning of the meeting, may vote.

Given under our hands and seal this 5th day of February 1992.

SCHOOL BOARD OF CANDIA, NEW HAMPSHIRE

Joan Tancrede, *Chairman*

George Bergevine

Robert Claver

Michelle Swain

Rebecca Webster



# 1991 SCHOOL DISTRICT MEETING

Moderator A. Ronald Thomas opened the Annual School District Meeting at the Henry W. Moore School in Candia, New Hampshire on the ninth of March, Nineteen Hundred Ninety One at 5:02 pm. A moment of silence was held in recognition of Ed Wynot, who was a former member of the Candia School Board and instrumental in the decision to construct the Memorial Gymnasium in which the meeting is being held.

The Moderator recognized Chairman of the School Board, Joan Tancrede, who then went on to thank those assembled for coming, Lorraine Briand and Tanya Soha and the volunteer program, the C.Y.A.A., P.T.O., the Playground Committee, Curriculum Committee and the Budget Committee, who set a great example of doing something positive for the children in Candia instead of just complaining. Mrs. Tancrede also wished to thank her family and the staff at Country Rainbow. A plaque was presented to Richard Robidoux as a special Thank You. Mr Robidoux is retiring from the School Board, after serving for six years in such capacities as the Long Range Planning Committee, enrollment projection, the Budget Advisory Committee, and Clerk of the Works for the last construction project, saving the taxpayers thousands of dollars. Mrs. Tancrede stated she feels Mr. Robidoux's greatest ability is to see both sides of the issue and to reach a compromise. He will be greatly missed. Mr. David Cawley was also thanked at this time. He has been our Superintendent for many years, and is retiring this year.

The ground rules of the meeting were then explained by Mr. Thomas. The following School District officers and District staff were introduced: Christine Dupere, School District Clerk, Board members Rebecca Webster, Joan Tancrede, Chairman, Steve Russell, Principal of Henry W. Moore School, Board members Michelle Swain, Richard Robidoux and Robert Claver. Also introduced was John Handfield, Assistant Superintendent of Schools, Superintendent David Cawley, Robert Leslie, Candia School District Attorney, Thea Bennett, Assistant for Administrative Services and Kevin Eckerman, Administrative Assistant for Special Education.

Since there was no objection from the floor, the following non-registered persons will be allowed to speak for informational purposes: Mr. Cawley, Mr. Russell, Mr. Handfield, Mr. Leslie, Mr. Bilodeau, and Ms. Bennett.

ARTICLE 1: To hear the reports of agents, auditors, committees, or officers of the District. Rebecca Webster moved that the reports of the agents, auditors, committees, and/or officers of the District as set forth in the annual report of the District be accepted and placed on file. The motion was seconded by Richard Robidoux. There was no discussion on the article. William Byrd was recognized by the chair for purposes of an amendment: "I move that Article 1 be amended to add the following: The District directs the School Board to each year, publish and include in the bound Annual Report of the Town of Candia, a budget report which shall list previous year's expenditures and next year's proposed budget." The motion was seconded by Sue Young. There was no discussion on the amendment, and when moved to a vote by show of hands, the amendment to Article 1 is adopted. There was no discussion on the amended article. Vote was taken by show of hands, and the amended Article 1 is ADOPTED.

ARTICLE 2: To see if the District will vote to authorize the School Board to apply for, accept and expend, without further action by the School District Meeting, money from the state, federal, or other government unit or a private source which becomes available during the 1991-92 school fiscal year provided that such expenditure be made for purposes for which a school district may appropriate money and that such expenditure not require the expenditure of other school district funds. Further, that the School Board hold a public hearing prior to accepting and spending such money. Motion to accept the article was made by Michelle Swain and seconded by Joan Tancrede. There was no discussion on the article, however, Mr. Byrd was recognized for the purposes of an amendment. "I have moved that Article 2 be amended to add the following: The District directs the School Board to continue to provide all current State and Federally funded programs (including Chapter I, Chapter II and School Lunch) for the 1991-92 school fiscal year. Appropriated funds for these programs are not to be used for any other purpose." Motion was seconded by Richard Lazott. Following Mr. Byrd's explanation, discussion, and a clarification by Mr. Leslie that the amendment would only be considered as advisory to the School Board, but would have no legal effect; followed. With no further discussion, a vote on the amendment was taken by show of hands. The amendment was DEFEATED. There was no further discussion on the original article. Vote was taken by show of hands and Article 2 was ADOPTED.

ARTICLE 3: To see if the District will vote to raise and appropriate the sum of Two Thousand and 00/100 (\$2,000.00) Dollars to be expended towards the community use of school facilities at the Moore School. Motion was made by Robert Claver, seconded by Rebecca Webster. The purpose of the article, explained Mr. Claver, was to deal with the issue of community use of the facilities. Prior to last year, a similar amount was always included in the budget to pay for the expenses incurred by community organizations when they used the facilities outside of the normal operating hours of the school. Following last year's budget cuts, the money was eliminated, and a fee was imposed on organizations for use of the facilities. This year, the Board wished to bring the article before the meeting and let the townspeople decide if they wished to have the taxpayer money go for this purpose or continue to have the organizations pay a fee. There was no further discussion. A standing vote was taken: Yes: 139, No: 165. Article 3 FAILS.

ARTICLE 4: To see if the District will vote to raise and appropriate the sum of Twenty Six Thousand Seven Hundred Eighteen (\$26,718.00) Dollars as a deficit appropriation for the July 1, 1990 through June 30, 1991 fiscal year to cover higher than anticipated costs for special education in the amount of Twenty Three Thousand Eight Hundred Seventy Six (\$23,876.00) Dollars and special education transportation in the amount of Two Thousand Eight Hundred Forty Two (\$2,842.00) Dollars for the 1990-91 school year. Motion was made by Joan Tancrede and seconded by Richard Robidoux. Discussion followed an explanation of the article by Mrs. Tancrede. Many were opposed to deficit spending, however it was felt the Board had no choice. Several were frustrated by the increasing number of federal and state mandates, but stated we should not take these frustrations out at the local level. Following discussion, a request for Secret Ballot on Article 4 was received, signed by sixteen registered voters. Yes: 197, No: 141, Article 4 is ADOPTED.



ARTICLE 5: To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents, and for the payment of the statutory obligations of the District. Joan Tancrede made the following motion: "I move that the District raise and appropriate Three Million Eight Hundred Twenty Eight Thousand Four Hundred Thirty Three (\$3,828,433.00) Dollars for the support of schools, for the payment of salaries and benefits for school district officials and agents, and for the payment of the statutory obligations of the District." The motion was seconded by Robert Claver. The members of the board explained the budget line by line, including the differences in each account, to those assembled. Following the Board's description, the following motion was made by Susan Young: "I would like to make a motion to amend Article 5 to read: To see if the District will vote to separate Article 5 into two different sections, and vote on each section as a separate line item. For each section of the article, labelled Article 5A and Article 5B, the District would appropriate a fixed amount, that could not be transferred or overexpended. The first section would be called Article 5A and would address the lines that fund "all cost items relating to the teachers' salaries and benefits for the 1991-92 school year." The second section would be called Article 5B and would address "the sum of money the District will vote to raise and appropriate for the support of the schools, for the payment of salaries and benefits for the school district officials and agents, and for the payment of the statutory obligations of the District.

Until this year, the procedure described in this amendment, has always been used and included in the Candia School District Warrant that is presented at the Annual School District Meeting. Failure to adopt this amendment will do two things:

- 1) Deprive the registered voters of Candia, the RIGHT to vote on the current, and all future teachers' contracts! (salaries, insurance, and other benefits)
- 2) Deprive the registered voters of Candia, the RIGHT to vote on the level of funding to be specifically spent on the "support of the schools, for the payment of salaries and benefits for the school district officials and agents, and for the payment of the statutory obligations of the District." (books, supplies, equipment)

The motion was seconded by William Byrd. A point of information was requested by Earl Goodno, who wished to have an opinion from Mr. Leslie, legal counsel of the District, concerning the legality of this amendment. Mr. Leslie replied if the intention is to restrict the Board on how they may spend, then it would have no legal effect. During a brief discussion, Mr. Claver explained that the warrant has only been worded this way since they have had collective bargaining in the school. The reason for this is that the legal counsel, Public Employees Labor Relations Board and all the organizations which deal with collective bargaining said that was the way it needed to be done. However, following the Sanborn Regional School case which was decided last August, if a contract is legal and binding, then the voters can approve the contract as a whole when it is initially presented to the District. Once the District agrees to that contract initially, then the contract is set for the full term of the contract. The Board felt it would not be cost effective to have the existing contract disapproved, since the contract expires at the end of next year. Instead, the Board decided to go back to the Teachers' Union and ask them if they would work with the Board to amend the current contract to reduce the salaries. As a result, the existing contract has been amended. There was no further discussion on the Amendment to Article 5, however, since a request had been

received by sixteen registered voters, vote was taken by Secret Ballot. Yes: 99, No: 252, the amendment is DEFEATED.

Discussion then resumed on Article 5. Ron Hadley moved that Article 5 be amended to replace the dollar amount with the new amount of Three Million Four Hundred Nineteen Thousand Three Hundred Thirty (\$4,19,330.00) Dollars, seconded by Diana Watts. Mr. Byrd was then recognized to speak to the amendment. A lengthy discussion then ensued, with many of those questioning where these cuts could be made. Mr. Byrd, however, did not offer a solution. A request to move the question was made by Donald Belcourt, seconded by Muriel Belcourt. Vote was again taken by Secret Ballot. Yes: 100, No: 240, the Amendment to Article 5 FAILS.

Discussion then continued on Article 5. William Byrd moved to amend Article 5 to replace the dollar amount with the new amount of Three Million Four Hundred Eighty Six Thousand Four Hundred Twenty Three (\$3,486,423.00) Dollars. The motion was seconded by Susan Young. A lengthy discussion of the new proposed amendment then followed. Many continued to question where further cuts could be made. Mr. Coleman pointed out that statistics could be used to suit any purpose, however the bottom line is our children. Both Rudy Cartier and Dick Robidoux stated our students are scholastically successful. Mabel Brock stated that the reason that the costs have become prohibitive because of legislation, and it's time to take a good hard look at our state legislature and our federal congress to see what they are enacting. It's time we changed our laws. Tommy St. Martin requested to move the question. The vote on moving the question passes. We move to a vote on the amendment to Article 5, by Secret Ballot. Yes: 102, No: 235, the Amendment to Article 5 FAILS.

Discussion continues on Article 5. Mr. Belcourt states that we have heard a lot of rhetoric and requests to move the question. Moderator Thomas rules Mr. Belcourt out of order because of insufficient debate on the article. Mr. Gaydos calls for point of order to challenge the ruling of the Moderator. A vote by show of hands is then taken. A yes vote means the Moderator is overruled; a no vote means debate continues on the article. Vote by show of hands declares the Moderator Overruled. Vote by Secret Ballot is then taken on ARTICLE 5, which reads as follows; That the District raise and appropriate Three Million, Eight Hundred Twenty Eight Thousand Four Hundred Thirty Three (\$3,828,433.00) Dollars for the support of schools, for the payment of salaries and benefits for school district officials and agents, and for the payment of the statutory obligations of the District. Yes: 206, No: 117, Article 5 is ADOPTED.

Motion to adjourn the meeting was made by Richard Robidoux and seconded by Joan Tancrede. The School District Meeting of the Town of Candia was adjourned at 10:34 pm.

Respectfully Submitted,

Christine Dupere



# PRINCIPAL'S REPORT

Dear Parents & Members of the Community:

I wish to provide you with the annual Principal's Report for the 1990-91 school year.

A decline in the economy, rising unemployment and the climbing cost of living, are continuing to limit the level of educational services that can be made available to children everywhere. The community of Candia has felt these pressures just as have other towns throughout New Hampshire and the nation. The "old news" is that budget cuts have resulted in significant reductions in programs, staff, and the availability of learning materials. The "new news" is that as a result of the efforts of many citizens working together, the school district continues to work to "make the most of what we've got". The end and most important result is that children are learning!

The credit for this years accomplishments goes to many people: the citizens of the community of Candia who have volunteered over 4,000 hours of their time to support school activities, to our fine staff of teachers and support personnel who continue to go "above and beyond what's outlined in their job descriptions", and to our students, whose boundless enthusiasm and energy for learning is truly remarkable!

The challenges of the 1990-91 school year were met in many ways. Our school newsletter and local newspaper coverage was emphasized (and appreciated). We wanted to let people know about all of the good things that are happening here! In the classrooms and in the areas of curriculum, the review and updating of the Mathematics and Science curriculum was completed, our student report cards were improved and a new five year curriculum development cycle was adopted. We also worked to continue our work in the areas of children's literature, writing, and "hands-on" practical approaches to mathematics, through Literature Week, the Read-It Program and the Grandparent Volunteer Program, to name a few. The results of the California Achievement Tests administered to students in grades 4 & 8, supported the value of our efforts in these areas. Once again, our students scored at and above state levels.

Schoolwide programs continued to flourish as our Wellness Team was quite active in promoting health awareness through a variety of school and community activities. Our annual Spelling Bee and invention Conventions were held with our student winners competing at the state level.

Our annual school concert, recycling program, Music-Art Presentation, Memorial Day Ceremony, Junior High School social activities, field days, and other established activities for students, continued through the support and efforts of many "unsung heroes". (You were probably one of them!)

In the area of Special Education, we worked to reduce the number of students who were placed outside of our school district. In classrooms, we worked to provide students who have special educational needs with services within the classroom instead of pulling them out for extra help. Within the school, the COACH Program was started. Like its name, this program was developed to link our older students as "coaches" with our younger students during recess activities. The result: everyone benefitted!

As the year draws to a close, I would like to recognize Superintendent David Cawley for his many years of service to Candia's children as he retires from service. I would also like to extend my sincere thanks to everyone who helped to make the 1990-91 school year a productive one: The Candia School Board for the countless hours that they put in to the support of the Candia School District, to the SAU office staff for their ongoing work and support of our efforts and to the Henry W. Moore School staff, students, parents and community members. Thank you.

Yours in Education,

Stephen Russell, Ed.D.

# **SUPERINTENDENT'S REPORT – 1990–91**

After twenty years as Superintendent of Schools for the Candia School District this is my final report, as I retired from my position on June 30, 1991.

I leave with mixed emotions. The good friends I have known throughout the years will be remembered always. The staff at the Candia Moore School, parents, and citizens of the district have devoted their efforts which have been beneficial to the students. I would not hesitate to state without question the students have been my first priority over the years.

As we are all aware there are several factors related to a student's complete education which are constantly changing, whether due to new and/or revised federal, state, or local mandates. Future challenging adjustments will be dealt with accordingly. The variety of programs offered today certainly exceeds those available at the onset of my career. While we must consider the financial status of the entire community we do strive to maintain high quality education.

During the 1990–91 school year the Candia School District provided special education services to 104 students. Two of these students attended pre-school programs, 10 were placed in private special education programs, 4 attended public schools in other districts and 24 attended public high schools. The remaining 64 students were served at the Henry W. Moore School. Of the 24 high school students, eight graduated in June. Their plans after graduation included work, the armed services, two and four year colleges.

The Cooperative Resource Program continues to serve the educational needs of Candia's students well. During the year one student was integrated into this program from a private special education placement on a part time basis. The goal for 1991–92 is to have this student learning with his friends and neighbors full time.

The Candia School District continued to strive to meet Elementary Minimum Standards. As the school year came to a close six more standards were met, leaving eleven to be addressed.

The cycle of curriculum review continued in the school district with work being done in the areas of science and mathematics instruction. This ongoing effort will ensure that the students at the Moore School will receive a curriculum that is both relevant and up-to-date.

The Candia School Administration struggled to contain operation and maintenance costs through the 1990–91 school year. They should be commended for their great efforts.

During this very slow economy, the Candia School District continued to struggle to maintain a self-supporting School Lunch Program for 1990–91. The Program will continue to strive to provide a nutritious meal at \$1.25 each.

My wish for the future of the school would be for each and every student to achieve her/his highest aspirations. Based on past dedication and motivation from parents and teachers, I am confident their goals will be realized.

My sincere appreciation is extended to the Candia School Board, the Central Office staff, the staff at the Candia Moore School, parents, community citizens, and students who made my lengthy term as Superintendent so pleasurable and rewarding.

Respectfully submitted,

David R. Cawley  
*Superintendent of Schools*



# HENRY W. MOORE SCHOOL

SAU #15 – Candia School District  
Deerfield Road, Candia, New Hampshire 03034  
Telephone (603) 483-2251

## 1990–91 8TH GRADE STUDENTS DIPLOMA NAMES

Gina M. Ambrosino	Andrea Pauline Grimard
Marla June Anderson	Jason Alan Hamel
Ryan Baer	Jason M. Hyde
Justin Wade Benoit	Eric Robert Jaworski
Cory A. Bergevine	Mary Ann Kull
Michelle Berlinguette	Jillian A. Laney
Derek Paul Bond	Peter Arthur Langlois
Sarah Lyn Boyce	Christy Mary Lefebvre
Molly Elizabeth Boynton	Jeanette M. Martel
Adam Brackett	Andrew J. May
Marley Rose Briand	Amanda Joy McRae
Margaret M. Carney	Wanda Lynn Meadows
Sara Anne Caron	Nicole E. Miller
Jason P. Caulfield	Joseph N. Mitchell
Matthew Joseph Clark	Sharon Fay Morrell
David John Chalbeck	Lauren Michelle Murphy
Eric Michael Colbert	Charles Richard Robidoux
James MacNeill Comtois	Crystal Ellen Seward
Joshua David Cresswell	Nathan James Small
Jennifer Lee Cunningham	James R. Sweeney
Thomas John Erwin	Derek W. Tremblay
Summer R. Fall	Benjamin D. VandenBoom
Laura Renée Fouquette	Jacob Lewis Warshaw
Kristen Elizabeth Frey	Mark Watson
Kimberly F. Greenwood	
Jesse C. Gregoire	

## **MANCHESTER CENTRAL HIGH SCHOOL CLASS OF 1991**

John Adams III	Andrew Kull
Lynn Bell	James Lavery
Robert Boudreault	Christopher LeClerc
Matthew Burnham	Michael Migneault
Clayton Caddy	Nicole Ouellette
Brian Carter	Donna Raymond
Sherry Cesana	Meagan Robidoux
Daniel Chaput	Colleen Rollston
Dennis Collins	Stacie Schubert
Suzanne Conroy	Porter Spooner
Sheree Coolbroth	Amy Wallin
Shawn Dann	Tammy Warchol
Gary Delisle	Jeffrey Wilcott
Renee Denise	Charles Wojcik
Gregory Huard	Jessica Yates
Michael Janelle	

## **RAYMOND HIGH SCHOOL CLASS OF 1991**

Sherri Boutin	Eric Gregoire
Dereck Corbeil	Mark Lemear

# SCHOOL HEALTH ANNUAL REPORT 1990-91

## HENRY W. MOORE SCHOOL CANDIA, NEW HAMPSHIRE

CODE	NURSING ACTIVITIES/STUDENT CONTACTS		YEARLY TOTAL	
	001	Nursing Assess/Treatment/Illness		
1677				
002	Nursing Assess/Treatment/Injury			1065
003	Health Conference/Counseling			318
004	Medications: Number doses given			1556
005	Nursing Procedures			356
006	Total Visits to Health Office (Student/Staff)			2294/364
007	Parent Contact: Phone, note, in person (including Preschool Screenings)			691
008	Home Visits			2
009	School Personnel Conference: Students			135
010	Student Health Records Including Preschoolers			466
011	Vision:	a. Number screened		472
		b. RN recheck		37
012	Hearing:	a. Number screened		311
		b. RN recheck (8 referrals)		49
013	Scoliosis	a. Number screened		202
		b. RN recheck		14
014	Height & Weight:			
		a. Number screened		441
		b. RN recheck		—
015	B/P	a. Number screened		460
		b. RN recheck (referrals)		11
016	Dental:	a. Number screened		0
		b. RN recheck		—
017	Pediculosis:	a. Number screened (with volunteer help)		3510
		b. RN recheck		43
018	Physical Exams/Assess 418			
019	Flouride Mouth Rinse Program – under supervision – Dr. Stevener, D.D.S.		Grades R-4 weekly	
020	Health Education/Promotion – Resources Wellness Program			*
021	Classroom Presentations Students			*
022	Special Education Social/Developmental Histories			
		a: Reevaluation Assessment		2
		b: Team Meetings (staffings)		5
023	Professional Committee Participation: In School (Wellness Committee)			12
CODE	STUDENT CONDITIONS	# of Cases Known/New	Referred Needing Nursing Intervention	MD referral/ Under Care Remediated
024	Allergy	99 0	10	5
025	Anemia			

025	Anorexia/Bulemia				
027	Arthritis/Rheumatic Disease				
028	Asthma	40	0	302	1
029	Attention Deficit Disorder/ Hyperactive	14	2	8 (on daily basis)	
030	Birth Defects/Developmental	7	0	0	0
*020 – Detailed in monthly reports to principal					
*021 – Detailed in monthly reports					
031	Child Abuse/Neglect	1	1		
032	Communicable Rash Diseases (ie Chicken Pox)	31	12		2
033	Conjunctivitis	7	7		7
034	Cystic Fibrosis				
035	Degenerative				
036	Diabetes	2	0	226	Insulin Reaction: 51
037	Emotional Adjustment Problems (Temp)		1	1	0
038	Fractures		8	5	8
039	Genito-Urinary		5	5	5
040	G.I. Disorders (med reaction)		2	2	2
041	Hearing	18	6	6	6
042	Heart	9	0	3	3
043	Hepatitis				
044	Hypertension				
045	Infectious Mononucleosis		1	1	1
046	Integumentary (skin)		12	17	9
047	Malignancies				
048	Neuro Disorders	6	2	5	2
049	Orthopedic	5	20	20	16
050	Otitis Media/Externa		16	13	16
051	Pediculosis		7	7	–
052	Pregnancy				
053	Psychiatric (including E.H. code)	3	0	0	0
054	Respiratory Diseases		12	12	12
055	Scabies				
056	Scoliosis	5	0		3
057	Severely Involved (MR)				
058	Seizure Disorders	2	0		
059	Sexually Transmitted Disease (known)	0	0	0	0
060	Substance Abuse				
061	Suicide Attempt				
062	Suicide				
063	Trauma (referral required)		43	43	22
064	Tuberculosis				
065	Vision (including corrective lens)	49	21	13	13
066	Other (List Name of Condition)				

Respectfully submitted,

Sandra B. Leavitt, RN  
*School Nurse*



# SCHOOL AUDITOR'S REPORT

Chairperson, School Committee  
Candia School District  
Moore School – Deerfield Road – Rt. 43  
Candia, NH 03034

Dear Madam,

We have carefully examined the financial books and records of the Treasurer of the Candia School District and of the Food Director for the fiscal year ending 30 June 1991, compared them with the annual financial reports, and find them correctly cast and well vouched.

In light of the current crisis in the banking system in New Hampshire, we would strongly suggest that the School District Treasurer immediately negotiate a collateralization agreement with the Cornerstone Bank to ensure the safety of any funds in excess of the FDIC protection limit of \$100,000 for the total amount of all accounts in a single institution using the same taxpayer ID number, or ensure that the cash flow requirements of the School District never cause the FDIC protection limit of \$100,000 to be exceeded, or transfer School District funds to a bank that will collateralize the funds. It is further recommended that the School District, if it has not done so previously, obtain their own taxpayer ID number, separate from the taxpayer ID number of the Town of Candia, to prevent the possibility of the combination of Town and School District funds in a single bank exceeding the FDIC protection limit.

The School District Treasurer is maintaining a manual set of books and a separate checking account to record and control the receipts and expenditures of the food service fund. We would again recommend that the SAU study the advisability of including the details of the receipts and expenditures of the food service fund in their computerized accounting system and combining the payment manifests into a single manifest. We presume that the computerized accounting system used by the SAU is sophisticated enough to be capable of maintaining multiple funds for reporting purposes while still combining payments into a single manifest. This would also allow the treasurer to eliminate the separate food service fund checking account. We are not aware of any regulation(s) that require that the actual monies associated with the individual funds be physically separated, only that the accounting of the funds be reported separately.

We are pleased to see that the School Board and the Board of Selectmen are officially addressing the issue of cash flow and payment schedules. As we have pointed out in the past, the Department of Revenue Administration considers it advisable for towns to have a cash management program to allow treasurers to maximize the return on investments and to minimize the costs of borrowing in anticipation of taxes. We continue to believe that there are significant opportunities for improvement in this area.

Susan Young  
R.H. Snow  
*Auditors*  
*Candia School District*

# ANNUAL REPORT OF THE CANDIA SCHOOL BOARD

Dear Candia Residents:

The opening of school in September 1990 saw many changes as a result of budget reductions voted at the March district meeting-health, gifted and talented, field trips, classroom aides, high school counselor, and all co-curricular activities were eliminated and reductions were made in many other areas. Despite this setback, it was rewarding to observe the continued progress of our students as well as the many citizens and parents who volunteered their time and efforts to the school.

The Candia School Board continued working on meeting the NH Minimum Standards, residency issues and complying with the recommendations of the health, fire, and building inspectors.

There are several sub-committees of the school board which involve the community, parents and staff. The curriculum committee revised report cards and updated the science and math curriculums – a major area of emphasis in education today. Middle school programs and related issues were reviewed and will be explored at length during the coming year.

The budget and finance committee reviewed SAU function, special education regulations, and the budget process.

The negotiations team was successful in reaching an agreement with the Candia Education Association which resulted in a reduction in the existing 3 year teacher's contract.

The School Board continued their work on high school issues – student placement, programs and tuition costs. The board signed a contract with Raymond enabling our Candia students to have a choice for their high school education.

The school board continued to encourage providing local programs for our special education students. The unpredictable costs of tuition, transportation in the special education field continue to place a burden on our school system.

A new scholarship program for high school students was established by Hiram and Doris Mitchell.

The March school district meeting was a true lesson in democracy and local citizen involvement. A great effort by the CARE group and other concerned parents resulted in the passage of the budget as recommended by the school board. This will result in restoring some of the programs and materials that had been eliminated.

Special thanks and goodbye to Dick Robidoux who retired from the board in March. He contributed a unique ability to listen to all opinions and seek an acceptable solution. George Bergevine was elected and his background in the special education field will be of great benefit. Goodbyes also went to David Cawley, Superintendent of Schools for SAU #15 who retired in June. The SAU Board had spent months in search of a new

superintendent for Candia, Auburn and Hooksett. Dr. George Cunningham was selected and assumed the position in July.

Sincere thanks to all the volunteers and citizens who took the time to make a difference in the education of their children of Candia. In a difficult year, you made the difference!

We urge all the citizens of Candia to get involved in their schools! These are the children that are the future!

Sincerely,

Joan Tancrede, *Chairman*  
*Candia School Board*

# **CANDIA SCHOOL DISTRICT WARRANT**

## **STATE OF NEW HAMPSHIRE**

TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF CANDIA, NEW HAMPSHIRE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Candia Moore School in said District, on the seventh day of March, 1992, at five o'clock in the afternoon, to act upon the following articles:

- (1) To hear the reports of agents, auditors, committees, or officers of the District.
- (2) To see if the District will vote to accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific recession of such authority, the School Board to apply for, accept and expend, without further action by the school district, money from a state, federal or other governmental unit or private source which becomes available during the fiscal year.
- (3) To see if the District will vote to authorize the School Board to deed the building known as the District #1 Schoolhouse ("Corner School") to the Candia Historical Society for preservation purposes at such time as the right and title to such property may revert to the School District upon no longer being used by the Candia Improvement Club under terms of a conveyance deed to the Candia Improvement Club recorded in the Rockingham County records on May 13, 1925. Said transfer to the Candia Historical Society for preservation purposes to be on such terms and conditions as the School Board shall determine are in the best interests of the District.
- (4) To see if the District will vote to raise and appropriate the sum of Thirty-Three Thousand, Eight Hundred and Thirty-One Dollars (\$33,831.00) to fund an increase in teachers' salaries and benefits for the 1992-93 fiscal year. Such sum of money represents costs attributable to an increase in salaries and benefits over those obligations payable under the existing Collective Bargaining Agreement.
- (5) To see if the District will vote to raise and appropriate the sum of Two Thousand and 00/100 (\$2,000.00) Dollars to be expended towards the community use of school facilities at the Moore School.
- (6) To see if the District will vote to create an expendable general trust fund under the provisions of RSA 198:20-C, to be known as the school building maintenance fund, for the purpose of repairing and maintaining the school building. Furthermore, to name the School Board as agents to expend and to raise and appropriate a sum not to exceed ten thousand dollars (\$10,000.00) toward this purpose from the June 30, 1992, excess revenue fund balance, if any, existing on that date.
- (7) To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents, and for the payment of the statutory obligations of the District.



Given under our hands and seal this \_\_\_\_ day of February, 1992.

SCHOOL BOARD OF CANDIA, NEW HAMPSHIRE

Joan Tancrede, *Chairman*

George Bergevine

Robert Claver

Michelle Swain

Rebecca Webster

# CANDIA SCHOOL DISTRICT 1992-93 GENERAL FUND BUDGET

ACCT #	DESCRIPTION	PRI BUD	PRI EXP	CUR BUDGET	SCH BRD	% CHANGE
1100-112	Teachers Salaries	806,550	808,166	874,688	884,980	
1100-112	Additional Teachers	0	0	0	49,900	
1100-114	Instructional Aides Salary	6,300	6,702	7,198	7,173	
1100-114	Wage Pool - Instructional A	0	0	0	179	
1100-114	Additional Aide	0	0	0	0	
1100-122	Substitutes Salaries	13,650	14,729	21,000	21,000	
1100-124	Substitute Aides	0	0	0	0	
1100-211	Health Insurance	115,503	108,970	124,113	185,000	
1100-212	Dental Insurance	13,644	10,063	10,700	15,134	
1100-213	Life Insurance	3,147	2,476	2,845	2,511	
1100-214	Workmen's Compensation	18,007	20,578	25,180	16,741	
1100-218	Disability Insurance	4,639	3,935	4,087	3,871	
1100-221	Retirement - Classified	2,550	1,646	1,915	1,966	
1100-222	Retirement Professional	12,679	11,178	18,041	18,041	
1100-225	Retirement - Accrued Liability	387	645	419	419	
1100-230	FICA/Medicare	111,392	100,747	105,899	110,012	
1100-260	Unemployment Compensation	1,783	2,076	2,580	1,807	
1100-270	Course Reimb-Barg Unit	12,500	7,002	15,000	15,000	
1100-271	Workshop Reimb-Barg Unit	7,500	3,821	7,500	7,500	
1100-300	Pre-Employment Physicals	0	0	0	0	
1100-440	Maintenance Contracts	935	0	500	1,480	
1100-441	Repairs to Instruc. Equip.	210	154	200	300	
1100-441	Music	40	0	40	40	
1100-450	General Rentals	0	0	300	0	
1100-450	Science Rentals	150	0	150	100	
1100-561	Public High School Tuition	891,622	869,349	881,964	807,170	

ACCT #	DESCRIPTION	PRI BUD	PRI EXP	CUR BUDGET	SCH BRD	% CHANGE
1100-563	Public Academy Tuition	10,324	10,636	11,700	0	
1100-580	Professional Staff Mileage	25	0	25	25	
1100-610	Supplies – Reg. Instruction	9,158	10,964	9,760	13,500	
1100-610	Readiness	0	0	13	0	
1100-610	Art	0	0	650	1,900	
1100-610	Language Arts	0	0	1,260	1,550	
1100-610	Health	0	0	200	200	
1100-610	Math	0	0	3,000	6,500	
1100-610	Music	0	0	40	50	
1100-610	Phys Ed	0	0	50	50	
1100-610	Reading	0	0	2,200	3,150	
1100-610	Science	0	0	3000	1600	
1100-610	Social Studies	0	0	50	50	
1100-610	Driver Ed Supplies	0	0	0	0	
1100-630	Textbooks	5,000	4,512	150	600	
1100-630	Readiness	0	0	50	0	
1100-630	Art	0	0	250	325	
1100-630	Language Arts/English	0	0	250	1,200	
1100-630	Health	0	0	60	0	
1100-630	Math	0	0	1,000	9,500	
1100-630	Music	0	0	300	5,400	
1100-630	Phys Ed	0	0	125	50	
1100-630	Reading	0	0	1,000	2,000	
1100-630	Science	0	0	2,000	9,600	
1100-630	Social Studies	0	49	50	1,500	
1100-630	Driver Ed Books	0	0	0	0	
1100-656	Driver Ed Fuel	0	0	0	0	
1100-741	Additional Equipment	0	0	3,500	3,500	
1100-741	Readiness	0	0	0	0	
1100-741	Art	0	0	55	120	
1100-741	Language Arts	0	0	225	300	

ACCT #	DESCRIPTION	PRI BUD	PRI EXP	CUR BUDGET	SCH BRD	% CHANGE
1100-741	Health	0	0	75	0	
1100-741	Math	0	0	1,500	6,000	
1100-741	Music	0	0	50	3,000	
1100-741	Phys Ed	0	0	500	650	
1100-741	Reading	0	0	50	400	
1100-741	Science	0	0	3,300	5,600	
1100-741	Social Studies	0	0	870	1,100	
1100-742	Replacement of Equipment	2,000	1,922	300	300	
1100-742	Music	0	0	0	0	
1100-742	Phys Ed	0	0	50	200	
1100-742	Science	0	0	225	4,700	
1100-742	Social Studies	0	0	275	275	
1100-751	New Furniture/Fixtures	0	0	500	500	
1100-752	Replacement of Furniture	0	6,367	1,325	1,800	
Function 1100 Reg. Instruction Program Subtot		2,049,695	2,006,684	2,154,352	2,237,519	3.72%
1200-112	Spec Ed Coordinator Salary	33,120	32,126	34,445,	34,445	
1200-112	Wage Pool-Spec Ed Coordinat	0	0	0	861	
1200-132	Additional Time Teacher	300	0	300	800	
1200-531	Spedis Telephone Costs	250	330	350	385	
1200-550	Spec Ed Printing	800	335	500	500	
1200-561	Spec Ed Public Tuition-Elem	12,053	44,577	46,118	17,920	
1200-561	Spec Ed Public Tuition Jr H	23,000	0	0	29,660	
1200-561	Spec Ed Public Tuition - High	38,000	59,662	198,223	228,455	
1200-569	Spec Ed Private Tuition - Elem	65,275	46,983	86,338	6,610	
1200-569	Spec Ed Private Tuition - Jr	0	0	0	0	
1200-569	Spec Ed Private Tuition - High	125,246	118,174	120,960	40,980	
1200-580	Spec Ed Mileage	250	138	300	300	
1200-610	General Spec Ed Supplies	0	0	160	340	
1200-630	Spec Ed Books	0	13	900	675	



ACCT #	DESCRIPTION	PRI BUD	PRI EXP	CUR BUDGET	SCH BRD	% CHANGE
1200 741	General Ed Addt'l Equip	0	0	306	500	
1200-810	Spec Ed Dues & Fees	200	0	210	210	
1201-330	Extended School Year	2,500	2,832	0	0	
1205-112	Resource Programs Teacher s	114,662	119,921	119,600	120,105	
1205-112	Additional Resource Teacher Time	0	0	0	15,372	
1205-114	Additional Aides	0	0	0	0	
1205-610	Resource Supplies	0	0	0	0	
1205-630	Resource Books	0	0	0	0	
1205-741	Resource Additional Equipment	0	0	0	0	
1206-330	Home Tutoring	500	0	500	500	
1207-112	Computer Ed Teacher Salary	16,500	10,500	11,138	11,513	
1207-610	G&T Supplies	0	0	75	0	
1207-630	G&T Books	0	0	100	0	
1207-741	G&T Additional Equipment	0	0	200	0	
Function 1200	Special Instruction Prog Subtot	432,656	435,590	620,723	510,131	-21.68%
1410-113	Cocurricular Stipends	0	0	5,000	10,000	
1410-330	Science Camp	975	975	900	1,050	
1410-390	Officials & Referees	0	50	0	1,500	
1410-610	Cocurricular Supplies & Awa	0	99	300	450	
1410-742	Athletic Replace of Equip	0	0	500	500	
1410-742	Cocurricular Replace of Equip	0	0	0	800	
1410-810	Cocurricular Dues & Fees	0	0	0	250	
Function 1410	Co-curricular Subtotal	975	1,124	6,700	14,550	53.95%
2112-330	Attendance Services	25	0	25	25	
2114-380	Census	0	0	300	0	
Function 2110	Student Services Subtotal	25	0	325	25	-1200.00%
2122-112	Guidance Counselor Salary	30,489	27,440	30,260	31,023	
2122-271	Guidance Workshops	0	0	100	0	

ACCT #	DESCRIPTION	PRI BUD	PRI EXP	CUR BUDGET	SCH BRD	% CHANGE
2122-580	Guidance Mileage	50	35	50	50	
2122-610	Guidance Supplies	0	0	55	250	
2122-630	Guidance Books	0	0	100	100	
2122-741	Guidance Additional Equipment	0	0	125	30	
2122-810	Guidance Dues & Fees	0	0	0	0	
Function 2122	Guidance Services Subtotal	30,539	27,475	30,690	31,453	2.43%
2134-113	Nurse Salary	20,700	20,700	21,873	22,563	
2134-123	Substitute Nurse	500	811	500	850	
2134-271	Nurse's Workshops	0	0	0	0	
2134-441	Health Service Repairs	135	140	135	160	
2134-521	Malpractice Insurance	267	131	178	267	
2134-580	Health Service Mileage	25	0	25	25	
2134-610	Health Service Supplies	200	222	200	200	
2134-630	Health Service Books	0	0	60	30	
2134-640	Health Services Periodicals	0	0	95	70	
2134-741	Health Services Equipment	0	0	0	450	
Function 2134	Health Services Subtotal	21,827	22,005	23,066	24,615	6.29%
2142-330	Diagnostic Testing	10,000	8,265	12,000	10,000	
2142-340	Consulting Psychologist	15,600	6,000	7,600	7,600	
2142-610	Diagnostic Testing Supplies	0	229	25	200	
2142-741	Diagnostic Testing Equipment	0	0	0	425	
Function 2142	Psychological Services Subtotal	25,600	14,494	19,625	18,225	-7.68%
2150-112	Speech Therapist Salary	27,000	27,000	37,320	37,275	
2150-330	Contracted Speech Therapy	0	0	0	0	
2150-580	Speech Travel Expenses	25	0	25	25	
2150-610	Speech Supplies	0	0	200	55	
2150-630	Speech Books	0	0	50	50	
2150-741	Additional Speech Equipment	0	0	50	275	
Function 2150	Speech & Audio Svcs Subtotal	27,025	27,000	37,645	37,680	0.09%

ACCT #	DESCRIPTION	PRI BUD	PRI EXP	CUR BUDGET	SCH BRD	% CHANGE
2190-330	Assemblies	0	0	200	200	
2190-330	Preschool Screening	600	30	1,800	1,800	
2190-390	Achievement Scoring/Testing	2,300	0	2,300	3,000	
2190-550	Printing – Pupil Support	750	1,634	800	1,200	
2190-610	Graduation Supplies	500	0	600	985	
2190-810	Dues & Fees Seresc	1,976	1,733	1,824	1,824	
2191-330	Contracted Occupational The	15,000	14,312	15,745	15,374	
2191-580	O.T. Travel Expenses	25	0	25	25	
2191-610	O.T. Supplies	0	0	0	0	
2191-741	O.T. Additional Equipment	0	0	250	100	
Function 2190	Other Pupil Services Subtotal	21,151	17,710	23,544	24,508	3.93%
2210-271	Admin Directed Workshops	350	0	900	900	
2210-273	Staff Development	930	777	851	900	
2210-273	Staff Dev Comm Teacher Work	300	0	300	300	
2210-274	In-service Programs	165	330	3,200	3,200	
2210-390	Curriculum Review	2,000	717	2,500	3,200	
Function 2210	Staff Improvement Subtotal	3,745	1,824	7,751	8,500	8.81%
2220-114	Library Associate Salary	11,684	12,259	12,816	12,814	
2220-114	Wage Pool – Library Associa	0	0	0	320	
2222-610	Library Supplies/Materials	0	0	150	400	
2222-630	Library Books	5,000	3,780	5,000	6,000	
2222-640	Library Periodicals	200	119	200	250	
2223-441	Audio Visual Repairs	500	55	500	650	
2223-610	Audio Visual Supplies	0	5	200	200	
2223-741	Audio Visual Additional Equipment	0	0	0	0	
2223-742	Audio Visual Replace Equip	0	0	0	0	
2225-440	Computer Maintenance Contra	600	396	600	1,000	
2225-441	Computer Repairs	125	7	125	125	

ACCT #	DESCRIPTION	PRI BUD	PRI EXP	CUR BUDGET	SCH BRD	% CHANGE
2225-610	Computer Supplies	0	0	200	225	
2225-630	Computer Books & Software	0	0	250	750	
2225-741	Computer Additional Equipment	0	150	2,300	4,850	
Function 2220	Media Services Subtotal	18,109	16,770	22,341	27,584	19.01%
2311-111	School Board Salaries	2,100	2,100	2,100	2,100	
2311-523	Errors & Omissions Insuranc	2,700	2,700	2,700	2,700	
2311-810	Dues/Fees/Conferences/Other	3,000	2,731	5,000	5,000	
2312-390	School Board Secretary	1,280	774	1,280	1,280	
2313-111	Treasurer's Salary	1,200	1,200	1,200	1,200	
2313-523	Treasurer's Bond	350	350	350	350	
2313-610	Treasurer's Expenses	0	220	350	350	
2314-380	District Meeting Election s	630	450	830	830	
2314-610	District Meeting Supplies	200	1,775	2,000	2,000	
2315-380	Legal and Consultant Fees	5,000	6,293	6,000	6,000	
2317-390	Audit Expenses	800	2,500	1,600	1,600	
2318-115	Negotiations Secretary	0	0	500	0	
2318-390	Negotiations/Contract Manag	500	78	15,000	7,500	
Function 2310	School Board Services Subtotal	17,760	21,170	38,910	30,910	-25.88%
2320-351	SAU #15 Assessment	86,864	86,864	84,685	86,394	
Function 2320	SAU Services Subtotal	86,864	86,864	84,685	86,394	1.98%
2390-540	Advertising	750	1,178	750	1,200	
Function 2390	Advertising Subtotal	750	1,178	750	1,200	37.50%
2410-111	Principal's Salary	48,000	48,000	49,920	49,920	
2410-111	Wage Pool - Prin & Asst Pri	0	0	0	2,217	
2410-113	Assistant Principal's Salary	37,269	37,269	38,759	38,759	
2410-270	Courses	2,000	2,286	2,800	2,800	
2410-271	Workshops	250	242	500	500	
2410-272	Conferences	500	271	600	600	



ACCT #	DESCRIPTION	PRI BUD	PRI EXP	CUR BUDGET	SCH BRD	% CHANGE
2410-440	Office Maintenance Contract	1,600	1,607	1,600	1,825	
2410-441	Office Equipment Repairs	0	0	0	100	
2410-523	Principal/Secretary Bond	234	234	234	234	
2410-531	Telephone Expense	5,000	3,490	4,500	4,500	
2410-532	Postage	750	1,089	900	1,100	
2410-550	Office Printing	1,000	2,446	1,500	2,000	
2410-580	Administrative Mileage	450	546	450	450	
2410-610	Office Supplies	500	7,218	2,100	2,100	
2410-630	Professional Books	0	0	150	150	
2410-640	Professional Periodicals	0	49	50	125	
2410-742	Office Replace of Equipment	0	0	0	100	
2410-810	Principal Dues & Fees	825	580	800	800	
2411-114	Secretary Salary	15,096	9,559	9,546	10,279	
2411-115	Secretary to Principal Sala	16,442	15,978	17,482	17,073	
2411-115	Wage Pool – Secretarial	0	0	0	684	
2411-125	Sec'y Additional Time	1,415	1,114	1,600	1,200	
2411-272	Secretarial Conferences	0	0	75	0	
Function 2411 Office of the Principal Subtotal		131,331	131,977	133,566	137,516	2.87%
2540-118	Custorial Salaries	63,471	56,444	57,498	59,555	
2540-118	Wage Pool – Custodial	0	0	0	1,489	
2540-118	Additional Custodial Salary	0	0	0	7,000	
2540-128	Summer Maintenance Salaries	2,000	2,634	3,100	3,294	
2540-138	Maintenance OT/Substitutes	850	720	850	850	
2540-521	Property/Liability Insurance	0	22,041	25,775	18,375	
2540-580	Custodial Mileage	25	0	50	50	
2542-421	Water & Sewer	1,500	1,850	1,650	2,300	
2542-431	Garbage Removal	5,000	2,685	6,000	6,000	
2542-440	Building Maintenance Contra	765	1,020	1,000	2,100	
2542-441	Repairs to Buildings	5,000	8,096	37,650	60,000	

ACCT #	DESCRIPTION	PRI BUD	PRI EXP	CUR BUDGET	SCH BRD	% CHANGE
2542-610	Maint Supplies & Materials	5,000	3,907	7,500	9,800	
2542-652	Electricity	19,235	19,220	22,271	21,737	
2542-653	Heating Oil	5,000	14,910	19,527	18,000	
2542-752	Replacement of Fixtures	0	0	1,800	3,450	
2543-432	Snow Removal	0	0	50	75	
2543-433	Lawn Mowing	25	0	0	0	
2543-440	Grounds Maintenance Contrac	0	0	0	0	
2543-441	Grounds Repair	0	0	7,950	8,000	
2543-610	Grounds Supplies & Material	0	431	500	550	
2544-440	Equipment Maintenance Contr	225	297	550	0	
2544-441	Repairs to Equipment	2,250	2,111	0	2,200	
2544-656	Gasoline/Fuel	50	53	60	60	
2544-741	Additional Equipment	0	0	0	1,600	
2544-742	Replacement Equipment	0	0	2,300	100	
2546-440	Security System	215	338	215	300	
Function 2540	Operation & Maintenance Subtotal	110,611	136,759	196,296	226,885	13.48%
2550-340	Bus Driver Physical Exams	480	183	400	400	
2550-390	Bus Driver Instruction Prog	1,200	1,213	1,320	1,100	
2550-441	Bus Repairs	350	55	100	100	
2552-117	Bus Driver Salaries	35,677	35,761	38,256	38,209	
2552-117	Wage Pool - Bus Drivers	0	0	0	955	
2552-127	Bus Driver Substitutes Sala	1,500	1,383	1,500	1,500	
2552-137	Bus Driver Additional Time	0	0	300	300	
2552-452	Bus Lease & Mileage	66,934	66,933	68,958	71,091	
2552-610	Bus Supplies	0	0	300	200	
2552-652	Bus Heaters	560	320	600	500	
2552-656	Bus Fuel	7,875	14,273	8,662	9,400	
2553-452	Handicapped Transp. Lease	84,366	82,795	68,835	71,415	
2554-117	Field Trip Driver Salaries	0	211	1,215	1,200	

ACCT #	DESCRIPTION	PRI BUD	PRI EXP	CUR BUDGET	SCH BRD	% CHANGE
2554-656	Field Trip Fuel	0	0	300	0	
2555-117	Co-Curricular Drivers Salary	0	11	500	850	
2555-656	Co-Curricular Fuel	0	0	300	0	
Function 2550	Pupil Transportation	198,942	203,139	191,546	197,220	2.88%
3200-117	Community Use of Facilities	0	0	0	2,000	
Function 3200	Community Services Subtotal	0	0	0	2,000	100.0%
4100-461	Site Acquisition	0	0	0	0	
Function 4100	Land Acquisition Subtotal	0	0	0	0	
4200-460	Site Improvements	0	0	0	0	
Function 4200	Sites Subtotal	0	0	0	0	
4300-380	Architectural & Consulting	0	0	500	0	
Function 4300	Architectural Eng Subtotal	0	0	500	0	
4600-460	Building Improvements	0	0	0	5	
4600-460	Capital Reserve	0	0	0	0	
Function 4600	Building Improvements Subtotal	0	0	0	5	100.00%
5100-830	Principal of Debt	68,600	68,600	68,600	20,000	
5100-840	Interest on Debt	14,353	14,353	9,951	7,250	
Function 5100	Debt Service Subtotal	82,953	82,953	78,551	27,250	-188.26%
5240-441	Food Service Repairs	0	0	0	200	
5240-742	Food Service Replace Equip	0	833	1,200	0	
5240-880	Transfer to Food Services	0	1,610	2,700	3,000	
Function 5240	Transfer to Food Service Subtotal	0	2,443	3,900	3,200	-21.88%
5250-880	Transfer to Capital Reserve	0	0	0	0	
5251-880	Expendable Trust	0	0	0	10,000	
Function 5250	Trans to Trust Subtotal	0	0	0	10,000	100.00%
GRAND TOTALS		3,260,558	3,237,159	3,675,466	3,657,370	-0.49%

# CANDIA SCHOOL DISTRICT 1992-93 FEDERAL FUNDS BUDGET

ACCT #	DESCRIPTION	PRI BUD	PRI EXP	CUR BUDGET	SCH BRD	% CHANGE
1290-330	PL890-313 Integration Specia	2,200	0	2,233	2,200	
5210-880	PL89-313 Indirect Cost	48	0	47	80	
PL89-313	Subtotal	2,248	0	2,280	2,280	0.00%
1100-12	D&A Ed Proj Substitutes	0	0	0	0	
1410-610	D&A Ed Proj Incentive Suppl	0	0	0	0	
2210-580	D&A Ed Proj Travel	0	0	0	200	
2213-330	D&A Ed Proj Trainer Fees	0	0	0	1,000	
2213-620	D&A Ed Proj Refreshments	0	0	0	300	
2322-300	D&A Ed Proj Speaker Fees	0	0	0	3,000	
2322-550	D&A Ed Proj Printing	0	0	0	1,500	
2554-117	D&A Ed Proj Driver/Fees	0	0	0	0	
2554-656	D&A Ed Proj Transportation	0	0	0	1,500	
5210-880	D&A Ed Proj Indirect Cost	0	0	0	0	
D&A Ed Proj	Subtotal	0	0	0	7,500	100.00%
1290-114	PL94-142 Instr Aide Salary	6,858	2,250	13,976	13,976	
1290-230	PL94-142 Instr Aide FICA	525	172	1,070	1,070	
1290-260	PL94-142	0	0	0	0	
1290-610	PL94-142	0	0	0	400	
1290-630	PL94-142 Prof Library	0	0	400	0	
1290-741	PL94-142	0	0	0	0	
2119-320	PL94-142 Childfind Coordina	700	700	700	700	
2119-321	PL94-142	0	0	0	0	
2119-330	PL94-142 Childfind Examiner	500	500	700	700	
2119-550	PL94-142 Printing	0	0	200	200	
2119-610	PL94-142 Childfind Supplies	500	141	300	300	



ACCT #	DESCRIPTION	PRI BUD	PRI EXP	CUR BUDGET	SCH BRD	% CHANGE
2190-330	Contracted Diagnostic Servi	8,870	8,870	5,573	5,570	
5210-880	PL94-142 Indirect Cost	425	278	481	480	
PL94-142	Subtotal	18,378	12,911	23,400	23,396	-0.02%
2225-610	Chap 2 Supplies	118	0	231	230	
2225-741	Chap 2 Equipment	0	0	4,918	4,900	
2410-741	Chap 2	5,250	5,250	0	200	
5210-880	Chap 2 Indirect Cost	118	116	105	105	
Chapter 2	Subtotal	5,486	5,366	5,254	5,435	3.33%
1250-112	Chap I Reading Teacher Sala	21,750	21,750	23,025	24,775	
1250-114	Chap I Reading Aide Salary	2,768	2,767	7,107	7,100	
1250-211	Chap I Reading Health Ins	1,271	1,271	1,608	1,600	
1250-212	Chap I Reading Dental	158	158	178	200	
1250-213	Chap I Reading Life	70	68	76	78	
1250-218	Chap I Reading Disability	0	0	120	120	
1250-222	Chap I Reading Retirement	233	233	247	250	
1250-230	Chap I Reading FICA	1,928	1,876	2,851	2,800	
1250-260	Chap I Reading Unemployment	47	44	57	60	
1250-271	Chap I Reading Workshop	200	154	200	200	
1250-610	Chap I Reading Supplies	1,011	1,011	350	350	
2390-800	Chap I IC	0	0	0	0	
5210-880	Chap I Reading Indirect Cos	647	0	752	750	
Chapter I	Subtotal	30,083	29,331	36,571	38,283	4.47%
1250-112	Chap I Math Teacher Salary	21,750	21,750	23,025	23,775	
1250-114	Chap I Math Aide Salary	2,448	2,448	7,107	7,100	
1250-211	Chap I Math Health Insuranc	1,271	1,271	1,608	1,600	
1250-212	Chap I Math Dental	158	158	178	200	
1250-213	Chap I Math Life	70	68	76	78	
1250-218	Chap I Math Disability Ins	0	0	120	120	

ACCT #	DESCRIPTION	PRI BUD	PRI EXP	CUR BUDGET	SCH BRD	% CHANGE
1250-222	Chap I Math Retirement	233	233	247	250	
1250-230	Chap I Math FICA	1,928	1,851	2,851	2,800	
1250-260	Chap I Math Unemployment	47	48	57	60	
1250-271	Chap I Math Workshop	200	177	200	200	
1250-610	Chap I Math Supplies	1,331	1,169	202	350	
1250-741	Chap I Math Equipment	0	0	148	0	
2390-800	Chap I IC	0	0	0	0	
5210-880	Chap I Math Indirect Cost	647	0	752	750	
Chapter I Subtotal		30,083	29,172	36,571	37,283	1.91%
1290-330	PL99-457 Preschool Integ Sp	1,690	0	867	1,000	
1290-630	PL99-457	400	0	0	500	
5210-880	PL99-457 Preschool Indirect	45	0	18	0	
Preschool Subtotal		2,135	0	885	1,500	41.00%
Federal Funds Grand Total		88,413	76,780	104,961	115,677	9.26%

## CANDIA SCHOOL DISTRICT 1992-93 SCHOOL LUNCH FUNDS

ACCT #	DESCRIPTION	PRI BUD	PRI EXP	CUR BUDGET	SCH BRD	% CHANGE
5240-118	Lunch Staff Salaries	30,906	26,577	31,778	26,508	
5240-118	Wage Pool - Lunch Salaries	0	0	0	663	
5240-128	Lunch Substitutes	0	0	0	300	
5240-230	Lunch FICA/Medicare	2,364	2,033	2,137	2,137	
5240-523	Bond - Lunch Director	100	0	100	0	
5240-610	Supplies & Food	40,000	29,850	31,000	31,000	
5240-800	Checks, Feed etc.	0	0	0	0	
School Lunch Grand Total		73,370	58,461	65,015	60,608	-7.27%

# CANDIA SCHOOL DISTRICT

## 1992-93 APPROPRIATION SUMMARY

ACCT #	DESCRIPTION	PRI BUD	PRI EXP	CUR BUDGET	SCH BRD	% CHANGE
1100	Reg Instruction Program Subtotal	2,049,695	2,006,684	2,154,352	2,237,519	3.72%
1200	Special Instruction Prog Subtot	432,656	435,590	620,723	510,131	-21.68%
1410	Co-curricular Subtotal	975	1,124	6,700	14,550	53.95%
2110	Student Services Subtotal	25	0	325	25	-1200.00%
2120	Guidance Services Subtotal	30,539	27,475	30,690	31,453	2.43%
2130	Health Services Subtotal	21,827	22,005	23,066	24,615	6.29%
2140	Psychological Services Subtotal	25,600	14,494	19,625	18,225	-7.68%
2150	Speech & Audio Services Subtotal	27,025	27,000	37,645	37,680	0.09%
2190	Other Pupil Services Subtotal	21,151	17,710	23,544	24,508	3.93%
2210	Staff Improvement Subtotal	3,745	1,824	7,751	8,500	8.81%
2220	Media Services Subtotal	18,109	16,770	22,341	27,584	19.01%
2310	School Board Services Subtotal	17,760	21,170	38,910	30,910	-25.88%
2320	SAU Services Subtotal	86,864	86,864	84,685	86,394	1.98%
2390	Advertising Subtotal	750	1,178	750	1,200	37.50%
2410	Office of the Principal Subtotal	131,331	131,977	133,566	137,516	2.87%
2540	Operation & Maintenance Subtotal	110,611	136,759	196,296	208,372	5.80%
2550	Pupil Transportation Subtotal	198,942	203,139	191,546	197,220	2.88%
3200	Community Services Subtotal	0	0	0	2,000	100.00%
4100	Land Acquisition Subtotal	0	0	0	0	
4200	Sites Subtotal	0	0	0	0	
4300	Architectural Eng Subtotal	0	0	500	0	
4600	Building Improvements Subtotal	0	0	0	5	0.00%
5100	Debt Service Subtotal	82,953	82,953	78,551	27,250	-188.26%
5240	Transfer to Food Service Subtotal	0	2,443	3,900	3,200	-21.88%
5250	Trans to Trust Subtotal	0	0	0	10,000	100.00%

ACCT #	DESCRIPTION	PRI BUD	PRI EXP	CUR BUDGET	SCH BRD	% CHANGE
	GENERAL FUND GRAND TOTAL	3,260,558	3,237,159	3,675,466	3,657,370	-0.49%
	FEDERAL FUND GRAND TOTAL	88,413	76,780	104,961	115,677	9.26%
	SCHOOL LUNCH GRAND TOTAL	73,370	58,461	65,015	60,608	-7.27%
	TOTAL APPROPRIATIONS	3,422,341	3,372,400	3,845,442	3,833,655	-0.31%

## CANDIA SCHOOL DISTRICT 1992-93 ESTIMATED REVENUES

STATE SOURCES	91-92	92-93	
Foundation Aid	259,419	338,198	
School Building Aid	34,378	6,000	
Catastrophic Aid	31,268	31,268	
	325,065	375,466	13.42%
TOTAL STATE			
FEDERAL SOURCES	68,202	81,001	
ECIA Chapter I & II (Block Grant)	11,000	11,000	
Child Nutrition Program	19,750	27,176	
PL94-142		7,500	
Other - Drug & Alcohol Free	98,952	126,677	21.89%
LOCAL SOURCES	6,000	6,000	
Bus Fares			
Tuition - Handicapped			
Earnings on Investments	5,000	5,000	
Other Local/Rental			
School Lunch	54,015	49,608	
Use of Facilities			
Transfer Expendable Trust			
TOTAL LOCAL	65,015	10,000	
TOTAL REVENUE	489,032	70,608	7.92%
UNRESERVED FUND BALANCE	27,876	572,751	14.62%
TOTAL REVENUES AND CREDITS	516,908	572,751	9.75%



1992-93 SCHOOL ADMINISTRATIVE UNIT #15 BUDGET

ESTIMATED REVENUES

ACCOUNT NO.	DESCRIPTION	
770	Unreserved Fund Balance	\$ 17,439
4410	Revenue from Federal Sources	15,000
		\$ 32,439
TOTAL REVENUE EXCLUSIVE FROM DISTRICT SHARES		

ESTIMATED EXPENDITURES

FUNCTION	PURPOSE OF EXPENDITURE	
1100	Regular Programs	\$ 15,000
2310	School Admin Unit Board	840
2320	Office of Superintendent	229,156
2330	Special Area Admin	35,340
2400	Clerical Services	54,247
2520	Fiscal Services	82,008
2540	Operation and Maintenance	23,513
2660	Data Processing	27,787
		467,891
		32,439
		\$435,452
TOTAL EXPENDITURES		
LESS ESTIMATED REVENUE FROM ABOVE		
AMOUNT TO BE SHARED BY DISTRICTS		

1990 Equalized Valuation 1990-91 Pupil Combined District			
District Valuation Percent Pupils Percent Percent Share			
Auburn	239,160,863	22.67	515.18
Candia	170,083,544	16.13	482.5
Hooksett	644,959,631	61.20	1,050.3
	1,054,204,038	100.00	2,048.6
		25.18	23.92
		23.55	19.84
		51.27	56.24
			104,160
			86,394
			244,898
			435,452

**CANDIA SCHOOL DISTRICT**

**NH DEPARTMENT OF EDUCATION  
and  
NH DEPARTMENT OF REVENUE ADMINISTRATION**

**ANNUAL FINANCIAL REPORT  
FOR THE YEAR ENDING  
JUNE 30, 1991**

Joan K. Tancrede

Robert A. Claaver

Michelle D. Swain

Richard M. Robidoux

Rebecca Webster

# CANDIA SCHOOL DISTRICT

## BALANCE SHEET – JUNE 30, 1991

	Acct. No.	1 General	2 Special Rev	3 Capital Proj	4 Food Serv	5 Capital Reserve
<b>Assets</b>						
<b>CURRENT ASSETS</b>						
1. Cash	100	145,769.83			975.51	
2. Investments	110					
3. Taxes Receivable	120					
4. Interfund Receivable	130	9574.11				
5. Intergov't Receivable	140		9574.11		809.00	
6. Other Receivable	150	195.00				
7. Bond Proceeds Receiv	160					
8. Inventories	170					
9. Prepaid Expenses	180					
10. Other Current Assets	190					
11. Total Current Assets	240					
12. Machinery & Equip						
13. Total Assets		155,538.94	9574.11	0.00	1784.51	0.00
<b>LIABILITIES &amp; FUND EQUITY</b>						
<b>CURRENT LIABILITIES</b>						
14. Interfund Payable	400	407.21	9574.11			
15. Intergov't Payable	410					
16. Other Payables	420	109,999.89				
17. Contracts Payable	430					
18. Bonds Payable	440					
19. Interest Payable	450					
20. Accrued Expenses	460					
21. Payroll W/H	470					
22. Deferred Revenue	480					
23. Other Current Liab	490					
24. Total Liab		110,407.10	9574.11	0.00	0.00	

Assets	Acct. No.	1 General	2 Special Rev	3 Capital Proj	4 Food Serv	5 Capital Reserve
FUND EQUITY						
25. Unreserved Retained	740					
26. Reserve for Encumbr	753	17,255.61	1349.22			
27. Reserve for Spec	760					
28. Unreserved Fund Bal	770	27876.23	-1349.22		1784.51	
29. Total Fund Equity		45131.84	0.00	0.00	1784.51	0.00
30. Total Liab & Fund Eqty		155,538.94	9574.11	0.00	1784.51	0.00

# STATEMENT OF REVENUES

For the Fiscal Year Ended June 30, 1991

Description	Acct. No.	1 General	2 Special Rev	3 Capital Proj	4 Food Serv	5 Capital Reserve
Revenue Local	1000					
1. Current Approp	1121	2,878,558.00				
2. Deficit Approp	1122	26718.00				
3.						
4.						
5. Total Taxes		2,905,276.00	0.00	0.00	0.00	0.00
Tuition	1300					
Regular Day School	1310					
6. Pupils, Parents & Other	1311					
7. Other LEA's within	1312					
8. Other LEA's outside	1313					
9. Summer School	1320					
Spec Ed Tuition	1330					
10. Pupils, Parents & Other	1311					
11. Other NH LEA's	1332	11003.55				
12. Other LEA's outside	1333					
Area Voc Tuition	1340					
13. Pupils, Parents & Other	1341					



Description	Acct. No.	1 General	2 Special Rev	3 Capital Proj	4 Food Serv	5 Capital Reserve
14. Other NH LEA's	1342					
15. Other LEA's outside	1343					
16. Driver Ed. Tuition	1350					
17. Adult Education	1360					
18. Total Tuition		11003.55	0.00	0.00	0.00	0.00
Transportation Fees	1400					
Regular Day School	1410					
19. Pupils, Parents & Other	1411	8597.50				
20. Other NH LEA's	1412					
21. Other LEA's outside	1413					
Special Education	1430					
22. Pupils, Parents & Other	1431					
23. Other NH LEA's	1432					
24. Other LEA's Outside	1433	14712.00				
Area Vocational	1440					
25. Pupils, Parents & Other	1441					
26. Other NH LEA's	1442					
27. Other LEA's Outside	1443					
28. Total Transportation		23309.50	0.00	0.00	0.00	0.00
29. Earnings & Investments	1500	7117.64			63.12	
30. Food Service	1600				44977.50	
31. Pupil Activities	1700					
32. Community Services	1800					
Other Local Revenue	1900					
33. Rentals	1910	149.21				
34. Contributions	1920					
35. Sale of Fixed Assets	1930					
Services Provide Other LEA's						
36. SAU Assessment	1941					
37. Other NH LEA's	1942					
38. Other LEA's Outside	1943					

Description	Acct. No.	1 General	2 Special Rev	3 Capital Proj	4 Food Serv	5 Capital Reserve
39. Services other Gov't	1950					
40. Other Local Revenue	1990	4110.78				
41. Total Other Local		11377.63	0.00	0.00	45040.62	0.00
42. Total Local Revenue		2950966.68	0.00	0.00	45040.62	0.00
Revenue State Sources	3000					
Unrestricted Grants	3100					
43. Foundation Aid	3110	215687.42				
44.						
45.						
46.						
47.						
48. Total Unrestred		215687.42	0.00	0.00	0.00	0.00
Restricted Grants	3200					
49. Building Aid	3210	34377.83				
Voc School Aid	3220					
50. Voc Tuition	3221					
51. Voc Transport	3222					
52. Voc Buildings	3223					
53. Driver Ed.	3230	2349.27				
54. Catastrophic Aid	3240	40820.69				
55. Adult Education	3250					
56. Child Benefit	3260					
57. Child Nutrition	3270				1610.00	
58. Other	3290					
59. Total Restred		77547.79	0.00	0.00	1610.00	0.00
Revenue in lieu of Tax	3800					
60. Bus. Profits Tax	3810					
Other	3900					
61. Gas Tax Refunds	3910	174.94				
62. Total from State		293410.15	0.00	0.00	1610.00	0.00

Description	Acct. No.	1 General	2 Special Rev	3 Capital Proj	4 Food Serv	5 Capital Reserve
Revenue from Federal	4000					
63. Unstrcted Grants fed	4100					
64. Unstrcted Grnts Stat	4200					
65. Restricted Grants Fed	4300					
Restricted Grants State	4400					
66. Chapter I	4410		58497.39			
67. Chapter II	4420		5365.50			
68. Voc Ed (Sub-part 2)	4430					
69. Voc Ed	4440					
70. Adult Ed	4450				12087.00	
71. Child Nutrition	4460					
72. P.L. 94-142	4470		12911.22			
73. Elem/Sec Misc	4480					
74. Elem/Sec Prog	4490					
75. Total Restricted		0.00	76774.11	0.00	12087.00	0.00
76. Grants through Other	4700					
77. Revenue in Lieu Tax	4800					
78. Revenue for LEA	4900					
79. Total Federal Revenue		0.00	76774.11	0.00	12087.00	0.00
Other Sources	5000					
80. Sale of Bonds & Notes	5100					
Fund Transfers	5200				2442.75	
81. Tnsf from Gen Fund	5210					
82. Tnsf from Spec	5220					
83. Tnsf from Cap	5230					
84. Tnsf from Food	5240					
85. Tnsf from Reserve	5250					
86. Sale of Fixed Assets	5300					
87. Total Other		0.00	0.00	0.00	2442.75	0.00
88. Total Revenue		3244376.83	76774.11	0.00	61180.37	0.00

# GENERAL FUND EXPENDITURES – ELEMENTARY

For the Fiscal Year Ended June 30, 1991

Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
Instruction	1000							
1. Reg Ed	1100	82596.52	10810.50	154.00	15524.18	8289.35		864374.55
2. Spec Ed	1200	162547.01		95194.67	12.50			257754.18
3. Voc Ed	1300							0.00
4. Other	1400			1025.00	98.80			1123.80
Supporting Services	2000							0.00
Pupils	2100							0.00
5. Attendance	2110							0.00
6. Guidance	2120	27440.00		62316.34				89756.34
7. Health	2130	21511.44		270.60	222.49			22004.53
8. Psychological	2140			14265.00	228.53			14493.53
9. Speech Pathology	2150	26999.91						26999.91
10. Other Pupils	2190			15976.69			1733.40	17710.09
Instructional	2200							0.00
11. Improve Instruction	2210		1107.35	717.04				1824.39
12. Educational Media	2220	12258.54		457.64	3904.04	150.00		16770.22
13. Other Staff	2290							0.00
General Admin	2300							0.00
14. School Board	2310	2366.00		9425.00	1430.00		1958.00	15179.00
15. Superintendent Off	2320							0.00
16. Spec Admin	2330							0.00
17. Other Grant Admin	2390			1178.43				1178.43
18. School Admin	2400	111919.98	2799.00	9411.13	7266.61		580.00	131976.72
Business	2500							0.00
19. Fiscal	2520							0.00
20. O&M Plant	2540	59798.73		38580.75	38379.38			136758.86
21. Pupil Transportation	2550	38404.55		96627.00	10682.00			145713.55



Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
22. Central Internal	2570							0.00
23. Other Business	2590							0.00
24. Managerial	2600							0.00
25. Other Support Serv.	2900		262325.13					262325.13
26. Total		1292842.68	277041.98	345599.29	77748.53	8439.35	4271.40	2005943.23

## GENERAL FUND EXPENDITURES – JUNIOR HIGH

Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
22. Central Internal	2570							0.00
Instruction	1000							0.00
1. Reg Ed	1100							0.00
2. Spec Ed	1200							0.00
3. Voc Ed	1300							0.00
4. Other	1400							0.00
Supporting Services	2000							0.00
Pupils	2100							0.00
5. Attendance	2110							0.00
6. Guidance	2120							0.00
7. Health	2130							0.00
8. Psychological	2140							0.00
9. Speech Pathology	2150							0.00
10. Other Pupils	2190							0.00
Instructional	2200							0.00
11. Improve Instruction	2210							0.00
12. Educational Media	2220							0.00
13. Other Staff	2290							0.00
General Admin	2300							0.00
14. School Board	2310							0.00
15. Superintendent Off	2320							0.00

Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
16. Spec Admin	2330							0.00
17. Grant Admin	2390							0.00
18. School Admin	2400							0.00
Business	2500							0.00
19. Fiscal	2520							0.00
20. O&M Plant	2540							0.00
21. Pupil Transportation	2550							0.00
22. Central Internal	2570							0.00
23. Other Business	2590							0.00
24. Managerial	2600							0.00
25. Other Support Serv	2900							0.00
26. Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00

## GENERAL FUND EXPENDITURES - HIGH SCHOOL

For the Fiscal Year Ended June 30, 1991

Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
Instruction	1000							
1. Reg Ed	1100			879984.66				879984.66
2. Spec Ed	1200			177836.03				177836.03
3. Voc Ed	1300	0.00						
4. Other	1400	0.00						
Supporting Services	2000	0.00						
Pupils	2100	0.00						
5. Attendance	2110	0.00						
6. Guidance	2120	0.00						
7. Health	2130	0.00						
8. Psychological	2140	0.00						
9. Speech Pathology	2150	0.00						
10. Other Pupils	2190	0.00						

Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
Instructional	2200							0.00
11. Improve Instruction	2210							0.00
12. Educational Media	2220							0.00
13. Other Staff	2290							0.00
14. School Board	2310	934.00		3719.85	564.65		772.89	5991.39
15. Superintendent Off	2320			24582.51				24582.51
16. Spec Admin	2330							0.00
17. Other Grant Admin	2390							0.00
18. School Admin	2400							0.00
Business	2500							0.00
19. Fiscal	2520							0.00
20. O&M Plant	2540							0.00
21. Pupil Transportation	2550	15070.04		38138.80	4216.73			57425.57
22. Central Internal	2570							0.00
23. Other Business	2590							0.00
24. Managerial	2600							0.00
25. Other Support Serv.	2900							0.00
26. Total		16004.04		1124261.85	4781.38	0.00	772.89	1145820.16

## GENERAL FUND EXPENDITURES – DISTRICT WIDE

For the Fiscal Year Ended June 30, 1991

Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
1. Adult Cont.	1600							0.00
2. Community Serv.	3000							0.00
3. Facilities Acq.	4000							0.00
Other Outlays	5000							0.00
4. Debt Serv.	5100							0.00
Fund Transfers	5200							0.00
5. Tnsf to Special	5220							0.00
							82953.00	82953.00
								0.00

Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
6. Tnsf to Capital	5230							0.00
7. Tnsf to Food	5240						2442.75	2442.75
8. Tnsf to Reserve	5250							0.00
9. Total Distr. Wide		0.00	0.00	0.00	0.00	0.00	85395.75	85395.75
10. Total General Fund		1308846.72	277041.98	1469861.14	82529.91	8439.35	90440.04	3237159.14

## SPECIAL FUND EXPENDITURES – ELEMENTARY

For the Fiscal Year Ended June 30, 1991

Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
Instruction	1000							0.00
1. Reg. Ed	1100							
2. Spec Ed	1200	50965.22			2179.76			53144.98
3. Voc Ed	1300							0.00
4. Other	1400							0.00
Supporting Services	2000							0.00
Pupils	2100			1200.00	140.78			1340.78
5. Attendance	2110							0.00
6. Guidance	2120							0.00
7. Health	2130							0.00
8. Psychological	2140							0.00
9. Speech Pathology	2150							0.00
10. Other Pupils	2190							0.00
Instructional	2200			8870.00				8870.00
11. Improve Instruction	2210							0.00
12. Educational Media	2220							0.00
13. Other Staff	2290							0.00
14. School Board	2310							0.00
15. Superintendent Off	2320							0.00
16. Spec Admin	2330							0.00



Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
17. Other Grant Admin	2390							0.00
18. School Admin	2400					5250.00		5250.00
Business	2500							0.00
19. Fiscal	2520							0.00
20. O&M Plant	2540							0.00
21. Pupil Transportation	2550							0.00
22. Central Internal	2570							0.00
23. Other Business	2590							0.00
24. Managerial	2600							0.00
25. Other Support Serv.	2900		7774.92					7774.92
26. Total		50965.22	7774.92	10070.00	2320.54	5250.00	0.00	76380.68

## SPECIAL FUND EXPENDITURES – JUNIOR HIGH

For the Fiscal Year Ended June 30, 1991

Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
Instruction	1000							0.00
1. Reg Ed	1100							0.00
2. Spec Ed	1200							0.00
3. Voc Ed	1300							0.00
4. Other	1400							0.00
Supporting Services	2000							0.00
Pupils	2100							0.00
5. Attendance	2110							0.00
6. Guidance	2120							0.00
7. Health	2130							0.00
8. Psychological	2140							0.00
9. Speech Pathology	2150							0.00
10. Other Pupils	2190							0.00
Instructional	2200							0.00

Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
11. Improve Instruction	2210							0.00
12. Educational Media	2220							0.00
13. Other Staff	2290							0.00
14. School Board	2310							0.00
15. Superintendent Off	2320							0.00
16. Spec Admin	2330							0.00
17. Other Grant Admin	2390							0.00
18. School Admin	2400							0.00
Business	2500							0.00
19. Fiscal	2520							0.00
20. O&M Plant	2540							0.00
21. Pupil Transportation	2550							0.00
22. Central Internal	2570							0.00
23. Other Business	2590							0.00
24. Managerial	2600							0.00
25. Other Support Serv	2900	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26. Total								0.00

## SPECIAL FUND EXPENDITURES – HIGH SCHOOL

For the Fiscal Year Ended June 30, 1991

Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
Instruction	1000							0.00
1. Reg Ed	110							0.00
2. Spec Ed	1200							0.00
3. Voc Ed	1300							0.00
4. Other	1400							0.00
Supporting Services	2000							0.00
Pupils	2100							0.00
5. Attendance	2110							0.00

Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other
Total							
6. Guidance	2120						0.00
7. Health	2130						0.00
8. Psychological	2140						0.00
9. Speech Pathology	2150						0.00
10. Other Pupils	2190						0.00
Instructional	2200						0.00
11. Improve Instruction	2210						0.00
12. Educational Media	2220						0.00
13. Other Staff	2290						0.00
14. School Board	2310						0.00
15. Superintendent Off	2320						0.00
16. Spec Admin	2330						0.00
17. Other Grant Admin	2390						0.00
18. School Admin	2400						0.00
Business	2500						0.00
19. Fiscal	2520						0.00
20. O&M Plant	2540						0.00
21. Pupil Transportation	2550						0.00
22. Central Internal	2570						0.00
23. Other Business	2590						0.00
24. Managerial	2600						0.00
25. Other Support Serv.	2900						0.00
26. Total		0.00	0.00	0.00	0.00	0.00	0.00

**SPECIAL FUND EXPENDITURES – DISTRICT WIDE**

For the Fiscal Year Ended June 30, 1991

Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
1. Adult Cont.	1600							0.00
2. Community Serv.	3000							0.00
3. Tnsf. to Gen Fund	5210						393.43	393.43
4. Total Distr. Wide		0.00	0.00	0.00	0.00	0.00	393.43	393.43
5. Total Special Funds		50965.22	7774.92	10070.00	2320.54	5250.00	393.43	76774.11

**CAPITAL PROJECTS FUND – DISTRICT WIDE**

For the Fiscal Year Ended June 30, 1991

Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
1. Facilities Acq.	4000							0.00
2. Total Capital Proj.		0.00	0.00		0.00			0.00

**FOOD SERVICE FUND**

For the Fiscal Year Ended June 30, 1991

Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
Supporting Services	2000							
Business	2500							
Food Services	2560							
3. Elementary		26577.33	2033.20		29279.41	832.55	680.95	59403.44
4. Middle/Jr. High								
5. High								
6. Total Food Service		26577.33	2033.20	0.00	29279.41	832.55	680.95	59403.44



# CAPITAL RESERVE FUND – DISTRICT WIDE

For the Fiscal Year Ended June 30, 1991

Function	Acct. No.	100 Sal	200 Bene	300/400/500	600 Supplies	700 Property	800 Other	Total
Fund Transfers	5200							
7. Transfers to Gen Fund 5210		0.00						
8. Total Capital Reserve		0.00	0.00	0.00	0.00	0.00	0.00	0.00

## ALL FUNDS: SUPPLEMENTARY EXPENDITURE INFORMATION

For the Fiscal Year Ended June 30, 1991

Description	Function	Object	Elementary	Jr. High	High	Total
1. Spec Ed	All	All	313433.44	0.00	177836.03	491269.47
2. Tuition within NH	All	561	44576.53	0.00	929011.03	973587.56
3. Tuition outside NH	All	562				
4. Tuition public	All	563		0.00	10636.00	10636.00
5. Other Tuition	All	569	46982.95	0.00	118173.66	165156.61
6. Land	All	710				
7. Buildings	All	720				
8. Buildings	All	730				
9. Add'l Equipment	All	741	150.00			150.00
10. Add'l Equipment	All	751				
11. Add'l Equipment	All	761				
12. Summer School	1420	All				

STATEMENT OF ANALYSIS OF CHANGES IN FUND EQUITY

For the Fiscal Year Ended June 30, 1991

Description	General	Special	Capital	Food Service	Capital Reserve
13. Fund Equity, July 1, 1990 Additions	89228.55	0.00	0.00	7.58	
14. Revenue	3244376.83	76774.11		61180.37	
15. Other Additions					
16. Total Additions	3244376.83	76774.11	0.00	61180.37	
Deletions					
17. Expenditures	3237159.14	76774.11		59403.44	
18. Other Deletions 51314.40					
19. Total Deletions	3288473.54	76774.11	0.00	59403.44	
20. Fund Equity, June 30, 1991	45131.84	0.00	0.00	1784.51	

SCHEDULE OF BONDS AND NOTES

June 30, 1991

Project Name	New Bldg.	Bldg. Add'n	Total
1. Bonds/Notes Outstanding, July 1, 1990			
2. Add Bonds/Notes Issued During Year	195000.00	145800.00	340800.00
3. Less Bonds/Notes Retired During Year	20000.00	97200.00	117200.00
4. Bonds/Notes Outstanding June 30, 1991	175000.00	48600.00	223600.00

# ITEMIZATION OF RECEIVABLES: JUNE 30, 1991

Bal. Sheet	Acct. #	Date	Due From	Account	Amount
140			State of NH Lunch		809.00
140			State of NH Fed		9574.11
140			Boy Scouts Use of Facilities		195.00

# ITEMIZATION OF PAYABLES: JUNE 30, 1991

Bal. Sheet	Acct. #	P.O.	Vendor	Account	Amount	Total
400		6010	SAU #15	1200-531	13.78	407.21
		8337/8	SAU #15	5210-880	393.43	
420		570	A&A Alarm Systems, Inc.	2544-441	115.00	
		591	Aaron Commercial Floor	2542-610	155.40	
		587	ABC Glass Company	2542-441	110.00	
		6055	Treas. Auburn School Dist.	2553-511	1498.50	
		547	William Beebe	2544-441	300.00	
		6043	Muriel Belcourt	2553-519	890.40	
		8330	Channing L. Bete Inc.	1100-610	24.55	
		8263/97	Blue Cross/Blue Shield	470-4	1883.91	
		597	Candia Auto Parts, Inc.	2542-610	2.98	
		8264	Candia Education Assn.	470-6	505.55	
		579/580	Candia Lumber	2542/2543-610		
		588/598	Candia Lumber	2542-610	437.35	
		525	Ness Div of Chaselle	2410-610	80.94	
		348	Cobblestone Publishing	2222-640	22.95	
		6038	Coe-Brown Northwood Acad.	1100-563	2127.20	
		8260/61	Cornerstone Bank	470-1&2		51436.12
		8260/94	Cornerstone Bank	470-12&1		
		8295/96	Cornerstone Bank	470-2&12		
		6002/12	Cornerstone Bank	1100-230		

Bal. Sheet	Acct. #	P.O.	Vendor	Account	Amount	Total
		527/78	Creative Interiors	1100-752		
		7184	Creative Interiors	5240-742	7199.85	
		566	D&M Plumbing	2544-441	98.75	
		6050	D.C. Mobil	2544-656	17.12	
		6027	Treas. Derry Coop	1200-561	17.25	
		6041	Easter Seal Society	1200-569	640.00	
		8265	Franklin Life Ins. Co.	470-8	1665.00	
		7200	Harris Trophies	2311-810	32.12	
		571	Kwik-Kopy	2410-550	102.35	
		6063	Carol Lemay	2553-519	1645.00	
		7201	Candia School Lunch Prog.	5240-880	1500.00	
		586	Marcel's Lock	2546-440	92.40	
		6033	N.E. Telephone Co.	2410-531	360.34	
		6042	Treas. State of NH	1200-569	288.34	
		8216/62	NH Retirement System	470-3		
		8221/98	NH Retirement System	470-30		
		8299	NH Retirement System	470-3		
		6003/5	NH Retirement System	1100-222 & 225		
		6030	NH Retirement System	1100-221	13026.39	
		7203	NH School Boards Assn.	2311-810	4.33	
		8269	Northeast Delta Dental	470-9	366.37	
		7192	Obis Co.	2410-550	484.43	
		7205/7	Candia Petty Cash Acct	2542-610		
		7204	Candia Petty Cash Acct	1100-610		
		7206	Candia Petty Cash Acct	2223-610		
		563/581	Candia Petty Cash Acct	2410 & 1100-610	177.46	
		575	Postmaster	2410-532	300.00	
		6054	The Provider	2553-519	360.00	
		6046	NHPS	2542-652	1635.17	
		582	Queen City Paint	2542-610	468.32	



Bal. Sheet	Acct. #	P.O.	Vendor	Account	Amount	Total
	8268		Paul Revere	0470-007	498.85	
	596		Ryder	2552-441	55.48	
	533		Sheraton White Mtn. Inn	2410-272	176.00	
	590		Skyline Roofing	2542-441	300.00	
	589		Soucy Electric	2542-441	378.00	
	6017		Soule Leslie	2315-380	114.46	
	8267/83		Spicket Valley	0470-005	15849.77	
	577		Swain Plumbing & Heating	2542-441	384.00	
	535/76		Transco	1100-610	835.18	
	6062		Daryl Watson	2553-519	36.96	
	587		ABC School Supply	1250-610	78.10	
	553		Channing Bette	1250-610	184.70	
	561		Hammett	1250-610	282.07	
	556		Instructional Fair	1250-610	25.95	
	559		NASCO	1250-610	300.40	
	551/827		Scott Foresman	1250-610	301.51	
	557		Summit Learning	1250-610	117.92	
	558		Teacher's Toolbox	1250-610	8.70	
			Total A/P		109999.89	
					110407.10	

### ITEMIZATION OF OUTSTANDING ENCUMBRANCES: JUNE 30, 1991

Account	Vendor	Account	Amount	Total
6114	Thurston	1100-270	420.00	
7132	Meyhew	1100-270	480.00	
7181	Diantonic	1100-271	125.00	
7123	Dentel	1100-270	125.00	
7133	Phetteplace	1100-271	10.00	
7128	Leavitt	1100-271	125.00	

Account	Vendor	Account	Amount	Total
8350	Hammett	1100-610	35.28	
574	NESS, Chasell	1100-742	125.00	
6010	SAU #15	1200-531	13.78	
572	Amer. Audio	2134-441	155.00	
484	Ear, Nose & Throat	2142-330	90.00	
7209	SERESC	2190-550	179.75	
361	Baker & Taylor	2222-630	635.34	
349	Newsweek	2222-640	24.45	
594	Computer Mart	225-741	406.00	
593	Apple Computer	2225-741	827.89	
8347	Joan Tancrede	2311-810	93.49	
7176	Town of Candia	2314-380	180.00	
6033	New Eng. Tel.	2410-531	364.50	
401	Teach & Learn	2410-610	51.10	
546	Skyline Roofing	2542-441	8600.00	
520	Swain Plumbing	2542-441	80.00	
583	French's Fence	2542-441	225.00	
584	Glen Products	2542-610	175.80	
536	Portsmouth Pap	2542-610	1950.00	
567	Trombly	2544-441	218.23	
552	Aaron Commercial	2544-742	1540.00	
	Total General		17255.61	
8278	Scott Foresman	1250-610	60.94	
8339/40	SAU #15	5210-880	1288.28	
	Total Federal		1349.22	

# STATE OF NEW HAMPSHIRE BURNING REGULATIONS

Written permits must be obtained from the Forest Fire Warden for all open fires at all times when the ground is not completely covered with snow.

Permits will not be issued for the kindling of open fires between the hours of 9:00 am and 5:00 pm unless it is raining and the Forest Fire Warden is notified and grants permission to burn in the rain.

Permits for grass, brush, campfires, etc., must be obtained on the day the burning is to be done.

Permits for screened incinerators and properly-constructed outdoor fireplaces may be obtained for the season.

There is no charge for permits which may be obtained from the Candia Forest Fire Warden or a Deputy Forest Fire Warden and you may reach them at the phone numbers listed below. Permits may be obtained between the hours of 3:00 pm and 7:00 pm on the day the burning is to be done.

## FOREST FIRE WARDEN

Leonard Wilson	483-2097
----------------	----------

## DEPUTY FOREST FIRE WARDENS

Kendall Brock	483-2110
Les Cartier	483-2418
Donald Hamel	483-8167
Ronald Severino	483-8796
Thomas Seward	483-8146
Richard Weeks	483-8453
James Wilson	483-2945
Dean Young	483-8769

All fires seen and reported by the fire lookout tower are checked with these permits and any person found to be burning without first obtaining a permit is subject to a fine up to \$200.00. Any person found to be burning after being refused a permit because of unsuitable weather is subject to a fine up to \$500.00

These regulations are set up by the State of New Hampshire Forestry and Recreation Department and the Town of Candia Forest Fire Department.

Thank you for your cooperation.

**Remember, Only You Can Prevent Forest Fires!**

# TOWN OFFICER'S HOURS

## TOWN CLERK

Christine Dupere

Mon: CLOSED  
Tues, Thurs: 6:00–8:00 pm  
Wed: 9:00–noon &  
1:00–3:00 pm  
Fri: 9:00–noon  
Phone: 483-5573

## LAND USE OFFICE

Judy Lacombe, Assistant

Mon–Thurs: 8:00–noon &  
12:30–3:00 pm  
Phone: 483-8588

## BUILDING INSPECTOR

Ron Caswell

Tues & Thurs: 5:30–9:30 pm  
Sat: 8:00–noon  
(And by appointment)  
Phone: 483-1015

## ANIMAL CONTROL

Phone: 483-2317  
(Police Dispatch will page the Animal Control Officer.)

## WELFARE

Patti Davis  
By appointment.  
Phone: 483-8101  
(To leave a message)

## TAX COLLECTOR

Mabel Brock

Mon, Tues, Fri: 9:00–11:00 am  
Thurs: 7:00–9:00 pm  
Phone: 483-5140

## SELECTMEN'S OFFICE

Mon–Fri: 8:00–3:00  
Phone: 483-8101  
(Selectmen's Meeting first four Mondays of every month at 7:00 pm)

## RECYCLING CENTER

Incinerator Operator: Earl Hardy  
Wed: 8:00–4:30  
Thurs: noon–5:00 pm  
(7:00 pm summer)  
Sat: 8:00–4:30  
Sun: 8:00–2:00  
Phone: 483-2892

## SMYTH PUBLIC LIBRARY

John Godfrey, Librarian

Tues, Wed: 1:00–9:00 pm  
Thurs: 1:00–6:00 pm  
Fri: 9:00–12:00 &  
5:00–8:00 pm  
Sat: 9:00–12:00  
summer  
9:00–4:00  
winter  
Phone: 483-8245

POLICE	483-2317
FIRE & RESCUE	483-2311
ROAD AGENT	483-5525
MOORE SCHOOL	483-2251